
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MAY 25, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 25, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:10 p.m. with the Pledge of Allegiance.

Roll Call:

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|----------------------|---------|
| Mrs. Debbie Kemper | present |
| Mr. Randal Jewett | present |
| Mr. William Bicknell | present |
| Mrs. Kim Bilbrey | present |
| Mr. Chris Stivers | present |
| Mr. Tim Humphries | present |
| Mayor Randy Winkler | present |

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

The minutes of May 11, 2021 were presented to Council for review. Mr. Stivers commented that the date on the Agenda was referenced May 22, 2021 for the approval of minutes and should be corrected to May 11, 2021. Mrs. Bilbrey made a motion to approve the minutes of May 11, 2021 as presented, seconded by Mrs. Kemper.

Roll Call:

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|---------------|-----|
| Mr. Bilbrey | yes |
| Mr. Jewett | yes |
| Mrs. Kemper | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mr. Bicknell | yes |
| Mayor Winkler | yes |

Minutes of May 11, 2021 were approved.

The Work Session minutes of May 11, 2021 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Jewett.

Roll Call:

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|---------------|-----|
| Mr. Humphries | yes |
| Mr. Stivers | yes |
| Mr. Bicknell | yes |
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mrs. Kemper | yes |
| Mayor Winkler | yes |

Work Session minutes of May 11, 2020 were approved.

Public Forum:

No members of the public were present.

Council Report:

Mr. Bicknell acknowledged that there has been quite a bit of speeding occurring within the Village. He reminded residents about the importance of driving the speed limit. There are signs throughout the town and the speed limit is 25mph unless otherwise noted. As the weather gets warmer, more and more children are out playing in yards and parents should not be fearful of their safety when they are outside by a car driving crazy. Please be careful when driving and respect your fellow neighbors by obeying the speed limits. He also reminded citizens to make sure that grass clippings are not left on the sidewalks, streets, and curbs. Clippings can be a safety hazard to motorcycles and bicycles not to mention the issues they cause when they enter our sewer system.

Mrs. Kemper agreed with Mr. Bicknell that drivers need to slow down. Children are out playing, and people are out walking their dogs. She thanked Staff for the ribbon cutting at The Farm On Central. Mayor Winkler, Manager Julie Duffy and several Councilmembers were present at the event as well as a representative from the Franklin Area Chamber of Commerce. She thanked the Kilpatrick family and complimented them on the quality of what they are producing. The strawberries are delicious, and orders can be placed online. She thanked the community for their support of the local food trucks. This pandemic has been hard on everyone and she appreciates everyone coming together. She gave a reminder of the Community Garage Sale weekend for June 18th and 19th. Our first concert in the park will be taking place on June 24th with the Ashley Martin Band. She thanked all the men and women who have served in the U.S. military. As we approach the Memorial Day weekend, she would like everyone to be thankful of what those individuals have given to this country. She hopes that everyone enjoys the long weekend and can spend it with family and friends.

Mr. Jewett thanked Mr. Casson and the Service Department for all the work they continue to do to improve Town Hall. The carpeting and upgrades to the Council Room are incredible and he appreciates their hard work.

Mr. Humphries acknowledge Associate Construction and the Morris family as they have begun working on the final space in the Eagle Ridge. This subdivision will be at 100% for the Warren County properties when this house is finished. He reminded citizens that if they leave large appliances out for trash, to please either tie them shut or tape them shut. Not locally, but in the past, there have been

instances where children get inside these items, cannot get out and, unfortunately, perish before they are located. Please be sure that such items are left safely at the curb. He complimented Staff, the Service Department and contracted workers for getting the Council room looking great. He also congratulated the senior class of 2021 and wished them the best in their future.

Mr. Stivers wished everyone safe travels over the Memorial Day weekend. He hopes that everyone enjoys the weekend.

Mrs. Bilbrey cannot say enough positive things about the ribbon-cutting ceremony at The Farm on Central. Everything on this property is done with love. She appreciates them bringing organic fresh fruits and vegetables to our community. Everyone can go the farm during business hours and/or shop online. She thanked Julie Duffy and Dan Casson for their work in setting out exactly where everything should be at the park for the upcoming concert. She also thanked JEMS for being a part of it as well as our police and fire departments. Several companies have come forward to help with the evening as well. Gross Lumber will have free cotton candy, Mark Neal State Farm will have snow cones, Valley Real Estate & Church in the Village will have popcorn and candy, the Carlisle/Franklin Cub Scout Pack 139 & Carlisle Troop 632 will have glow items as well as carnival-style games for the kids and will also be helping with trash pick-up during the concert. There have also been several other businesses reaching out and once they have been confirmed, she will share that information. She is happy to see the excitement throughout the community and thanked the businesses that have allowed she and Mrs. Kemper to hang the flyers in their stores. She has been working and organizing the food truck evenings with Mrs. Kay McGee and she loves that everyone has been enjoying the food. There is one food truck that could use some prayers. Little Boijon Asian Cuisine has been having a family issue with cancer and they could use some extra thoughts. For National Police Week, she and her grandson, along with Mrs. Kemper's support, went to the Police Department and took them donuts. He really enjoyed that they spent so much time with him. She thanked Gross Lumber for working so hard with the Village on the "yard of the month" and she appreciates their support of giving back to our community. She congratulated all the seniors in this year's graduating class of 2021. She loves seeing all the pictures on Facebook and looks forward to seeing where all of these kids go in life.

Mayor's Report:

Mayor Winkler thanked the Carlisle Manor nursing home for inviting him to their Veterans Recognition program. There were about 7-8 veterans that were brought out and presented with a plaque as well as being pinned by the VFW. He appreciates them asking him to be a part of that. He announced that our Town Hall operations are back to normal schedule and process. Community members may once again stop in to pay their utility bills and conduct business as normal. He congratulated all seniors at Carlisle and hopes that they all move on to great things. He also congratulated the boys' and girls' baseball/softball programs. The girls' softball team has made it to the regional finals after winning district. He was told that they have a very good shot at winning regionals and making it to State. He has not heard about the boys' baseball schedule yet but knows they were moving through the tournament very successfully.

Manager's Report:

Mrs. Duffy commented that her son-in-law is the athletic trainer for Princeton Schools and he has heard great things about Carlisle's softball team. They are rumored to be a phenomenon to be reckoned with

in the State. She is very excited that they are getting the attention that they deserve. This week is Safe Boating Week. As we get into warm weather, especially with the upcoming Memorial Day weekend, she stressed the importance of life jackets. The Miami Conservancy District is putting out this important push and reminds everyone that 79% of all boating fatalities are related to drowning. Of those fatalities, 86% were not wearing life jackets. There is no excuse for anyone not to wear a life jacket as they are produced in all sizes and shapes to fit all body types. JEMS is once again offering their free CPR classes to the communities of Franklin and Carlisle. They will begin on June 19th and it is a no-charge event but does require registration. This will be done in conjunction with the City of Franklin Fire Department as they utilize their facilities for these classes. They offer alternate months for community CPR trainings as well as sessions for healthcare workers. Community events are June, August, October, and December while the healthcare events will be in July, September, and November. All of this information will be posted on our Facebook page. The JEMS website can be accessed at www.jems15.org or (937) 746-3471 for more information. JEMS does provide EMT and Paramedic support to our community and they are hiring. It is a great organization if anyone with either of those certifications is looking for employment. There are multiple openings and availabilities. She announced that Village administration offices will be closed on Monday, May 31st for Memorial Day. If there is an emergency, our first responders are always available by calling 9-1-1. For non-emergency services, contact can be made through (937) 425-2525. As our parks begin to open for the summer months, she is requesting some help with keeping the parks safe and clean. Restrooms tend to be vandalized during peak operation season and she encourages everyone to help us, help you. If you see something suspicious at the parks, please call to report it. The Village wants the parks and restrooms open for everyone to use and everyone can help keep them safe and clean. If there is an emergency, please call 9-1-1 and for non-emergencies, please call (937) 425-2525.

Mayor Winkler asked if JEMS still sells the green reflective house numbers for mailbox posts. He believes they sold them years ago and would like to have one for his home. They help to locate addresses in the dark and can be useful for not only emergencies but also for day-to-day deliveries. Mr. Bicknell said he does remember that being something that JEMS did years ago, and he will ask at the next JEMS meeting to see if this is something that is still available.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 9-21 AN ORDINANCE IMPOSING A MORATORIUM FOR A PERIOD OF ONE YEAR ON THE GRANTING OF ANY PERMIT ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR ANY PROCESSORS OF MEDICAL MARIJUANA WITHIN THE MUNICIPALITY OF CARLISLE OHIO AND DECLARING AN EMERGENCY.

Mrs. Duffy explained this legislation is a moratorium which, if passed, this community would pause on the issuance or allowance of any business related to the growth, processing or dispensing of medical marijuana. In 2017, the State of Ohio changed the law to allow this. In our past legislation, there was a moratorium on this topic to allow Council the time to understand what might work for the community and what, if any, changes to our local zoning code would need to be made. That moratorium did expire, and the State of Ohio has now increased the number of dispensaries permits and licenses that they will be issuing. She believes it is important to have the pause reinstated to allow time for Council to better understand the topic and give them the ability to reach out to constituents and residents. This would also give us time to adjust any necessary legislation. As a general reminder, any changes to our Zoning Code would require two public hearings, one at Planning Commission and one at Council as well as public notification. That process, if changes are necessary, would require approximately 2-3 months. She is asking for a year to give everyone time to understand the current laws.

Mr. Stivers made a motion to suspend the rules requiring three readings and have one reading by title only and declaring an emergency, seconded by Mrs. Bilbrey.

Roll Call:

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|---------------|-----|
| Mr. Humphries | yes |
| Mrs. Kemper | yes |
| Mr. Bicknell | yes |
| Mr. Jewett | yes |
| Mr. Stivers | yes |
| Mrs. Bilbrey | yes |
| Mayor Winkler | yes |

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

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|---------------|-----|
| Mr. Jewett | yes |
| Mr. Humphries | yes |
| Mr. Bicknell | yes |
| Mr. Stivers | yes |
| Mrs. Kemper | yes |
| Mrs. Bilbrey | yes |
| Mayor Winkler | yes |

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 9-21.

ORD. 10-21 AN ORDINANCE OF THE LEGISLATIVE AUTHORITY OF THE MUNICIPALITY OF CARLISLE, OHIO TO CAUSE REAL PROPERTY OWNED BY THE MUNICIPALITY OF CARLISLE, OHIO AT 265 BAKER LANE, IDENTIFIED AS TAX PARCEL 0123780150 TO BE SOLD AT PUBLIC SALE TO THE HIGHEST BIDDER, AND DECLARING AN EMERGENCY.

Mrs. Duffy explained that at a previous work session, Council expressed their interest in moving forward with offering a certain parcel in town up for public sale. This parcel is located on Baker and was shown on an aerial map. It is currently a vacant lot that was acquired by the Village several years ago. Since that time, it has been maintained by the Village as a vacant lot. The property is zoned residential. If the Village is to sell land, for non-economic reasons, Code states that we follow Ohio Revised Code, Chapter 721, for that. This is a residential neighborhood so a non-economic purpose should be followed. The first step of that process would be for Council to authorize the advertisement of this parcel to public sale. A requirement of the ORC requires a minimum of 2/3 vote (five) which is different from normal legislation. Once that vote happens, the Village would advertise that this will be available by public auction. Advertisement would happen for five consecutive weeks in a newspaper of general circulation. The Village utilizes the Franklin Chronicle for all legal ads and we will also post information on our website. At the end of the period, the Village will hold an auction at Town Hall and receive the highest bids. Council will review the bids at a meeting following the auction and will decide whether to approve or reject the highest bids. If Council does decide to reject, the process could begin again until Council's satisfaction. This step one so there will be a bit of time before we know the interest in this parcel.

Mr. Jewett commented that the written legislation has a typo. The fourth "Whereas" jumps from the sale of Baker Lane to medical marijuana. Mrs. Duffy explained that she can either strike that language from the adopted legislation or she can amend the legislation and begin the process on June 8th. The timing does allow for that correction. This legislation is being done as an emergency as it will take some time for the process of the land to be sold. With it being summer, hopefully someone can obtain the property and begin to use it as soon as possible. Mr. Jewett commented that he is fine to approve the legislation as written with that paragraph simply being stricken so they can begin the process immediately. Mayor Winkler explained he is fine with it tonight as well.

Mr. Stivers made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mrs. Bilbrey.

Roll Call:

- Mrs. Bilbrey yes
- Mrs. Kemper yes
- Mr. Stivers yes
- Mr. Jewett yes
- Mr. Bicknell yes
- Mr. Humphries yes
- Mayor Winkler yes

With no further discussion, Mr. Humphries made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

| | |
|---------------|-----|
| Mr. Bicknell | yes |
| Mrs. Bilbrey | yes |
| Mr. Jewett | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mrs. Kemper | yes |
| Mayor Winkler | yes |

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 10-21.

ORD. 11-21 AN ORDINANCE DETERMINING TO PROCEED WITH THE LIGHTING OF STREETS, LANES, AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO, AND IS ON AS A SINGLE READING.

Mr. Rushing explained that this is the second step in a three-step process to assess street lights on the tax duplicate. Council did pass the first step on May 11th which was Resolution 5-21 as mentioned in his memo. This second step is an ordinance to proceed with this assessment and the third step will be the ordinance to levy the special assessments, which will immediately follow this step. This has been a very successful process for over a decade. The Village assesses the cost of street lighting on the tax duplicate throughout the entire Municipality. We are looking to work with Duke Energy in order to upgrade lighting fixtures to LED. This will be a significant, multi-year project and will take quite a bit of work. This legislation does not include this upgrade but it will be a future necessity. This is just a reminder to Council that he will be coming back to them in the future about upgrading to LED lighting as it will provide more efficient lighting and save the Village money. It will be a capital expenditure and will more than pay for itself. This actual legislation is just the process that the Ohio Revised Code requires us to follow. Step two will be approval to proceed with the assessment and step three will be to levy those assessments.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Bicknell.

Roll Call:

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|---------------|-----|
| Mrs. Kemper | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mr. Bicknell | yes |
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mayor Winkler | yes |

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

| | |
|---------------|-----|
| Mrs. Kemper | yes |
| Mr. Jewett | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mr. Bicknell | yes |
| Mrs. Bilbrey | yes |
| Mayor Winkler | yes |

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 11-21.

ORD. 12-21 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR LIGHTING OF THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING, AND IS ON AS A SINGLE READING.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Jewett.

Roll Call:

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|---------------|-----|
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mrs. Kemper | yes |
| Mr. Bicknell | yes |
| Mr. Humphries | yes |
| Mr. Stivers | yes |
| Mayor Winkler | yes |

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

| | |
|---------------|-----|
| Mrs. Kemper | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mr. Bicknell | yes |
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mayor Winkler | yes |

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 12-21.

Second and Third Readings of Ordinances and Resolutions:

None

Mayor Winkler concluded the agenda items for tonight's meeting.

Mr. Bicknell made a motion to amend the agenda to add an Executive Session to discuss the possible purchase or sale of public land, seconded by Mrs. Bilbrey.

Roll Call:

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|---------------|-----|
| Mr. Bicknell | yes |
| Mrs. Bilbrey | yes |
| Mr. Jewett | yes |
| Mr. Stivers | yes |
| Mr. Humphries | yes |
| Mrs. Kemper | yes |
| Mayor Winkler | yes |

The agenda has been amended.

Mrs. Kemper made a motion to go into Executive Session, seconded by Mr. Bicknell.

Roll Call:

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|---------------|-----|
| Mrs. Kemper | yes |
| Mr. Humphries | yes |
| Mr. Stivers | yes |
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mr. Bicknell | yes |
| Mayor Winkler | yes |

Mayor Winkler announced at 7:44 p.m. that Council is now in Executive Session to discuss the possible purchase or sale of public land with possible action to follow.

Mr. Bicknell made a motion to re-enter into regular session, seconded by Mr. Stivers.

Roll Call:

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|---------------|-----|
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mrs. Kemper | yes |
| Mr. Bicknell | yes |
| Mr. Humphries | yes |
| Mr. Stivers | yes |
| Mayor Winkler | yes |

Council entered back into regular session at 8:17 p.m.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mrs. Bilbrey.

Roll Call:

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|---------------|-----|
| Mr. Jewett | yes |
| Mrs. Bilbrey | yes |
| Mrs. Kemper | yes |
| Mr. Bicknell | yes |
| Mr. Humphries | yes |
| Mr. Stivers | yes |
| Mayor Winkler | yes |

Meeting adjourned at 8:18 p.m.

Date: 6-8-21

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council