

---

**CITY OF CARLISLE COUNCIL – WORK SESSION MINUTES**

**Tuesday, July 12, 2022**

**CARLISLE COUNCIL CHAMBERS - CARLISLE, OHIO**

Mayor Winkler called the Carlisle, Ohio City Council Work Session of Tuesday, July 12, 2022, to order at 6:05pm in the Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio with the following members in attendance:

***Council Attendees:***

Mr. Tim Humphries  
Mr. Chris Stivers  
Mr. William Bicknell

Mrs. Debbie Kemper  
Mr. Michael Kilpatrick  
Mr. Randy Winkler, Mayor

Staff members present: City Manager Julie Duffy

**Discussion Items:**

**Charter Review Commission Final Report**

Council reviewed the final report of the 2022 Charter Review Commission. Two members of the Commission – Mr. Doug Lanier and Mr. Steve Akers – were present and answered questions of the members of Council regarding the overall process as well as the Commission’s findings.

Key points discussed included:

- The Commission reviewed all suggestions for possible changes that were submitted by Council.
- In reviewing the suggestions, members of the Commission had expressed that they did not want to alter the language in a manner that would be too restrictive for future Council and staff to conduct business. Mr. Lanier expressed that the Commission was generally concerned if the current language already gave Council a way out and if revised language could paint them into a corner in the future.
- Discussion was made that the Commission did not want to place minor issues before the voters if the current language was sufficient to meet the needs of the community to conduct city business.
- General discussion was made about future Council appointing members to the Charter Review Commission earlier in the year so that both groups had time to review the document prior to the July 1<sup>st</sup> deadline. Council agreed that the process to find Commission members should begin earlier and discussed starting the search prior January 1<sup>st</sup> of the next review year.

General discussion was made regarding the Commission’s recommendations regarding the salary of both the Mayor and Councilmembers. Key points made included:

- The Charter gives Council the authority to accept the Commission’s salary recommendation through the adoption of an ordinance.
- General discussion was made about when the new Council pay would go into effect once Council would adopt the ordinance accepting the Commission’s recommendation.
- The 2022 Commission’s recommendation is to keep the Mayor’s salary at the current rate and increase the salary of all at-large Council Members to lessen the gap between the two positions. General discussion was made regarding the historical difference between the two positions’ salaries and that it was reflective of when the Mayor resided over the Mayor’s Court.

- Discussion was made about the history of Council pay increases. Mrs. Duffy stated that the 2017 Commission recommended a 10% annual increase to both the Mayor and Council salaries; however, this recommendation was not accepted by Council through the lack of a motion on the issue. Mrs. Duffy stated that the 2012 Charter Review Commission did not make a salary recommendation as the language of the Charter at that time did not give the Charter Review Commission this authority. The Charter was amended by the voters in November 2012 and gave this authority to subsequent Commissions. Mrs. Duffy indicated that the current rate of pay for both Mayor and Council has been in place since the adoption of Ord. 40-01 in 2001. Mrs. Duffy stated that Ord. 40-01 amended the previous salaries that were adopted in June 1998.

**Business of the Month**

General discussion was made about the process for selecting the Business of the Month. Discussion was made if the business should be made each month during standing work session or if Council should select a list of several businesses in advance to allow more time to coordinate with each business on when the award would be presented.

General discussion was made regarding the process for selecting the actual business to receive the award and if the presentation should be coordinated with the business by a member of Council or staff. General discussion was made regarding when the presentation should be made and if the designation period should be in effect beginning the 1<sup>st</sup> of each month or in the middle of each month.

Council decided to revisit this topic during the August work session.

**Adjournment:**

With no further business, Council adjourned the meeting by voice vote with all in favor.

Meeting adjourned at 6:58 p.m.

Date: 7-26-22

Attest:   
City Manager

  
Mayor