
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 13, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, April 13, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

The regular meeting minutes of March 23, 2021 were presented to Council for review. Mr. Jewett made a motion to approve the minutes as presented, seconded by Mrs. Bilbrey.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The special meeting minutes of March 23, 2021 were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The work session meeting minutes of March 9, 2021 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	abstain
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Public Forum:

Chief Will Rogers introduced Jordan Little. Officer Little recently came to the Carlisle Police Department from Waynesville Police Department. He is a graduate of Greene County Law Enforcement Academy and Springboro High School. Chief commented that Officer Little's interview was very impressive as he is very intelligent and enthusiastic about his profession. Chief Rogers thanked Jordan's family and friends for being present tonight and supporting him. Law enforcement is no longer a stand-alone person, and this position is done well when there is support from the community, friends and family. Without that support, it would be challenging to be a vibrant, successful officer. Clearly, Jordan has plenty of support. The Village is a close community who gets along well together because they are there for each other. Chief thanked everyone for coming this evening to support the Village's newest police officer.

Mayor Winkler delivered Officer Jordan Little's oath of office and welcomed him to the Village. Councilmembers welcomed and congratulated Officer Little.

Mayor Winkler announced that the public forum would now accept anyone who would like to address Council.

Mrs. Julie Wilson of Martz Paulin Road came to the podium. She voiced her concerns about traffic in her area. Although she resides outside of the Village and within the Township limits, she is asking the Carlisle Police Department to help her with reducing the number of speeders in her area. There are drivers that completely disregard stop signs and speed limits. Individuals are joking about this fact on social media and are not taking the issue seriously. She lives just down the street from where the recent horse accident occurred, and she is afraid that the next accident will involve loss of human life. A neighbor has recently put out signs to slow down in the area and drivers ended up "burning" their tires in front of that residence. Because she does reside in the Township, she has already spoken to the Sheriff's Department in Lebanon but has not seen any patrol vehicles in her area. She is looking to Carlisle to be a liaison to help them correct this problem before it gets much worse. Mayor Winkler acknowledged the concerns for this area and will relay these concerns to our Police Chief to get some better presence in the area to control speed and have drivers obey stop signs. Mayor Winkler is not positive on the number of deputies that the county has available, but he will have our Chief reach out to see if Carlisle could provide "mutual aid" for this area if possible. Mrs. Wilson would be happy with type

of assistance that the Village could provide. The complaints in this area flow onto Meadowlark and Bobby Place and social media is full of comments.

With no other public comments, Mayor Winkler closed public forum.

Council Report:

Mr. Humphries commended and thanked the Planning Commission for two recent, long meetings. Their last meeting was 3.5 hours. This is a citizen board with no compensation, so he gives them all a special thanks for their hours of service to the community. He asked all community members who have large backyard fires to please notify the non-emergency dispatch line (937-425-2525) prior to those burns. As an example, a recent resident was burning brush that was such a large fire, a passerby believed the house was on fire. If that resident would have taken the time to notify dispatch of this burn, the time and expense of our volunteer fire department could have been avoided. He would like to have the Village look into refreshing a few stop lines throughout the area. The lines on Bobby and Meadowlark could use some new paint while Beachler and Lower Carlisle Road could benefit from having stop lines added. He believes that seeing a large white stripe in the roadway could be another form of notification, along with the stop sign, for drivers to make that required stop. The Lions Club will be having their Big "T" Sale on April 17th beginning at 11:00am. This year it will be drive-thru only as well as cash only.

Mr. Jewett welcomed and thanked Officer Little to the Village.

Mr. Stivers welcomed Officer Little to the family. He announced that the Carlisle High School Band, under the guidance of John Oliver, has made it to the WGI (Winter Guard International) World Finals. Anyone can see their results through the flosports app this Saturday morning as the event will be held virtually. The Carlisle Band can be followed on Facebook for more details.

Mrs. Kemper thanked Officer Little for coming to Carlisle. She thanked our staff and Planning Commission for all of the effort and hard work that was put in with the Farm on Central and the Kilpatrick family. She attended the Franklin Area Women's Networking Leadership event on April 1st along with Councilwoman Bilbrey and Village Manager, Mrs. Duffy. It was a great honor and opportunity to be with other women in leadership roles. She enjoyed last week's food truck event even though it was a bit rainy. There was some great food and a lot of people attended. She reminded citizens of our Community Garage Sale event and that it will be held the third weekend in June which the 18th & 19th. There is plenty of time for everyone to clear out their items and get ready for the sale. She also sent out prayers and thoughts to Addy Lain and her family. She cannot imagine what this family is going through.

Mrs. Bilbrey welcomed Officer Little and loved all his support of family and friends. National Night Out will be August 3rd at Roscoe Roof Park. She thanked Chrissy Dunn at the Franklin Chamber of Commerce for having her, Mrs. Kemper, and Mrs. Duffy to this leadership event. It was a great opportunity with about 25-30 women about leadership and giving back to the community. She explained that she will be out of town for Council's next meeting. There will be a few new food trucks this week and she is super excited about those. It will be Thursday evening from 5:00pm – 8:00pm. She is happy about The Farm on Central as she loves that family. They will have fresh organic fruits and vegetables available to the community. She thanked everyone on the Planning Commission for

making that happen. She reminded all citizens that as they are cutting their grass to be sure the clippings are not left in the roadways as this creates hazards to motorcycles. She also gave her thoughts and prayers to Addy Lain and her family. She thanked the Service Department for all of their work around the community. She has seen them working all over town to make our community look nice. The Easter Egg Hunt was a success and she thanked all of the participating businesses and residents for making that a huge hit and for social distancing. She worked on of the stops along the hunt and she greatly enjoyed meeting everyone who was taking part in this event.

Mr. Bicknell thanked Chief Rogers for his incredible welcome to Officer Little and his family. He also believes that any individual who voluntarily goes into this profession the way it is today speaks volumes about the character of that person. He thanked all of the family and friends that came out in support of Office Little. It was nice having an audience this evening, especially during the Pledge of Allegiance. To have a room full of individuals for the Pledge, brings a warm feeling of patriotism as we often forget what it means to be American in our current situation. He did attend a JEMS meeting last evening. Chief Riddiough explained that the feasibility study is still expected to be presented to Mrs. Duffy by the end of April.

Mayor's Report:

Mayor Winkler explained that he has watched Addy Lain play sports with his granddaughter and he knows the family well. This is a devastating event in this little girl's life. She is a trooper and fighter so he has no doubt that she will pull through this and be back on the ballfield as soon as she can. His thoughts and prayers go out to her and her family. He also gave his thoughts and condolences to the family of Anita Scott Jones. She was a former Middletown Council member and attended the Warren County Municipal League. She passed away on Sunday at the age of 58. She was a wonderful lady.

Manager's Report:

Mrs. Duffy reminded everyone to nominate some great businesses, non-profit organizations, and people of Carlisle for the Franklin Area Chamber of Commerce awards through May 1st. Nominations can be made for Business of the Year, Industry of the Year, Citizen of the Year as well as recognition for historical upkeep of properties. The Warren County Foundation does give awards for community service. Those nominations are available through June 14th. These are open for residents or businesses that have an association to Warren County. We have been notified through the Warren County Board of County Commissioners that a program for rental assistance has been opened up for people who have had some difficulties related to the pandemic with either paying rent or utilities. This program launched April 5th and will run through December 31st or until funds are depleted. There is an application process. Applicants can be made by either the impacted family or the landlord. There are some retro expenses that may be claimed back to the beginning of the pandemic but there are stipulations and a process to go through. She does encourage those that believe they may qualify to apply and not assume they will not be eligible. The Carlisle community does not have a current farmer's market, so she is excited to announce that The Farm on Central is working through the processes with our Planning Commission to become a local option of fresh produce. The Franklin Farmer's Market will open their season on April 29th and it runs through the summer. They also offer some unique vendor opportunities for crafts and artistry with a focus on the local area. This is offered through the Franklin Chamber and opportunities can be explored on their website at www.Chamber45005.org.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 4-21. A RESOLUTION AUTHORIZING THE MANAGER TO SIGN AGREEMENTS TO GRANT AN EASEMENT TO THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE INSTALLATION AND MAINTENANCE OF A NON-POTABLE WATER LINE AND APPURTENANCES THROUGH PROPERTY JOINTLY OWNED BY THE FRANKLIN REGIONAL WASTERWATER TREATMENT CORPORATION COMMUNITIES OF THE CITY OF FRANKLIN, MUNICIPALITY OF CARLISLE AND CITY OF GERMANTOWN, AND ON AS A SINGLE READING.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Mrs. Duffy explained that this legislation is related to the joint ownership of property through the Franklin Wastewater Regional Board. Carlisle is a member of this joint ownership as well as the City of Franklin and the City of Germantown. Warren County is going through a process of adding a water softener line to their water system. They will require a certain amount of easement and a portion of that easement will go through property that is owned by three entities that make up the Franklin Wastewater Treatment Board. This property is not actually within the Village of Carlisle limits. The Franklin Wastewater Treatment Board has been working on this and has decided that this will be in the best interest of the County and will not provide any impediments to the use of that property. They are requesting for all three entities to sign the agreement to approve this section of the easement. It is on as a single reading because they are wanting the entities to move forward as quickly as possible so as not to delay the County Commissioner’s schedule of the project.

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 4-21.

ORD. 6-21 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$465,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE, OHIO, TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY AND IS ON AS AN EMERGENCY.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

Mr. Ryan Rushing explained this as the annual buy-down of the bond anticipation note that is supported by the Eagle Ridge TIF fund. These are for the road improvements to SR 123 for the center line. This renewal does represent a \$90,000 buy-down of the note. The note was previously issued at \$550,000, with the buy-down, the reissuance will be for \$465,000. Due to substantially low interest rates from the Federal Reserve, interest in terms of issuing debt is low. The anticipate interest for this note 1.45%. Legislation does read not to exceed a specific percentage which is standard language in bond renewals in case the rates were to change. This was financed through LCNB and they quoted an interest rate of 1.5%. If we continue with the current buy-down schedule of this note, anticipated pay-off will be May of 2026, if no other items were to occur with this TIF.

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 6-21.

ORD. 7-21 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$475,000 RENEWAL BOND ANTICIPATION NOTES FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY, AND IS ON AS AN EMERGENCY.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Mr. Ryan Rushing explained that this legislation is for the bond anticipation note that the Village has related to the Timber Ridge TIF and for the public road improvements to Union and Fairview Drive. This does represent a \$175,000 buy-down. The previous note was issued at \$650,000 and will be reissued at \$475,000. This note does renew at the end of this month. The anticipated interest rate is 1.45% and the legislation does read to not exceed a percentage based off of best practice in terms of the Ordinance. If we continue with the current buy-down schedule, without adding any additional projects or items with this TIF, the anticipated pay-off will be April of 2024. It is on as an emergency as it is to renew at the end of the month.

With no further discussion, Mrs. Bilbrey made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 7-21.

Second and Third Readings of Ordinances and Resolutions:

None

Mayor Winkler commented that this concludes the items on Council's agenda. There will be a work session immediately following tonight's meeting.

With no further business, Mr. Stivers made a motion to adjourn, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:36 p.m.

Date: 4-27-21

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council