
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
AUGUST 23, 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, August 23, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:04 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy
Clerk of Council Jennifer Harover

The regular meeting minutes of August 9, 2022 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Regular meeting minutes of August 9, 2022 have been adopted.

The special meeting minutes of August 9, 2022 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Special meeting minutes of August 9, 2022 Special Meeting have been adopted.

The work session minutes of August 9, 2022 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Work Session minutes of August 9, 2022 have been adopted.

Public Forum:

Mr. David Shough of 853 Dayton-Oxford Road approached Council. He explained that his address is just on the edge of Carlisle and he wanted to come introduce himself and greet Council. He understands that there is a Council seat open and he is considering applying for that vacancy. He has been a resident of Carlisle for 26 years. He is a retired lawyer and has done a bit of real estate work. His wife runs a ballet studio in Springboro and they have always enjoyed living in Carlisle. Now that he is retired, he feels he has time to serve his community. He thanked Council for placing the Police tax levy on the ballot as he feels that is necessary. He hopes that it gets passed. He asked if it would be possible to review the Charter Commission Review report that took place recently. He does not believe there was any Council action but he would be interested in learning more about their discussions.

Mayor Winkler thanked him for coming this evening and told him that the Charter Review Commission minutes are a public document so he can definitely get a copy of that. Mr. Kilpatrick asked Mr. Shough if he had any questions for any of them as to the Council vacancy. Mr. Shough explained that he has been watching Council videos and has worked as a lawyer for thirty plus years so he is used to talking in front of people. He feels has a good understanding of what the job entails. If he decides to apply for the position and has an interview, he will ask his questions at that point.

No other members of the public approached Council.

Council Report:

Mr. Kilpatrick stated that he has had several people reach out to him over the past couple of weeks regarding chickens in Carlisle. In a Facebook group, Let's Talk Carlisle, there was a discussion about having chickens and who would or would not be in favor of allowing them within the city. Due to that discussion, he did send an email request to have this topic be placed on a work session agenda. He would like Council's ideas and thoughts on this matter. He believes there are current residents with violations for keeping chickens within the city. He questioned Council if it would make sense to make a motion to suspend any evictions of chickens until Council has time to review this issue further. Mayor Winkler believes that until the rule is possibly changed, we should allow our staff to continue with enforcing the ordinances that we have in place. He would not recommend doing any type of suspension until Council has a time to discuss the issue. No other members of Council had any comments for this

issue. Mr. Kilpatrick stated he will leave it for now but does feel that Council needs to add this topic to a future work session. Obviously, because he is a farmer so he feels that food security is very important. The City allows dogs which can bark constantly as well as bite people when chickens, if kept well, can be fairly minor additions to someone's backyard while providing a great food source. Mayor Winkler stated that he knows this can be a contentious topic and some of the Facebook groups may seem popular but are actually followed by very few of the residents. He commented that some residents may be for it and others may be against it so it is a conversation that Council will need to have. Mr. Kilpatrick explained that he would like to have public input as well. Mayor Winkler explained that all work sessions of Council are public meetings so anyone can attend those meetings. Mr. Kilpatrick commented that there are about 5,000 members of the Facebook group and feels that is a pretty good representation of the community. Mayor Winkler explained that he knows that there are a lot of Franklin Township residents who consider themselves Carlisle residents because they are in the Carlisle School District. It thinks it would interesting to know how many of those folks actually live within the city limits.

Mr. Bicknell stated they had a JEMS board meeting this past week. They have moved forward with hiring a construction manager. There will be a formal meet and greet on August 31st with the JEMS Board, architect and construction manager. It is planned for them to meet every two weeks as they move through the plans. Once they have a complete design build-out with costs and get a ground-breaking scheduled, they will move into finalizing the financing details. They were originally hoping to break ground in April but they are hoping to take their plans to our Planning Commission in November. Chief will be reaching out to Cathy Walton as well as our construction manager to see if they can get something on the books. As it is looking right now, ground breaking will be in April 2023 with a completion date of Spring 2024. This date falls into the timeline of the roundabout construction in Franklin which should begin in Spring of 2024. In the next couple of weeks, there will be a sign going up on the property that says "coming soon". Once the actual design rendering is complete, there will be a billboard placed on the property showing the building.

Mr. Stivers repeated that all residents should keep their lawn clippings off of the road and out of the sewers. School has started and he reminded everyone that when school buses are stopped with their red lights flashing, please do not pass them. Railroad Days was a couple of weekends ago and there was a lot of debris from the parade left in the streets. He commended our Service Department for getting that cleaned up quickly. There was no trace of the parade by Tuesday or Wednesday.

Mrs. Kemper congratulated Narrow Way for being the Business of the Month. The Mayor, City Manager, Police Chief and a couple Council Members presented them today. She had never met Mr. Williams and he is a very nice gentleman. He runs an awesome business. It is a Christian-based machine shop that is run by family. He started this business in his garage in 1999 and moved to his own shop in 2001. There is an article on our Facebook page about this company. She thanked them for having their business in Carlisle. Last week, the Village Station had a Cruise-In along with the Ohio Valley Cruisers and they had over 135 cars on display. Amber did a great job having a special menu for the evening so customers could get great food quickly. Ashley Knapp was there singing and the music was great. It was an awesome event. She spoke with Charlie from the Ohio Valley Cruisers and he thanked everyone who came out. That same night was the Food Trucks at the park. They did well even though some were concerned about two events happening on the same evening. It worked out

because the community supports everything that is done here. She thanked everyone for such a good turnout.

Mr. Humphries wanted to acknowledge the completion of the crosswalk at Eagle Ridge. He had several residents reach out to him about this connection from their neighborhood to the school campus. The signage, lighting and striping all looks great. He thanked the School for their efforts in getting up to speed on the legalities of what was needed to update the roadway.

Mayor's Report:

Mayor Winkler also congratulated Narrow Way for being Carlisle's Business of the Month. They have been here for quite a number of years and they are a great company. He has seen a lot of positive comments after the presentation this morning from those that do business with them as well as just community members that know them. As school has started back, the kids are out and about so he asked that everyone be cautious of the buses and extra traffic.

Manager's Report:

Mrs. Duffy gave a quick update on upcoming events. On September 5th, the administrative offices will be closed for the Labor Day holiday. As always, our public safety employees do not get a day off. If you have an emergency, please dial 9-1-1. For all other circumstances that do not need immediate service, you can call the Warren County non-emergency dispatch line at (937) 425-2525. At the end of September, during the week of the 19th, the City will begin another round of remodeling to Town Hall. This has been a part of our budget appropriations as we have already completed other rounds of renovations in the past couple of years. This will include recarpeting and painting in the office areas of Town Hall. All departments will remain open during these projects as we will do some temporary shuffling of spaces as crews move in and out. Please be patient with our staff during that week as they will be "working out of a box" or may be at a different window. The Warren County Shredding Event will be held on September 24th from 10:00am – 1:00pm. Each year, the Warren County Administrative Offices do a county-wide paper shredding as well as electronic recycling event and will have more information on our website. This will be held at the County offices on Justice Drive in Lebanon and is open to the public. They accept donations for electronic recycling but it is not a requirement. There is a limit of 5 boxes per vehicle. This is a very popular event so please don't wait to head over at 12:30pm as the line will most likely be a long one. We are already getting phone calls about Beggar's Night. Back in 2020, Council did pass legislation that declared Beggar's Night through year 2024 will be held on October 31st from 6:00pm – 8:00pm. This year, Beggar's Night will fall on a Monday. Mrs. Duffy thanked the School as they are a great blessing to work with while Carlisle staff was getting the crosswalk ready for school to begin. The City was responsible for the road signs and striping. The old signs that we had no longer met the requirements by the State so we could not repurpose any of the existing signage. This cost was approximately \$5,000 that our Service Department took out of their annual operational budget but they were happy to work with the School to streamline this project. As a reminder, there is no declared school zone on Fairview; however, the natural speed limit is 25 mph. On Jamaica Road the school zone has been shortened. This zone now goes from Eagle Ridge Drive to the entrance of the school where the High School parking lot sit. This school zone is 20 mph when specific hours are in effect. All other times of the day, it is 25 mph. If in doubt, 20-25 mph should be the natural speed limit. There are fire hydrants in this area along Jamaica and Fairview Drive and

parking cannot take place in front of them. There are many activities near the tennis courts on Fairview and a lot of parents park there for pick-up or drop-off. Please remember to not block a fire hydrant as to keep them accessible for any type of emergency.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 10-22 A RESOLUTION APPOINTING INITIAL REGION 14 REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE ONEOHIORECOVERY FOUNDATION, INC. BOARD AND ON AS A SINGLE READING.

Mrs. Duffy explained that at Council’s last meeting, Resolution 9-22 was adopted which accepted the bylaws for the Region 14. That region encompasses Warren County as well as some other counties for the distribution of a portion of the State’s relief they received from opioid pharmaceutical manufacturers. This legislation works hand-in-hand with the legislation adopted at Council’s last meeting. Commissioner Jones had reached out to the City of Carlisle indicating that the Region had appointed Greta Hochstetler Mayer to be the Region’s representative to the State’s board. Each region had to appoint a representative that would serve on the state-wide board. Region 14 had determined that that Ms. Hoshstetler Mayer to be that appointment and then also have an alternate appointment designated as Karen Scherra. This legislation is on as a single reading at the request of Commissioner Jones. Each entity within Warren County is required to accept their recommendation to appoint these two to serve the region at the state level and they would like these individuals to serve as quickly as possible.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Kilpatrick.

Roll Call:

- Mr. Humphries yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Kilpatrick yes
- Mr. Stivers yes
- Mayor Winkler yes

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 10-22.

ORD. 18-22 AN ORDINANCE ACCEPTING THE DEDICATION OF STREETS IN THE TIMBER RIDGE SUBDIVISION, SECTION TEN (1ST Reading).

Mrs. Duffy explained that section ten is the last section of the Timber Ridge subdivision. She showed an illustration of the subdivision for Council to understand its location. Section 10 encompasses the new road of Union Crossing Drive as well as the continuation of Timber Ridge Drive. Section 10 has been platted and was approved in May of 2020 by Carlisle Planning Commission. The plat was also approved by Carlisle Council in May of 2020. Since that time, paperwork has been filed to subdivide as well as make all improvements to the land. This request will be for the city to formally accept the roads of Union Crossing Drive and the new portion of Timber Ridge Drive as dedicated public streets. This means that within one year of Council’s approval, the developer will still be required to make any warranty improvements if there were to be any issues with the public infrastructure. The city will do snow removal as well as daily routine maintenance throughout that time period. After the one year, the city will take financial responsibility for any repairs, maintenance or improvements of the roads moving forward. This is on as a first reading. The City Engineer and Service Director have both confirmed that the roads have been put in per the plan that was approved by the Planning Commission and that the meet Carlisle standards and are acceptable for such dedication. She showed Council a graphic of the final plat that indicates the number of residential lots in this area.

With no further discussion, this legislation will be on Council’s agenda for a second reading on September 13, 2022.

Second and Third Readings of Ordinances and Resolutions:

ORD. 15-22 AN ORDINANCE TO AMEND THE CARLISLE CODE OF CODIFIED ORDINANCES AND ADD SECTION 244.05 - LAW ENFORCEMENT FUND POLICY (2nd Reading)

With no further discussion, this legislation will be on Council’s agenda for a third and final reading on September 13, 2022.

Mayor Winkler stated that this concludes the items on their agenda. Council will be entering into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, and/or compensation of a public employee or official, and/or the investigation of charges or

complaints against a public employee, official, licensee, or regulated individual. There will be no action to follow.

Mrs. Kemper made a motion to enter into Executive Session, seconded by Mr. Bicknell.

Roll Call:

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:35 p.m.

Mr. Bicknell made a motion to exit Executive Session and enter back into regular session, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered into regular session at 8:48 p.m.

With no further business, Mr. Kilpatrick made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:49 p.m.

Date: 9-13-22


Mayor

Attest: 
Clerk of Council