

**MUNICIPALITY OF CARLISLE COUNCIL – WORK SESSION MINUTES**

**TUESDAY, APRIL 12, 2022**

**CARLISLE COUNCIL CHAMBERS - CARLISLE, OHIO**

Mayor Winkler called the Carlisle, Ohio Municipal Council Work Session of Tuesday, March 8, 2022, to order at 6:10 p.m. in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio with the following members in attendance:

***Council Attendees:***

Mr. Tim Humphries

Mr. Chris Stivers

Mr. Michael Kilpatrick

Mrs. Debbie Kemper

Mrs. Kim Bilbrey

Mr. Randy Winkler, Mayor

Staff members present: City Manager Julie Duffy, Finance Director Ryan Rushing

**Discussion Items:**

**ARPA Discussion**

Mr. Rushing gave an update to Council regarding the ARPA funds that the amount the city was scheduled to receive through this program. Mr. Rushing provided an overview of the program and a brief history of its inception. Mr. Rushing explained that the city would receive our distribution from the state in two equal installments of \$285,237.14. The first installment was received in 2021 with the 2<sup>nd</sup> installment to be paid in 2022. Mr. Rushing explained that the city had until December 31, 2024 to use/encumber the funds and that all payments must be made by 2026.

Mr. Rushing gave an overview of the allowed types of expenditures that could be made with the received funds and discussed in detail the legislation that would be presented to Council during the evening's business session that would allow us to receive our 2022 payment using the program's standard allowance for the replacement of loss revenue. Mr. Rushing discussed the details of the standard allowance designation and that he would need to submit the necessary paperwork to the US Treasury by April 30<sup>th</sup>.

General discussion was made regarding the possible use of the one-time ARPA funds and that staff was recommending three possible uses that are needed in our community and would also comply with the spirit of the funding: utility bill holiday, engineering expenses related to improved water delivery from the City of Franklin to the City of Carlisle, and purchase of vac truck to support preventative maintenance of the city's stormwater system. Members of Council indicated that they were in support of these three options with general consensus of offering the utility bill holiday as free trash service for the months of August and December to align with back-to-school and holiday expenses. Mr. Rushing reminded Council that the city would have through 2024 to encumber the expenses and could be further discussed before the city took any action.

Council agreed by voice vote to postpone the work session until after the conclusion of the regular business meeting due to the time. Work session was postponed at 6:58pm and reconvened at 7:35pm.

**Police Funding**

Council continued their discussion of how to keep the police department financially solvent. Key points discussed were:

- General concern about any ballot-issue passing in November due to public concerns about inflation.

- General discussion was made about the options available to increase funding for the police including two options that could be placed as a ballot issue (property tax levy and increase to local income tax rate).
- Mayor Winkler relayed to the group a conversation he had with the Mayor of Springboro regarding their experience of lowering their allowed tax credits in lieu of raising their tax rate.
- General discussion was made regarding the predicted timeframe when the police fund would be operating below fund balances and become more reliant on General Fund support.
- General discussion was made regarding how the additional funds would be allocated and whether it would be placed directly in the Police Fund or kept in the General Fund and transferred.
- General discussion was made regarding the on-going increase to provide current services and how inflation was impacting the costs to the department.
- General discussion was made regarding the timeframe for placing an item on the November ballot and Mrs. Duffy reminding the group that the first reading of the legislation would need to occur by the May 24<sup>th</sup> Council meeting.

**Charter Review Committee**

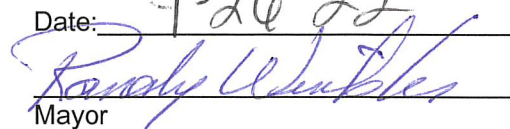
Mrs. Duffy reminded the group that the Charter Review Commission would need to be established and meet within the next few months in order to submit their report to Council by the July 1<sup>st</sup> deadline. She also reminded the group that the city's charter requires the Commission to be composed of nine (9) residents. Three of the 2017 Commission have agreed to participate and another two residents have submitted their letters of interest and resumes - Doug Lanier and Jason Faulkner. Mrs. Duffy indicated that she spoke with Travis Millard about his interest but has not yet received his letter or resume to provide to Council. She also reminded the group that all members would need to be officially appointed by Council during an upcoming regular business meeting.

**Adjournment:**

With no further business, Council adjourned the meeting by voice vote with all in favor.

Meeting adjourned at 8:40 p.m.

Attest:   
City Manager

Date: 4-26-22  
  
Mayor