
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
JULY 12, 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, July 12, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:02 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Kim Bilbrey	absent
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy
Clerk of Council Jennifer Harover
Fire Chief Jeremy Lane

Mayor Winkler commented that Mrs. Bilbrey will not be in attendance this evening as she is still dealing with a seriously ill family member. Mr. Bicknell made a motion to excuse Mrs. Bilbrey from tonight's meeting, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries shared that he is saddened for anyone to go through these types of issues in life. He thinks that every meeting of Council is important as well as the decision to be here. He has changed the date on a major surgery to ensure his attendance as he believes his constituents need him to be here. His opinion is solely professional and should not be taken personally. He is voting "no".

Mr. Kilpatrick	yes
Mr. Stivers	no
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mrs. Bilbrey has been excused from tonight's meeting.

The minutes of June 28, 2022 were presented to Council for review. Mr. Kilpatrick made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of June 28, 2022 have been adopted.

Public Forum:

Fire Chief Jeremy Lane approached Council. He is very pleased to say that he is not here with a resolution for the pump house. The pump house is currently up and running. There is water and pressure in the system and all four of the businesses on Industry Drive now have active fire sprinkler systems. He appreciates Council support as they journeyed down that long road and everything should be finalized within the next week. There was recent storm damage and his department was able to take care of many things even in the middle of the night. He greatly appreciates one Council Member showing up with a tractor to assist in removing a tree during the clean-up. He is very proud of his crews and their ability to be active in helping the community as well as protecting them. A friend of his, Ed Myers, is the chief of Goshen Fire Department. Chief Myers asked if Carlisle would be willing to send some support down to the Goshen community following the tornado. One of our fire engines and four crew members went there to assist in search and rescue for a day. He is very proud to have the ability to do that for another small community. It is a brotherhood throughout the fire service and he feels privileged to be able to help out. After a tragedy such as this one, it is great to see so much support coming from all over the area.

No other members of the public approached Council.

Council Report:

Mr. Kilpatrick appreciates the hard work that the Charter Review Committee did on going through this founding document and giving Council an opinion of these topics. He feels that he understands the document more and believes there are a few follow-up items to add to Council's list. In an earlier conversation, it was mentioned that the community has trust in each Council Member to do their job appropriately. He would however like to see the community showing up to meetings to actually see this process once in a while. He feels it is important to understand what takes place. Council Members do have a community mindset but their role is the operations of the city and making sure they continue to move forward. He brought his children here this evening so they can see what it takes to operate a small government.

Mr. Stivers thanked Chief Lane for keeping them updated on the Carlisle Fire Department as well as what they did for Goshen. He also thanked members of the Charter Review Committee. They each

took time out of their personal lives to serve their community on short notice. He appreciates the thorough report they have submitted.

Mr. Humphries asked that anyone who notices a street light out please report it for safety reasons. Our website has an area to submit information concerning street lights and that can be found at <http://www.carlisleoh.org/service> under the heading of Streetlight Outages. Once that streetlight has been reported, usually the next step is that a yellow ribbon is placed on that pole to symbolize that it has been reported. After a specific number of poles have been established by Duke, they will come out to repair them all at one time. There happen to be three lights out on Park and because he has not noticed a yellow ribbon, he will go through the process of reporting them. Once the current threshold is met, Duke will come to the area with the proper equipment to repair them. The more information that citizens can report regarding the location of the streetlight and/or the actual pole number found on the aluminum tag on the pole is greatly appreciated.

Mr. Bicknell reported that a JEMS meeting was held last night. They were able to see a very early rough drawing of four different designs for the building. They did pick a couple that they thought would look best. They have sent out the RFP for the architect. They are now in the last stage of getting the two groups together that will give them their final blueprint. They are on pace to potentially to “prep” the ground in the fall. The contractor has reached out to a couple of concrete companies and, depending on when winter sets in, they may have a time block to pour the foundation by the end of 2022. Once they get a bit farther in the process, they will be putting out a “coming soon” sign on the property. This will allow the citizens to have a view and get them excited for this new building. JEMS did a total of 199 runs in the month of June. Of those, 68 were for Carlisle. We have continued to have multiple citizens call in to Chief Madden complimenting the JEMS staff. They are also informative, kind and well-prepped when their paramedics and EMS arrive on a scene. In a hostile situation or when family members are sick and needing medical attention, they deliver a sense of calmness that is very important in these types of situations. As always, JEMS does appreciate these good comments coming through to them.

Mrs. Kemper thanked Chief Lane for his update. She appreciates all of the department and staff there were able to help Goshen. She also thanked the Charter Review Committee for their time and review feedback. Two weeks ago she overlooked in her notes to congratulate Taylor Collins for her Chamber 45005 award. She was the scholarship winner and is Mr. Stiver’s stepdaughter. Taylor is also the youngest member of Chamber 45055. She congratulated Carlisle Pharmacy on receiving the Business of the Month. Gary Reed and his team do an awesome job for our community. She reminded everyone that on Thursday there will be food trucks again at Roscoe Roof Park. Each week, there will be different trucks there and postings will come out once the line-up has been finalized. This week, the Carlisle Fire Department will have a fire truck there with some of our volunteers. The kids will be able to check-out the truck and ask questions of the staff. She thanked Heather with Heather’s Sweets and Treats for organizing these food truck events. Last Thursday, Valley Real Estate and Church in the Village supplied music for the event. She appreciates the community coming out to show their support. National Night Out is on Tuesday, August 2nd at Roscoe Roof Park from 6:00pm – 9:00pm.

Mayor's Report:

Mayor Winkler thanked the Charter Review Committee for their hard work. He appreciates Chief Lane stopping in to give them the good news about the water system being up and running.

Manager's Report:

Julie Duffy commented that there has been a lot of rain recently. The most recent "flash" storm that we had produced 3 inches of rain in just over an hour and 15 minutes. That is a lot of water and we did experience some individual issues around town. Our storm system does take advantage of the aquifer that is below us. It does take some time for water to naturally soak into the ground. When a significant event like this happens, our system is not designed to handle that amount of rain in that short of time. We always look at what areas do well and what areas do not to see if it is a maintenance issue, design issue or if it just due to the capacity issue. The Eagle Ridge subdivision has recently had significant changes to its detention basin and we got to see how it was working and it did well in its design. Some drywells in the road area of SR 123 near Eagle Ridge were taking a while to drain the water. Those drywells are being evaluated to see what the issue was there. It is also a good reminder for us that when property owners ask for certain permits such as sheds or fences that we make sure of drainage easements. These things need to be taken into consideration as to not have these areas holding water. People new to our area may not be familiar with how our storm water system works. Some communities directly pipe them to an outflow at the river or somewhere else. Most of our neighborhoods are designed to take water in above ground and then percolate it down. Lots are purposefully graded at the time of development to go to a central dispersal point. If in your yard, you don't see that you have a drywell or a collection point, does not mean that your yard is not part of that system to take water away to a different area. Those drainage paths do have to be maintained, typically by mowing, to keep the grade the way it was designed. Some properties in our area have drywells which are large grates or caps that look similar to a manhole. You can help your property as well as neighbors by keeping that grate clear of debris and brush. Water will dissipate into the drywell and leave everything it carried at the grate. Keeping these areas clear will help to keep water moving in times of heavy rains. If you have an issue with any type of drainage issue in your neighborhood, please contact the City so it can be evaluated. This last event was a good example of the amount of development we have recently had in town. The areas where water did collect seemed to be in areas of increased impervious surfaces. Areas around Katy's Ditch regularly have issues with water flow as it is a designed waterway to remove water. We had 3 inches of rain in a very short time and this ditch area had little to no water in it. The source of water that normally goes through it comes from the undeveloped land to the north. Water will go wherever it wants to go and we often assume that we can master it to go where we want it to but it does involve a lot of engineering. The areas has had a lot of water also had a lot of recent development or impervious surfaces. Whether it is a shed, fence, driveway, house or parking, it does play into how quickly water can naturally go into the ground. Mr. Kilpatrick asked if there were specific areas that the City will be addressing further. Mrs. Duffy stated they are evaluating the drywells in the curve of SR123 by Eagle Ridge, there was a collection point near Phil's Auto on SR123 (this is most likely due to the amount of rain), and south of Waterbury Village subdivision. They already have plans to meet with county. When there is an active construction area such as this, there are always some unique challenges. Ashbury Court is the first cul-de-sac off of Franklin-Trenton Road and runs parallel to it. This area had several collection points but because of it being active construction there are normally protection devices in place to keep construction debris

from entering the drywells. At the back of the properties on Ashbury Court there is also a drywell collection point that was full and the abundance of water went toward the underpass of the railroad on Franklin-Trenton Road. This actually closed the underpass and because this road belongs to the county, they were also concerned which is the purpose of their meeting. This could be a combination of issues for not draining quickly enough so they will be looking at all possibilities. On paper, this area was built a certain way. They will make sure it was built to plan and re-evaluate the design if it was. Mr. Kilpatrick asked if this area was 48" inches per hour for infiltration. Mrs. Duffy does not remember the exact number but does know that it was redesigned a couple of times as part of that area is in a flood area with natural low points. Most of the storm drains are mapped using GIS so the city can also help homeowners locate the closest one for any resident.

Earlier this afternoon, she was part of a presentation to give out money through the Duke Energy Foundation. There was a \$25,000 grant program for small businesses within the city of Franklin, Franklin Township and Carlisle – the Hometown Revitalization Grant. Knowing that the pandemic has not been kind to our small businesses, they wanted to give some assistance to them and came up with some parameters to focus on minority-owned/female-owned businesses as well as those that had a plan of how to either use the money for improvements and/or expenses they have already incurred throughout the pandemic. There were 20 applicants and they were reviewed by the three entities. There were eleven total grants given out. Locally, we had four recipients in Carlisle – Dairy Queen, Simply Brown Tanning & More, Be Safe Driving Education as well as The Farm on Central. She congratulated each of these businesses. There was a larger quantity of applicants than expected and it was wonderful to give out someone else’s money. When the criterion for the applicants were gone through, given Duke’s window of recommendations, it was naturally dissipated proportionally throughout all three entities. This is just one more example of how we work together for our communities within the 45005 zip code.

Committee Report:

None

Old Business:

None

New Business:

Mayor Winkler stated that a resignation has been submitted by Mr. James Jewett from the Zoning Board of Appeals. Mr. Jewett has been on this Board for over 20 years. He has had a tough year with his health and he is sad to see him resign. Mr. Kilpatrick made a motion to accept Mr. Jewett’s resignation, seconded by Mrs. Kemper.

Roll Call:

- Mr. Bicknell yes
- Mr. Kilpatrick yes
- Mr. Stivers yes
- Mr. Humphries yes
- Mrs. Kemper yes – she also extended her best wishes to Mr. Jewett.
- Mayor Winkler yes – he thanked Mr. Jewett for his years of service.

The resignation of Mr. Jewett from the BZA has been accepted.

Mayor Winkler also stated that two letters of interest have been received for the Personnel Board – Mrs. Allyson Couch and Mr. Douglas Lanier. Both of these individuals have served on various boards with the city and throughout the community. Mrs. Kemper made a motion to appoint Mrs. Allyson Couch and Mr. Douglas Lanier to the Personnel Board, seconded by Mr. Stivers.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mrs. Couch and Mr. Lanier have been appointed to the Personnel Board. Mayor Winkler thanked each of them for their continued service.

Mrs. Duffy took a moment before the legislation to update Council on the current openings with Boards and Commission following the previous appointments and resignations. With Mr. Jewett’s resignation, this will create one opening on the Board of Zoning Appeals. There are now six of a seven member group. This opening will be posted on our website and Facebook page. With the two appointments to the Personnel Board, this will actually be full with three members. Staff will move forward on working with them about their duties and roles.

First Reading of Ordinances and Resolutions:

RES. 8-22 A RESOLUTION SUBMITTING THE QUESTION OF LEAVING AN ADDITIONAL FIVE-TENTHS OF ONE PERCENT (0.5%) MUNICIPAL INCOME TAX RATE TO THE ELECTORS OF THE CITY OF CARLISLE, OHIO FOR THEIR APPROVAL OR REJECTION AT THE REGULAR ELECTION TO BE HELD WITHIN THE CITY OF CARLISLE, OHIO ON NOVEMBER 8, 2022 SUCH ADDITIONAL LEVY BEING FOR THE PURPOSE OF PROVIDING FUNDS FOR SERVICES AND OPERATIONS OF THE POLICE WITHIN THE CITY OF CARLISLE AND DECLARING AN EMERGENCY.

Mrs. Duffy explained that this is being presented as an emergency resolution. At Council’s last meeting, there was a third and final reading for a very important ordinance for this town. That ordinance would be to change the section of our Tax Code in regards to our tax rate and to be an issue on the November ballot for an increase to our tax rate of 0.5% for the specific purpose of providing for our Police services. That was the legal piece that talked about the change and the ballot issue. This piece is the legislative portion of that. To put something on the ballot is a two-step process and this would be step two. This is a resolution which means it is a directive of staff, both here locally as well as the Board of Elections, to move forward with putting it on the ballot. It is on as an emergency as there is a timeframe where we have to submit the language to be put on the November ballot which will not give us the luxury of the full three readings and 30-day enactment period. The passing of this resolution will not change anything of the ordinance passed last week, this is simply the administrative piece to move forward now that Council has indicated it to go to the ballot with the language. The actual ballot language is shown in this resolution. During the November election, all residents who are registered voters within our city will have these words in front of them to make a decision. It is

important that everyone understands what they are voting on. It says “Shall Ordinance No. 11-22, providing for one-half of one percent levy on earnings and income for the purpose of maintaining operations and capital improvement of the police services, effective from and after the 1st day of January, 2023 for a continual period of time, be passed?” Below that will be two options, one for the income tax and one against the income tax. When it comes to ballot issues of income tax, there are certain parameters that we have to include in the language. We try to make is as simple and compliant as possible. We have to indicate what the tax rate being asked, what is the purpose of that tax rate and when will it go into effect. Our Law Director has reviewed the language and agrees that it meets the criterion. The Warren County Board of Election has also reviewed it. While they do not give final approval, the State does on ballot issues, they do not see any concerns with this language. In order to meet the deadline for filing, it would need to be adopted by emergency this evening. We would file this with Warren County and they would coordinate with Montgomery County to have it on their ballot as well. This will not need to be filed in person. This is one that can be submitted electronically. It is staff’s intention that if this issue passes tonight, it will be electronically submitted to the county board of elections tomorrow. This would give everyone plenty of time for submittal prior to the ballot language deadline which is 90 days prior to the election of November 7, 2022.

Mr. Stivers made a motion to suspend the rules requiring three readings and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 8-22.

Second and Third Readings of Ordinances and Resolutions:

ORD. 12-22 AN ORDINANCE DETERMINING TO PROCEED WITH THE LIGHTING OF STREETS, LANES, AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO. – 3rd Reading

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Bicknell.

Roll Call:

Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 12-22.

ORD. 13-22 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR LIGHTING OF THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING. – 3rd Reading

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 13-22.

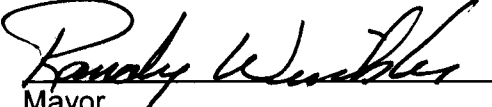
With no further business, Mr. Kilpatrick made a motion to adjourn, seconded by Mr. Stivers.

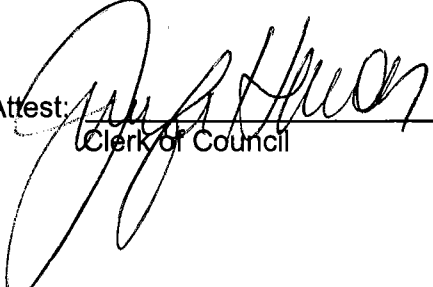
Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:42 p.m.

Date: 7-26-22


Mayor

Attest: 
Clerk of Council