
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MAY 26, 2020 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 26, 2020 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:04 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	absent
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

Mayor Winkler stated that Mrs. Bilbrey was previously scheduled to be out of town this week prior to her appointment to Council. Mr. Bicknell made a motion to excuse Mrs. Bilbrey from tonight's meeting, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mrs. Bilbrey has been excused from tonight's meeting.

The minutes of May 12, 2020 were presented to Council for review. Mr. Stivers made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Public Forum:

There were no comments or concerns submitted by members of the public.

Council Report:

Mr. Humphries acknowledged the amount of work that the homeowners of 681 Central Avenue have put into their home. This is the home directly next door to People's Bank. This couple refurbishes other homes as their business and, in their spare time, have been refurbishing their own home. They have made this historical area look amazing and he appreciates all of their hard work. If there is anyone looking for ways to volunteer in their community, the Lions Club, Historical Society, CBA, Ponytail Association and various other entities are always looking for help. If you are recently retired or just looking for a way to give back to your community, volunteering is a great way to do that. He commended the Fire Department for their quick actions this afternoon when a truck burned on Welcome Way. A young man was visiting his grandmother when his pick-up truck caught fire. Thanks to helpful community members and our Fire Department, there were no injuries and everyone was safe at the end of the evening.

Mr. Stivers wished his wife a happy birthday. He would like to remind community members that there are several openings on various boards and committees within the Village. These openings are posted on our website and interests are accepted through our Clerk of Council. He acknowledged Mr. Craig Harris, owner of the old Pizza Hotline building, for fixing up the building. He has decided to clean it up in the hopes that someone will purchase or rent it for a new business. He has redone the roof and is currently working on remodeling the inside.

Mr. Bicknell commented on the kayaking incident that occurred this past weekend on Twin Creek and offered his condolences to the family of the woman who lost her life. He thanked emergency crews from JEMS, Carlisle, Franklin and Monroe for helping during this search. As Ohio begins to reopen, he asks that everyone be cautious and offer plenty of personal space for social distancing. Please continue to sanitize your hands regularly. He is happy to see CBA baseball practices beginning. It is nice to see the kids outside being active and excited. This Friday and Saturday, the schools will be auctioning off school items. The School Board has a list available of these items. Sales will proceed new supplies for next school year.

Mr. Jewett thanked Mrs. Duffy, Mr. Casson and Mr. Riley for their quick response when we were experiencing heavy rain. There were residents concerned with the rising water at Montgomery Avenue at the new bridge. Within minutes of the text message, Mr. Casson and Mr. Riley were on their way to assist in any way that they could. He appreciates their efforts and concerns with what the long term fix may be with this area. With Mr. McIntosh's resignation, there are several openings on Council committees that will need to be filled as well as the Deputy Mayor position.

Mr. Jewett made a motion to nominate Mr. Will Bicknell as Deputy Mayor, seconded by Mrs. Kemper.

Roll Call:

Mr. Stivers	Yes
Mr. Humphries	Yes
Mr. Bicknell	Yes
Mrs. Kemper	Yes
Mr. Jewett	Yes
Mayor Winkler	Yes

Mr. Bicknell has been appointed as Deputy Mayor.

Mrs. Kemper congratulated Mr. Bicknell. She is happy to be meeting in council chambers this evening. She thanked Mrs. Duffy for the smooth transition to their Zoom meetings as well as distribution of meeting information. She gave her thoughts and prayers to the Lewis family following the tragedy on Twin Creek this past weekend. She is excited about the food trucks coming to Carlisle. Smokin Double D's will be at Gross Lumber this Thursday from 11a – 6pm. She is looking forward to that and any other food trucks that may be coming into the Village. She made a request to Council and Mrs. Duffy about discussing options to getting flags down Central Avenue during specific holidays such as Memorial Day, Fourth of July, Labor Day, etc. She knows that other communities have this available to their citizens and would like to offer something similar here in Carlisle. Mayor Winkler offered to discuss this issue at a work session as it would most likely be a financial issue to purchase the flags.

Mayor's Report:

Mayor Winkler also extended his condolences to the family of the woman lost in the kayaking incident on Twin Creek over the weekend. It was a tragic loss and his prayers go out to her family. He also thanked Mrs. Duffy, Mr. Casson and Mr. Riley with their assistance during the heavy rains and flooding. He received calls and texts from concerned citizens on Montgomery Avenue that were very appreciative of everything that the Village did to help them. There are some issues there that will need further follow-up as to the future of that area. There are a lot of communities that have to deal with flooding issues when there is 4-5" of rain in short periods of time.

Manager's Report:

Mrs. Duffy explained to Mrs. Kemper that when the Village put in phase ten, which was the road widening between Park Drive and Jamaica Road, one of the items that was discussed having decorative lights installed with the ability to hang decorative flags as well. She believes it was a financial consideration at the time as to why the Village did not move forward. She will do some investigation to give Council some ideas that may be possible and what may take some additional resources. Utility poles are property of the utility companies so they would need to obtain permission in order to attach any decorations to those poles. She gave a big kudos to staff during this crazy time. She is very appreciative of their hard work and dedication in the way that they have handled the unknown. They have continued to provide excellent service to citizens while maintaining social distancing guidelines and restrictions. Our Police and Service departments have been challenged daily throughout this pandemic along with the ever-changing weather. Town Hall has been great with the virtual communications and handling customers in unique ways. There have been two major rain events in our area so far this year. On a FEMA flood map, Carlisle is a bit more "blue" than other communities around us. Most years, those "blue" areas do not see much flooding but, if you do own property in these areas, they are classified as a 1% chance of flooding. This means in any given rainfall, there is a 1% chance of flooding. This is not 1% in 100 years or 1% in a given year, it is 1% per

rainfall so it could happen multiple times in one year. There has been a perceived change in the area of flooding within the Village. Katy's Ditch is an area of floodway that is surrounded by flood plain so flooding in this area is not unexpected but the quantity of water coming from the North does seem to be a bit more. Katy's Ditch leads up to the Village boundary where there is no farm land but yet corn stalks were being pulled out of this flooded area. This concerns staff that there is more inflow coming from areas north of us. Montgomery County Soil District has been very helpful as they came out to take a look at the situation and they are in the process of creating a water shed map for staff. When this area dries out somewhat, staff plans on walking the ditch to see if there are any noticeable changes or inlets that have been created that changes the path of water. Staff will hopefully be able to come up with a plan to revamp this area and/or help the residents in this area during future rainfall events. Another area of flooding for the Village was at curve of State Route 123 near Chamberlain. This not an area that is normally known for flooding issues. Staff is looking at this to verify that when all development is finished in the area, the detention basin works properly and how much of the current issue is with construction and unseeded ground. She has also spoken with Associate Construction who is also concerned about the properties and detention basin and they will be working together to come up with a solution in this area. She will keep Council and the community posted on what is found. To assist Rumpke, she is reminding citizens to limit large items in their trash pick-up. Most trucks are operated by a single driver and trash needs to be in containers, bags or bundles that are able to be easily loaded by one person. If there are large items for the trash such as furniture or mattresses, please call our utility department for these bulk items. These items will need to be wrapped in plastic in order to keep them from taking on water. Rumpke can be sure that proper equipment and manpower is scheduled for your larger items. Community garage sales will be permitted. Council has also confirmed that the third weekend in June will be our Community Garage Sale weekend. We have reached out to Warren County Health Department for guidance and a list of recommendations has been provided to us. We will advertise the June 19th and June 20th dates for our citizens. Garage sale permits are required for personal sales within the Village; however, during the Community weekend sale, permits will not be required. Garage sale permits are free but we do limit personal sales to four times per calendar year. Permits can be arranged by calling Town Hall.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 13-20 A RESOLUTION APPOINTMENT THE DESIGNEE OF THE VILLAGE OF CARLISLE, OHIO UNDER OHIO REVISED CODE SECTIONS 149.43 AND 109.43 AND RATIFYING PRIOR ACTION OF COUNCIL, AND IS ON AS A SINGLE READING.

Mrs. Duffy explained that this resolution is for the elected officials' responsibility to have public records training through the Ohio Revised Code. There is an ability for Council to appoint a designated public records keeper. In this particular case, Jennifer Harover, Clerk of Council would take on the responsibilities of public records on behalf of Councilmembers. When the two new members, Mrs. Kemper and Mr. Stivers, were elected, this was neglected to be updated as it is person specific. This retroactive language will cover them as well as the newly appointed member, Mrs. Bilbrey.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Jewett.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res.13-20.

RES. 14-20 A RESOLUTION OF THE CONCURRENCE OF CARLISLE VILLAGE COUNCIL IN SUPPORT OF MAYOR'S APPOINTMENT OF JONATHAN N. FOX AS MAGISTRATE OF THE CARLISLE MAYOR'S COURT, AND DECLARING AN EMERGENCY.

Mr. Humphries made a motion to move into Executive Session to discuss the appointment of the magistrate, seconded by Mr. Stivers.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:29 p.m.

Mr. Bicknell made a motion to enter back into regular session, seconded by Mr. Stivers.

Roll Call:

Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council returned to regular session at 8:05 p.m.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Jewett.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mrs. Duffy explained that the emergency of this resolution is due to our current Magistrate of approximately 22 years, Eddie Lawson, resigning from position. There are some health issues with his family that he needs to devote more attention to so he has decided that the time has come to resign. In order to have Mayor's Court beyond next week, it will require the appointment of a magistrate so there will not be time for the three readings in thirty days.

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 14-20.

Second and Third Readings of Ordinances and Resolutions:

RES. 19-20 A RESOLUTION ADOPTING THE FISCAL YEAR 2021 TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE, OHIO – (2nd Reading)

Mrs. Duffy explained that this is the second reading of the legislation brought before Council at their last meeting by Mr. Rushing. She just wanted to remind Council that there is a public hearing component tied to this legislation which will take place at Council’s next meeting. If the public has any comments that they would like to make to Council, they are invited to come to the next meeting to voice those during the public hearing portion.

With no further discussion, this will be on for a third and final reading at Council’s June 9th meeting.

ORD. 6-20 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AMENDMENT NUMBER 2 – (3RD Reading)

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 6-20.

Mayor Winkler commented that this concludes their agenda items for the evening. They will be having an Executive Session to discuss the possible sale or purchase of property. There will be no action to follow.

With no further business, Mr. Bicknell made a motion to enter into Executive Session, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered into Executive Session at 8:08 p.m.

Mr. Bicknell made a motion to enter back into regular session, seconded by Mr. Stivers.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Council entered back into regular session at 9:40 p.m.

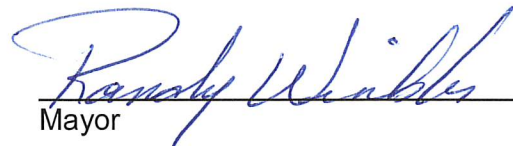
With no further business, Mr. Jewett made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 9:41 p.m.

Date: June 9, 2020



 Mayor

Attest:  VILLAGE MANAGER
 Clerk of Council