
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
JUNE 8, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, June 8, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:01 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

Mayor Winkler took a moment to introduce a special guest. Addi Laine has lived in Carlisle all of her life and he has had the pleasure of watching her play softball and other sports within the community. She is an outstanding, young athlete. Addi has been faced with a medical issue over the past few months. She was diagnosed with cancer in her ankle and, unfortunately, has had her leg amputated just below the knee. She has been a real trooper throughout this still attending ballgames and now getting around on a scooter. In speaking with her parents, they expect her to be back on the softball field next year. Mayor Winkler acknowledged Addi as Honorary Mayor of the Day. He presented her with a certificate, t-shirt, cup and folder. He looks forward to seeing Addi back on the softball field.

The regular meeting minutes of May 25, 2021 were presented to Council for review. Mr. Stivers made a motion to approve the minutes as presented, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of May 25, 2021 were approved.

Public Forum:

No members of the public were present.

Council Report:

Mrs. Bilbrey thanked the community for all the giving they are receiving for the concert on June 24th. Some of these companies are Wal-Mart, The Lions Club, Church in the Village, Valley Real Estate, Mark Neil State Farm, Dairy Queen, Gross Lumber, Carlisle/Franklin Pack 139 and Carlisle Troop 632. All these businesses are donating and giving items for that evening. She is very proud of our town and their excitement of this upcoming community concert. Addi Laine will also be an honorary guest that evening as well. She reminded everyone of the Yard of the Month. The deadline for submissions is June 15th. If there is a business or residence that you feel has done a nice job on their yard, please email Clerk of Council, Jennifer Harover or call Town Hall. Submissions are already being turned in and the information is posted on Facebook and our website. The Park Board and Special Events Committee will be meeting on June 15th to review all submissions. The winner will receive a \$50 gift card to Gross Lumber and will have a sign to display in their yard for the following month. She thanked the Laine family for being here this evening with Addi. She has enjoyed getting to know Addi a bit over the past month.

Mr. Stivers reminded everyone of the Community Garage Sale being held on June 18th and 19th. He also reminded everyone that Father's Day is that same weekend on June 20th. He wished all of the fathers in the community a Happy Father's Day. He thanked the Laine family for attending tonight's meeting, he appreciates them being here with Addi.

Mr. Humphries addressed an asphalt issue on Park Drive in front of the Lions Club. He believes there must have been some type of work conducted here in the past that has now caused the area to sink. There used to be a steel plate over this area but has since been removed, leaving a decent sized dip. He would like to see whoever was responsible for the construction to return to the area and finish it up. Waterbury Drive is now open allowing vehicles to travel between Marty Lee Lane and Trenton-Franklin Road. The Carlisle Baseball Association completes their season this week and he would like to see the speed sign moved from Fairview Drive to Jamaica Road. If it could be placed near Eagle Ridge, this could be a reminder to all vehicular traffic that speed limit there is 25 mph. During the Work Session tonight, he would like to address off-site signage.

Mr. Jewett welcomed Addi Laine to tonight's meeting and suggested that she sit in the Mayor's seat before she leaves so she can hit the gavel at least once.

Mrs. Kemper congratulated Addi for today being her day and thanked her family for attending tonight's Council meeting. She congratulated all of Carlisle's class of 2021 as graduation was this passed weekend. She encourages all graduates to follow their dreams. She has been working on the Veteran's Memorial project for quite some time and she is excited about them beginning work this week. The Veteran's Committee consists of Mayor Winkler, James Gross and herself. Phase one is beginning and she is very proud of this project for the community. There will be more information to come out on our website about how residents can purchase memorial bricks for this area. She is happy that this project will honor so many great veterans from our community. She reminded everyone

of the Community Garage Sale this coming weekend, June 18th & 19th. Our very first Concert in the Park will be taking place on June 24th at Roscoe Roof Park.

Mr. Bicknell thanked the Laine family for coming this evening. Addi's tenacity is to be commended. Everyone in the community is supporting her and she is spoken very highly of by all. To be so young and courageous is astounding. He knows this has been a lot for her parents and he commends each of them for their strength through these last few months. He gave a continual reminder about mowing season and keeping your clippings in your yard. Please do not blow your grass into the roadways or sewers. This creates a dangerous situation for motorcycles, bicycles and scooters but also can cause our sewer systems to be clogged.

Mayor's Report:

Mayor Winkler thanked Addi for being here tonight. He believes she is the very first recipient of the Honorary Mayor Award. He is very glad she is here this evening, and he is happy to see her up and about, doing very well. He read an article about a young man within our community, Max Allison, has been accepted to Harvard University. He played five different sports throughout his high school career. He congratulated Max on his hard work and wished him the best of luck.

Manager's Report:

Julie Duffy welcomed Addi and her family to tonight's meeting. She found it fitting that Addi is our Honorary Mayor on National Best Friends' Day. As she continues to hear more and more about Addi, it could not be more appropriate to have these two occurrences on the same day. She added on to Mr. Humphries' mention of Waterbury Drive. She knows that the barricades have been removed but it is not yet a dedicated road within the Village. It is earmarked to become that when all the initial infrastructure is completed. Although the Developer has opened it up for travel it is still considered a construction zone and the road is not yet under the jurisdiction of Village maintenance. Please be cautious in this area as it could still contain construction debris. She congratulated the Carlisle High Band. Today they performed at Universal Studios. Pictures were showing great weather and it was an honor for them to perform in the park. It was a fabulous opportunity for them and to represent Carlisle and their school in this way. She would like to get the word out there that the river in our area is very important attribute, both geographically and visibly. It also provides several recreational activities with trails and the waterway. The Miami Conservancy District is participating in the "Clean Sweep of the Great Miami River" and this has been posted on our Facebook page. This will be a great opportunity for volunteers. The program does extend outside of the area, beginning at Indian Lake and continuing down to the Ohio River. Franklin is a stopping point for different sections which gives several options for residents to participate. July 16th & 17th is earmarked for the section between Indian Lake and Franklin while September 18th will be the starting point for the remainder of Franklin down to the Ohio River. Registration can be found through the link on our Facebook page. Residents ages 18 and up are free to register and those under 18 years of age will need to have parental approval as well as guidance at the event.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 6-21 A RESOLUTION ADOPTING THE FISCAL YEAR 2022 TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE, OHIO, AND IS ON AS A SINGLE READING.

Mayor Winkler announced the public hearing for the 2022 Tax Budget. If anyone from the public would like to speak, they can do so at this time. No one approached Council.

Mayor Winkler closed the public hearing.

Ryan Rushing addressed Council concerning the 2022 Tax Budget. This is a statutory process that must be completed by State law. Although this process is called a Tax Budget, it is actually a budgetary compliance tool that is submitted to the County Budget Commission which is comprised of the County Auditor, County Treasurer and County Prosecutor. This Commission reviews all taxing jurisdictions' tax budget – all townships, all municipalities, all school districts, library districts or any other taxing jurisdiction. The review takes place to be sure that we are not planning to incur a deficit. Contrary to those in Washington D.C., local governments within the State of Ohio are prohibited by law to budget for a deficit. The tax budget is a compliance tool that is reviewed to ensure projection of a positive fund balance. In doing so, they prescribe the form that is within the Resolution. Two years of actual expenditures must be provided, two years of actual revenues as well as an estimated expenditures for 2021 and an estimate of 2022 revenues and expenditures. This is done by putting in a cost-of-living adjustment that represents estimated figures. The Commission realizes that these are not final figures and are simply estimates to ensure that we are not planning for a deficit. Step two of the Tax Budget is providing the Commission with the need of collection for real estate taxes. Even after voters vote on a levy, it does not automatically mean that the county will collect it. We have to provide a need that revenue in order to collect the real estate taxes. Income tax is a matter of home rule, so income taxes are not calculated within the "needs" budget. In Carlisle's case, there is only one voted-in levy which is for our volunteer fire department. It is a 2 Mil levy that brings in roughly \$150,000 each year. Figures are prepared within professional standards and the Commission does require this to be passed and in full force and effect by July 15th. Once the Commission receives this budget, it will be reviewed with all of Warren County. Carlisle does have a footprint within Montgomery County so we must also provide documents to them. However, Montgomery County does not require a tax budget. The Ohio Revised Code does allow each budget commission to choose if they will require one or

whether they will require a separate method to calculate real estate taxes. Montgomery County requires submission of different reports that are simply prepared through email. Once the Tax Budget has been reviewed by the Warren County Commission, they will return to us an Estimated Certificate of Resources. This will outline each fund and the total dollar amount for which we will be able to appropriate. The Commission will also provide the estimated tax rate for real estate taxes. That will need to pass by October 1st. Unfortunately, due to the County Commission returning that to us some time in September, that legislation will need to be passed as an emergency. By October 1st, we must certify the tax rates and the certificate of resources to the County Budget Commission and that document is used as the framework to how we budget.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 6-21.

RES. 7-21 A RESOLUTION AUTHORIZING VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

Julie Duffy approached Council. The Ohio Public Works Commission (“OPWC”) offers available grant funding. Over the years, the Village has been successful at doing a lot of infrastructure projects, primarily with road resurfacing, such as Dayton-Oxford. The deadline to apply for the 2022 cycle is

Friday, June 11th. We received the information late due to Covid back-ups, but we have applied for this before and can tweak the information for this application. A couple of years ago, we applied for funding that would resurface all of Industry Drive from Central to Jamaica Road. There is a scoring criterion and we were in the middle of the pack that year so we did not make the cut. There is a finite amount of money that is allocated to Warren County and the scoring matrix covers all aspects but basically, the bigger the project, the more jurisdictions it supports, and the higher traffic areas tend to get higher scoring. We are still in need of improvements to our industrial park so this current project would continue what we started on our own last year. Carlisle resurfaced and widened the shoulders from Central to the Dry Run bridge. We would like to pick-up and continue that project, hopefully with some grant funds. Our Engineer is still tweaking the numbers, but an estimate right now should be around \$600,000. Carlisle's portion would be about \$150,000 which is a bit less than what we paid out-of-pocket for that small portion completed on our own. If we are successful at receiving these grant funds, we would be able to maximize our resources. There would be more legislation brought back to Council if this funding is successful. Design work would begin in 2021 and construction would begin in 2022. We should know by the fall on how we rank, and it will be evaluated by the Warren County Planning Commission.

Mr. Humphries asked if this involved any improvement to the radius next to the pump station. Mrs. Duffy explained it would not do any realignment of the curb or any other improvements beyond the additional 2 feet of shoulder widening up through the industrial park as it goes into residential areas by Beachler. This will be simple resurfacing plus curb realignment.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Bicknell.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 7-21.

Second and Third Readings of Ordinances and Resolutions:

None

Mayor Winkler explained that Council will be entering into Executive session to discuss the possible purchase or sale of property with possible action to follow. There will also be a Work Session immediately following tonight's regular session that will be open to the public.

Mrs. Bilbrey made a motion to enter into Executive Session, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:32 p.m.

Mr. Bicknell made a motion to enter back into Regular Session, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Council entered back into Regular Session at 8:46 p.m.

Due to an emergency issue, Mayor Winkler explained that Council's scheduled Work Session for tonight would be postponed until their next meeting.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. Jewett.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:47 p.m.

Date: 6-22-21

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council