
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 12 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, April 12, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Kim Bilbrey	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	absent
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy
 Finance Director Ryan Rushing
 Clerk of Council Jennifer Harover

Mayor Winkler stated that Mr. Bicknell could not be here tonight due to a work complication. He asked that Council excuse him for this evening.

Mrs. Bilbrey made a motion to approve Mr. Bicknell's absence, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Bicknell has been excused from tonight's meeting.

The minutes of March 22, 2022 were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

Minutes of March 22, 2022 were approved.

Public Forum:

C.D. Taubert is here to update Council on the Free Little Library at Roscoe Roof Park. C.D. stated that on Saturday, April 2nd, he built the Free Little Library at Roscoe Roof Park. He showed pictures of the site where the stand was placed. There were a few minor issues with an electrical line that they did not know was there. It turned out that the line was not detected as it was a private line so they changed their location just slightly. He showed various pictures of the building progress as well as pictures before the doors were assembled and then the final project. Within a week after it was installed, there were several books in the box that showed up from the community. He was very happy to see that others were adding to the collection he began in it. There is a plaque on the box commemorating his scout project. He thanked Gross Lumber for their donations as well as Home Depot, Craig Harris and Randy Davis. He also had a lot of help from Mr. Casson and Mrs. Duffy during the process so that all applicable requirements were met. He thanked Troop 632 and their families for helping with assembling the box and staining it. He is very appreciative of the community for already adding books to this Free Little Library. Mayor Winkler commented that he feels it looks great and he is thankful that C.D. chose to do this project for our community. He will be going through some books that he has and make a donation to the box. He thanked C.D. and all of his helpers for adding this to our park. Mr. Stivers also mentioned that he has an eight-year-old son with a huge bin of books that he would be willing to donate as well. Councilmembers thanked C.D. for his hard work and willingness to bring this to the community.

No other members of the public approached council. Mayor Winkler closed Public Forum.

Council Report:

Mrs. Bilbrey asked everyone to give Amber King (Village Station restaurant) some grace and commended her willingness to see this through after so many unforeseen struggles with opening. It has been quite the challenge starting a business during a pandemic and then having so many complications. She has had a fabulous lunch there and hopes that everyone will be kind to her during these next few weeks. She has noticed that everyone is out cutting grass in between rain and snow. There are a ton of grass clippings in the street and she wants to reiterate again the importance of disposing of your clippings and/or keeping them in your yard. She was not able to make the Business of the Month for Associate Construction but she wanted to congratulate them, their employees and their families. They do so much for this community and build some beautiful homes. As a friendly reminder, she went out yesterday and distributed many flyers for the Easter Egg Hunt that will be held on Saturday for the community. It will be free and held at the Carlisle Ponytail field. She thanked everyone who is involved for putting this event together. She has completed her early voting at the Lebanon Board of Elections and she urges everyone to get their votes in early as well. She has not heard whether or not the Reds were winning today on Opening Day but she is glad to see the festivities happening again this year. She knows of many businesses that had representatives at the game and/or parade. Taxes are due on Monday, April 18th. Make sure to have your tax filings in before the deadline.

Mrs. Kemper congratulated Associate Construction as they do a great job building beautiful homes in our community. She and her husband did go to Village Station and had a great meal. The service was awesome and everyone was very kind. It is tough to begin a new business. Everyone is excited to be

going somewhere new and trying the food but please be patient. She reminded all citizens that there are still some vacancies on several Boards and Commissions. Everything is on the website and residents can apply to help out. She informed everyone that our Community Garage Sale will be happening again this year. It will be the third weekend in June which is Friday and Saturday June 17th and 18th. No permit will be required during that weekend. She stated that the community Easter Egg Hunt will be held on Saturday. They have over 9,000 eggs ready to hide. The event begins at 10:00am and the hunt will be at noon. She thanked the Church in the Village, Valley Real Estate and Brian Morris, Franklin Township Trustee as they have been doing much of the prep and planning.

Mr. Kilpatrick commented that the Egg Hunt will begin at noon with the overall event beginning at 10:00am. He and his family went to Village Station and had a fabulous meal. He is happy to see this addition to the community and knows that it will be successful once they get through this rocky start. He is a stickler on having a full water glass and the service did a great job of keeping his glass full. When it comes to cutting grass, please be sure to keep the clippings in your yard and not blow them or leave in the streets. If you bag your grass, he would be happy to have it at his farm.

Mr. Stivers thanked C.D. for coming in and updating Council on his park project. It will be a great addition to the park. Showing this type of dedication to his community at such a young age is a great thing. He wishes everyone a Happy Easter this coming Sunday. If you are traveling, please stay safe. He also congratulated Mark Riley, Assistant Service Director, for his marriage a few weeks ago. He congratulated Amber King on the opening of Village Station. She has had an uphill battle and delay but the food is fantastic and he feels like this community will rally around her. He reminded everyone that tax filings are due Monday, April 18th. He congratulated Associate Construction on receiving Business of the Month. At the last meeting, he mentioned Carlisle resident, Jimmy Sandlin, was competing in Miami in a professional fight and he got the win so congratulations to him.

Mr. Humphries had the opportunity to attend the State of County address today. For those that were not able to attend, he did leave programs for at their desks. Warren County is a great place to live. We have a brand-new jail and are fiscally responsible in almost having it paid in full. He sat at a table with three people whom he had not met before and ended with two additional people that he can now call on when needed. He enjoys networking at these events and he has more cards in his pocket.

Mrs. Bilbrey had a slight addition to her report. The National Day of Prayer is coming up on Thursday, May 5th at the Countryside YMCA. If you would like to sign-up for that, you can reach out to her or to Linda Oda, County Recorder.

Mayor's Report:

Mayor Winkler congratulated Associate Construction for being Business of the Month. They have been here many years. They have all lived in this community their entire life, built their business here and continue to put their infrastructure here in Carlisle. We certainly appreciate them all they do for the community. He extended his condolences for the family of Jimmy Allen. Jimmy was a lifetime resident of Carlisle, School Board member, Lions Club member and beat the drum for Carlisle every opportunity that he could. He has a lot of friends here and he will be greatly missed. He was a very good friend to him and he send his condolences to his family.

Manager's Report:

Mrs. Duffy commented that warmer weather is coming and it is soon going to be time where residents begin recreational fires. We do have to follow certain State fire guidelines. There are locally adopted regulations but most of those match the state. As a general rule, a residential fire can be no larger than 3' x 3', self-contained, cooking fire. It does need to be in a fire pit or an enclosed area no bigger than 3' x 3' that is clean wood with no trash, no green products and nothing that would produce any type of smoke or debris. The EPA has gotten heavy-handed with their regulations. It is all about clean air for everyone. Be respectful of your neighbors and use a common-sense approach. If it is windy, it may not be a good time for a recreational fire. Please keep a bucket of water and/or sand next to the fire to put it out. Make sure the fire is always attended and if you need to leave the fire for any given time, please put it out. Our Fire Chief and Assistant Chief are working on a revised brochure that will be publicized and handed out to residents to remind them of these important safety tips. A recreational fire can easily get out of control so you want to keep it away from any type of combustible items, fences, sheds or homes. It is also coming up on pool season. Many of our residents, especially those new ones, may not realize that the City of Franklin's Community Park pool is accessible for Carlisle residents as part of Franklin Township. Carlisle residents can receive the Franklin resident discounted rate for memberships. Memberships are currently on sale and are frozen at last year's prices until the end of April. You can go to their facility or go online and receive the discounted rate until they go up on May 1st. A family member, at the discounted rate, is \$150 and is a great economical way to have a fun, cool activity for your family. Pool hours will open at the end of May and will be Monday through Sunday until the end of July. In August, they will begin reduced hours as kids go back to school. They also have new technology where you can preload money to a card that can be used at the concession stand. If anyone is looking for a fun, part-time job, they also have opportunities for those as young as 14 years of age. She also extended her condolences to the family of Jimmy Allen. He was a great individual. She had the pleasure of knowing him both personally and professionally. His children, Chad and Jamie, must be going through a rough time. His son, Chad, was a long-time employee at the schools and has been a great partner for our community throughout the years. Mr. Allen's celebration of life services will be held tomorrow evening at the Berachah Church on Franklin-Trenton Road from 5:00pm – 6:30pm with light refreshments and service begins at 6:30pm. It will be very well attended so please arrive early.

Mr. Humphries stated that since Jimmy Allen was a Lions Club member, they will be doing a special ceremony of Lions members surrounding their past member. It is a very touching ceremony.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 5-22 A RESOLUTION ADOPTING THE STANDARD ALLOWANCE OF REVENUE LOSS FOR THE AMERICAN RESCUE PLAN ACT AND IS ON AS AN EMERGENCY.

Mr. Ryan Rushing explained the legislation before Council of the American Rescue Plan Act ("ARPA"). By passing this resolution, it will allow the City and Council the flexibility to utilize these specific dollars to benefit the residents and businesses of Carlisle. This article was adopted by the United States Congress, signed by the President, in March of 2021. This is the second part to the COVID-19 recovery that the Federal government has been adopting. The first part was the CARES Act which was a direct response to public health emergency. ARPA is meant for the economic and community recovery and investment for the impacts of COVID-19. Prior to this revised rule by the United States Treasury, which recognizes the ARPA fund, there were set "buckets" that the ARPA fund could be used for but as of April 1st, the United States Treasury released this new guidance that refers to the new standard allowance for the ARPA fund. A standard allowance basically states that up to \$2 million can be utilized as a lost revenue and can be used as general governmental services. This allows Council flexibility to utilize these funds. Shares are based on population, so you can imagine that cities, counties, and townships that are much larger than us, received more funding but our share from the ARPA fund will be around \$570,000. When it comes to Federal funding, there are restrictions and regulations so this is not a blank check. These funds can only be utilized for direct community improvements identified in the American Rescue Plan Act. This standard allowance does give us greater flexibility but not free-reign to utilize these funds. In work session, there was discussion of various projects that staff is leaning towards but details will be finalized later and presented to Council. One of the broad projects we are looking at is a utility bill assistance program to provide direct support to residents and business owners through their utility bill. We realize that this is tax-care funded money provided by our government so we want to give a large portion of that back to our residents and business owners through this program. We are also looking at improving the storm water system. Storm water is an issue that many areas are facing and Carlisle is no different. You can only displace nature so much and as we continue to grow and impervious surfaces increase with additional homes and businesses, it does displace the natural flow of water and it needs to be directed in another direction which are manholes, sewer drains, culverts and the like. The sewer system will need maintenance and we are looking at some capital items, including a vac truck, that will help to provide preventative maintenance on a regular schedule. Another item is that of improvements to the public water system. We purchase our water from the city of Franklin so we do not own the production of our water. As we continue to grow and expand, it will provide an additional strain on that water system. We will have to maintain that infrastructure. We are looking at costs of engineering and other associated costs for the future of our public water system. These are broad topics and will not be determined tonight. All we are focusing on this evening is the standard allowance that went into effect on April 1st. He has to report to the United States Department of Treasury by April 30th on whether or not we will take the standard allowance so that is why it is on as an emergency. As he progresses, he will report back to Council as to the budgeting and submitting appropriations. If Council has any questions, he is happy to answer them.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 5-22.

Second and Third Readings of Ordinances and Resolutions:

RES. 4-22 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LANES AN DOTHER PUBLIC WAYS IN THE CITY OF CARLISLE OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2021 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID CITY – (2ND Reading).

Mayor Winkler asked if there were any discussion. Hearing none, this will be on for a third and final reading at Council’s April 26th meeting.

There were no other agenda items for this evening. Mayor Winkler informed the public that Council’s work session would be continued after their meeting. It is open to the public and no action will follow.

With no further business, Mrs. Bilbrey made a motion to adjourn, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:29 p.m.

Date: 4-26-22

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council