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**MUNICIPALITY OF CARLISLE COUNCIL – WORK SESSION MINUTES  
JULY 14, 2020 – AFTER REGULAR MEETING  
CARLISLE COUNCIL CHAMBERS - CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Work Session of Tuesday, July 14, 2020 to order at 7:55 p.m. in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio with the following members in attendance:

***Council Attendees:***

Mr. Tim Humphries  
Mrs. Debbie Kemper  
Mrs. Kim Bilbrey  
Mr. William Bicknell  
Mr. Randal Jewett  
Mr. Chris Stivers  
Mayor Randy Winkler

Staff members present: Village Manager Julie Duffy, Finance Director Ryan Rushing, Police Chief Will Rogers

**Discussion Items:**

**Mobile Food Trucks**

Discussion was made regarding the Thursday summer Food Truck Rally at the former Pizza Hotline property. Mayor Winkler indicated that he has been to the event several times and received compliments from the citizens regarding the event. He indicated that the property owner, Craig Harris, indicated that the event could take place as long as the Village wishes. Mr. Stivers stated that he has not been able to attend the event due to his work schedule. He indicated that he thought it was a positive event for the community but questioned if the Village Council should have an official role in the event. Mrs. Duffy asked Council for clarification of the role that staff should provide to the event above the issuance of the permits. Mr. Bicknell clarified that staff's involvement would be just to review and issue the permits. Mrs. Kemper agreed that staff would not have any formal role in the event. Mrs. Bilbrey stated that the property owner had purchased their own traffic cones to use and would be returning the ones that they previously borrowed from the Carlisle Service Department. She also indicated that she has copies of Certificate of Insurance from all of the food trucks and would provide to Village staff for inclusion with the permit applications. Mrs. Bilbrey stated that she has spent numerous hours volunteering at the event and working with the property owner. She indicated that her role was primarily related to reaching out to the food trucks and working them through both the permit process and event scheduling with Mr. Harris in charge of the actual food truck and classic cars on his property. Mr. Stivers asked Council if they had seen the video that had been posted on Facebook that indicated that the event was presented by Carlisle Council. He indicated that he was uncomfortable with Council officially taking credit for the event and that Council's official involvement would be just adopting the necessary legislation. He also expressed concerns that it may be viewed as Council favoring one property owner. Mr. Humphries stated that if the event were to be an official Council function then it should be worked through a Council Committee for oversight and organization purposes. Mr. Jewett indicated that the rally was not an official Carlisle sanctioned event and that just because someone on Council is volunteering does not make it an official Council event. He asked Mr. Stivers and Mr. Humphries if they would feel more comfortable with the event if the Carlisle Council name was removed from any advertisements. Both Mr. Stivers and Mr. Humphries said yes. Mrs. Bilbrey indicated that she would continue to volunteer at the event and would continue to present herself to the public both as a volunteer and councilmember as these roles could not be separated. General discussion was made regarding the overlap of members serving as both councilmembers and volunteers throughout the community

and that members were always viewed as a councilmember when engaging with the public even if the event is not an official Village sponsored event.

Mr. Rushing addressed Council and reminded the body that we live in a very litigious society and that, as councilmembers, they can be individually named in the event of a lawsuit against the Village. He mentioned this to remind Council that it is important for all processes to be properly followed. Additionally, Mr. Rushing reminded the members that they are bound by Ohio Ethics Law and should take the time to familiarize themselves with the rules regarding acceptance of gifts. Mr. Rushing encouraged them to visit the Ohio Ethics Commission website as it contains numerous training videos and resources. And, lastly, Mr. Rushing reminded the members that as members of Council that both the Village emails and personal emails that are used in the course of business are subject to Ohio Sunshine Law and considered a public record.

**Council Goals/Future Work Session**

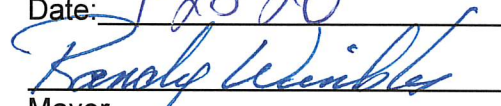
Mr. Humphries stated that due to the lateness of the evening that the other scheduled work session item regarding Council goals be postponed to the next work session. Additionally, Mr. Humphries clarified that he originally requested that this topic would be for discussion of the role of council. Council agreed as a body to delay this topic until a future work session. Mr. Bicknell suggested that Council hold the next work session on an off-council night. Council agreed to meet on Tuesday, July 21<sup>st</sup> at 7pm. Topics to be discussed were: possible fire district (Mr. Bicknell), creation of new zoning administrator position (Mr. Stivers), letter to new residents (Mrs. Bilbrey), summer concert series (Mrs. Bilbrey), and discussion of council roles (Mr. Humphries).

**Adjournment:**

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. Stivers. Motion passed by majority voice vote.

Meeting adjourned at 8:58 p.m.

Attest:   
Village Manager

Date: 7-28-20  
  
Mayor