
**CITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MARCH 22, 2022 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, March 22, 2022 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Kim Bilbrey	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy
 Clerk of Council Jennifer Harover

The minutes of March 8, 2022 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mrs. Bilbrey	abstain
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of March 8, 2022 were approved.

The meeting minutes of the work session from March 8, 2022 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Bicknell	yes
Mrs. Bilbrey	abstain
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Work Session Minutes of March 8, 2022 were approved.

Public Forum:

Mrs. Duffy introduced Christopher ("C.D.") Taubert to Council. CD is a resident of Carlisle and a student at Carlisle High School. He is here to give a presentation of a project that he would like to offer to the community. Staff has been working with him over the past few weeks.

C.D. Taubert explained that his project will be "A Free Little Library". He is a sophomore at Carlisle High School, 15 years old, an athlete in the community and is a Boy Scout in local Troop 632. A Free Little Library is a free organization that is nationally recognized, has zero late fees, never shuts down and will bring attention to Carlisle. This project is meant to raise literacy rates within the community and is not limited to only children. When C.D. moved into the new school building, he noticed a lack in libraries. This will bring the community something new and something that can be done outdoors. This project will not work against the current Storybook Walk already in the park. This will also be another attention grabber for those visiting Roscoe Roof Park as it adds yet another new thing for the community to try out. Its location was discussed with Mr. Dan Casson and Mrs. Julie Duffy and will be near the parking lot with its door facing the grass so that residents do not use it as a "drive-thru". This project would be completed with pressure-treated wood, 2 4x4 posts and a 5'x4' piece of 5/8" exterior grade plywood. This will be covered with a weather-proof stain that matches the color of current fencing and shelters in the park. Any stain leftover will be used to cover the utility box. There will be a plexi-glass window to the box allowing resident to see inside. The roof of the structure has yet to be determined but they do want an ice/water barrier such as a granulated, self-adhesive shingle. There may be concerns such as vandalism; however, in the 100,000 boxes throughout the world, these acts are uncommon. Most issues relate more to books being mistreated and not damage to the box. Troop 632 would maintain the box for the first full year before handing it over to the city. There will be no project costs to the city and everything will be donated to the Troop with the scouts doing the labor. Books will be donated by the community as well as Franklin Public Library. C.D. showed plans of what the finished box will look like with one change of having two exterior posts, one on each side, to match the bulletin board already at the park.

Mayor Winkler thanked C.D. for his presentation and appreciates his thoughtfulness to put this project in our park. He thinks it is a great thing and that it will benefit a lot of the community. He also wished him the best of luck in earning his Eagle Scout. Council members thanked C.D. for coming this evening.

Chief Jeremy Lane of Carlisle Fire Department gave an update to Council. He has been on duty as Chief for just over nine months. Assistant Chief Beckett and JEMS Chief Madden were also present. Chief Lane gave a hand-out to each member showing the annual report. There were numerous members of the fire department that contracted Covid. Luckily, they have been able to keep a strong force for responding to calls without having any interruption in service. The report shows their run volume for last year as average related to previous years. He is excited to say that staffing in the department is improving. Over the past couple of months, they have brought on four new volunteers. Three of them come to us well trained and the other is in the process of training. It has been nice to see a welcome change. They have had opportunities to complete fill engines with staff and have had the multiple instances of staffing a second engine which was nearly unheard of prior to his involvement. Changes that he and Asst. Chief Beckett have put into place as well as the hiring they have done are beginning to drive volunteers to the firehouse. They have been welcomed addition to the department

and it is nice to see their members showing up in volumes for training. In the past, they were having 2-3 individuals showing up for a training night and this past week, they had 9 in attendance. The new staffing is working out quite well. In terms of their fleet, they have found a nice way to utilize the utility vehicle and it has been great to have vehicle. He thanked Council for allowing them to have that vehicle. They recently got positive news about Rescue 11 which is the "newer" of the two fire engines. It was sent out for preventative maintenance in June only to come back with a described catastrophic report that the frame rail was cracked. Mr. Casson, Service Director, put him in touch with a frame/body individual who was able to look much deeper into this vehicle. The identified issue was determined to be a frame-rubbed cap which was cracked and did not have any bearing on the structural capabilities of the vehicle. They were able to return that vehicle to service without any significant cost to the city. This was great news for the department. The primary engine is now back in service along with a reserve engine. The department has had several public safety events and they are getting back out with future public appearances. The Assistance Firefighters Grant ("AFG") has been submitted. Even though he has no idea what their chances are in receiving it but he does know that if it were not submitted, their chance would have been zero. The results are not expected to be received until the May/June time frame. If it is not awarded to them this year, they will be submitting for it again next year. This process was quite the learning experience for him dealing with the number of entities to complete the submission.

Assistant Chief Beckett spoke about his areas of responsibilities within the department. He does the hands-on training within the department and heads up the fire inspections. He is happy to report that they are well into the business inspections and have already done significantly more than what has been completed in the past few years. All of the business owners have been very compliant, and they can tell that there has been a lack of fire inspections but they are all getting back up to speed and expectation. They are currently working with a new daycare that is coming to the community. Their fire program is good, and they are working with the city about some zoning issues. They have begun several hands-on training events and are getting back to the basics which is a great place to start. As the warmer weather begins, the community will see them out in the parking lot and/or parks doing some training. They will also be completing some training with their mutual aid partners. In the next couple of weeks, they will go to the City of Franklin and learn some of their apparatuses, their hose loads as well as interacting with them. Building up that trust, rapport and working relationship with them. They have also gone to Franklin Township for mask fit testing. A couple of years ago, Franklin, Franklin Township and the City of Carlisle all bought the same self-contained breathing apparatus so there is interoperability. With that, they do mask fit testing each year to make sure that everyone is properly fit to their mask.

Chief Madden with JEMS addressed Council. They just completed RFQ process and solidified APP Architecture which will take lead with the project. The next step will be to sit down with the committee and go through once and needs before bringing on a project manager. They are currently in a hurry-up and wait type of situation, but they will be in the midst of moving forward very soon. Working with the Carlisle Fire Department will be fantastic as they are a great partner in this.

Chief Lane thanked Council for their part in this process especially Mr. Bicknell who sits on the JEMS Board. This is a very exciting opportunity for the volunteers, and it will be very motivational for everyone going through this process. He spoke about a county-side disaster exercise coming soon to Carlisle. It will be held on April 20th at Hillcrest Baptist Church. They have been kind enough to offer

up space at their facility for this exercise to occur. It will be involving the railway system, so Carlisle was a great location. In the interest of positive change, he handed out the new fire department patch to each Councilmember. This was recently designed with a modification of the previous patch. All department members do have uniform shirts. This is exciting for them as it does bring about some positive change as the last patch was not up to date. The designer did a great job with integrating the railroad into the patch. He is very pleased with the way things are moving forward within the department. He appreciates Council's support as well as that of Mrs. Duffy and Mr. Rushing. They have been able to work well within the budget and he hopes to continue down that positive path with the fire department.

Mayor Winkler stated that he stopped into the department a few weeks ago on a Monday evening and spoke with some of the volunteers. He could feel the positive mood amongst the individuals there and he thanked Chief Lane, Chief Beckett and Chief Madden for all that they do for the community. He knows it is not an easy job and their work is very much appreciated.

Mr. Craig Harris of Valley Real Estate at 441 Park Drive approached Council. He knows that Council is a thankless job, and he knows that each of them do this because they love their community. He appreciates all that they do and all of the time that they each put in. Over the past couple of years due to Covid, with help from community members like Eric Clarkson with Church in the Village, The Farm on Central, Brian Morris who is a Franklin Township Trustee, Mrs. Bilbrey and himself along with Valley Real Estate, they have been able to spread Easter eggs all around the community. People could stay in their vehicles with their family and drive around looking for these eggs. Last year was more computerized than the year before. This year, they will be doing this again. He has not yet made phone calls for sponsoring or volunteering but those will come soon. Unfortunately, they are not in the clear just yet with Covid so it will be a bit different in that they will be teaming up with the Carlisle Ponytail Association. The same date that was chosen for the Easter egg hunt is the same day for the opening of their season. Times will be finalized and updated but at this point, it will open at 10:00am with opening ceremonies introducing all of the players. When they have finished, the Easter event will happen keeping everyone there at the school field. Driving around the community could get pricey considering the cost of fuel so they plan to have only one area. There will be plenty of space for social distancing but will also allow room for various activities. Depending on the activities, raffles and giveaways available, there may be a slight charge, but it will be to support the Ponytail Association. The Easter egg hunt will begin at 12:00pm and it will be for the entire community all at once. This event will be Saturday, April 16th from 10:00am until 2:00pm with the hunt beginning at noon. The first Ponytail game will begin around 1:30pm. It is a great opportunity to be there for the Easter event and watch the opening day. Mr. Harris also congratulated C.D. Taubert for a great presentation and stated that he is not "just an athlete" he is a "heck of a soccer player"!

Mayor Winkler thanked Mr. Harris for all that he does in the community.

Glenna Griffin of 107 Union Crossing Drive, Carlisle. This past weekend the Lions Club held their Pancake Breakfast and the turnout was fantastic. It was the best they have seen in several years. There were plenty of comments on the food as well as the service from the Boy Scouts who helped with serving and clean-up. She wants everyone to know the amazing response she received from local businesses. There are great businesses in Carlisle and some of them have been helping the Lions Club for many years. She has posted on Let's Talk Carlisle's Facebook group thanking all the

businesses and asking everyone to please patronize these establishments. The Big "T" event will be held on April 30th and she hopes everyone will come out and support that as well.

No other members from the public approached Council. Mayor Winkler closed the Public Forum.

Council Report:

Mr. Humphries stated that it appears Railroad Days will be on for August 12th and 13th. This is the second weekend in August. He spoke highly about the McKinney family who lives in the old Victorian home on Central Avenue next to Peoples Bank. They have been here for a few years spending so much time and effort transforming that home into the centerpiece of Carlisle. Their work has been contagious as more and more homes are being improved along this historical area. He was fortunate enough to have them get involved with the Historical Society in the past year and a half. The McKinneys have sold their home and they will be leaving Carlisle. He thanked them for all their time and effort as well as their involvement in the community. He appreciates what they have done here and he knows they will impact their next community as well.

Mr. Stivers thanked everyone who participated this evening in the Public Forum. He is excited about C.D. Tauber and having young people taking a proactive approach to their community. He wishes that more kids would do the same. He recognized Jimmy Sandlin, Carlisle resident and graduate, as he is now a professional athlete who will be fighting on Thursday night live on Paramount+ in Miami, Florida.

Mr. Kilpatrick is excited to see a new restaurant coming to town. Village Station is hoping to open within the next few weeks and he is looking forward to seeing them as part of our community. There is no opening date posted as of yet but he knows it will be happening soon.

Mr. Bicknell thanked C.D. Taubert as well as our Fire Chiefs. It is always good to get positive updates and not just hearing the bad news about fires or accidents. He loves having so many in our audience. When the Pledge of Allegiance is said with members in the audience it is always more profound than when it is just the Councilmembers in attendance. The surround sound of that always makes him proud to be an American. We are finally getting into spring weather. He would like to remind residents that as the grass begins to grow, remember to keep clippings in your yard and out of the streets and sewers. This can be not only a safety hazard to motorcyclists but also a hindrance to our sewer systems.

Mrs. Kemper thanked C.D. Taubert for his work in our park and he wishes him the best with his Eagle Scout project. She thanked Chief Lane and Chief Madden for the updates. She appreciates the new patches. She thanked Craig Harris for all that he does for the community as well as all of the giving from his family. She is very excited that the Easter Egg hunt will be at one place this year along with the ball games. She reminded residents that the tax deadline is quickly approaching. April 18th is the deadline for City income tax filing. All residents must file regardless of their work status. Office hours are Monday through Friday 8:00am until 12:00pm and 1:00pm until 4:00pm. You do not need an appointment or you can drop them off and/or utilize the drop box in front of the building after hours. Railroad Days will be back this year as mentioned by Mr. Humphries. If you are interested in bringing any type of food truck or a vendor booth, you can contact Andi Porter or through Railroad Days 2022 Facebook page. As many will be on Spring Break next week, she hopes that everyone has an enjoyable week and safe travels if they are traveling.

Mrs. Bilbrey thanked all of Council for excusing her from their last meeting. She has been a bit "MIA" over the past several weeks as she has been ill and spent some time in the hospital. She is glad to back and will be mending slowly.

Mayor's Report:

Mayor Winkler welcomed Mrs. Bilbrey back and is glad that she is feeling better. He is very envious of those traveling for Spring Break as he will be home taking care of his son's dogs. He thanked C.D. Taubert for presenting this evening. He is a fine young man and believes the community will enjoy this project in the park. It is nice to hear us talking about grass clippings versus plowing snow. That is always a positive.

Manager's Report:

Mrs. Duffy reminded everyone that the tax income deadline for filing is April 18th. Our tax office is a one-person office so we do ask that you keep that in mind. She is a powerhouse but does only have two hands to be able to handle the paperwork. The tax office does shutdown every day from noon to 1:00pm to allow her a break for lunch. The remaining offices in Town Hall are open during that time if you need to drop off items at that time. If you do need assistance with your taxes, please be sure to allow enough time as several people may be showing up at the same time. Make sure to have the front page of your 1040 filing as that is a requirement of State standards when filing your city taxes. She thanked all of the Chiefs here tonight. She cannot express how wonderful it has been and what a great addition to this community each of them have been. Chief Lane and Chief Beckett are two powerhouses in the industry and we are very fortunate to have their many, many years of expertise. The change in our department is noticeable. We have a great staff that wants to be here and are dedicated. That reflects the great leadership and passion that these Chiefs bring to us. It is hard to remember that we do have a volunteer firefighter department when, in many ways, they act like it is a full-time career. She thanked Craig Harris for always wanting to give credit to everyone else. He recognizes that it is a team that brings things together but he and his wife, Kim, bring a lot of passion to this community. They are constantly thinking of new ways to give back and the Egg Hunt is just a small drop in the bucket of all they do. She knows that Mr. Harris does not like to toot his own horn so she feels like she needs to bring him some attention. What an honor it has been to work with C.D. Taubert. There are still some portions to be tweaked but he and Mr. Casson will work closely together to bring this end project to the park. It will be a great addition to the park.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 4-22. A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LANES, AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2021 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID CITY.

Mr. Rushing explained this legislation is step one in a three-step process to assess our street lights. This has been a very successful program for over 15 years and this is the annual renewal of that program. This resolution is that of necessity where we necessitate the operation of our street lighting costs and any street light capital costs from the preceding year. In this instance, we are assessing a total of \$55,482.96. In the resolution, exhibit "A" breaks down the estimated costs per home value so it can be looked up for various home values throughout the community. This is a three-step process so this will go through the traditional three-reading cycle. If this is enacted, step 2 and step 3 will be read concurrently as it has in past practice. Once that three-step process has completed, per State Code, we will send it to the County Auditor who will then assess it on each tax duplicate for the City of Carlisle.

Mr. Kilpatrick commented that he noticed no line items for capital improvements. He asked if this meant that there would be no new light projects for the year. Mr. Rushing explained that this is for 2021. Property taxes in the State of Ohio are in the arrears so this is for the costs associated to the year 2021. Once we complete any capital projects in 2022, those would be reflected in next year's resolution and tax duplicate. Mr. Kilpatrick questioned then that no capital improvements were made last year. Mr. Rushing stated that was correct.

Mrs. Kemper asked if this would include any improvements or additions made to Union Road. Mr. Rushing explained that this would include any and all improvements made in a tax year whether it was switching to LED lighting or additional street lights.

This Resolution will be on for a second reading at Council's meeting on April 12th.

ORD. 5-22 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$380,000 RENEWAL BOND ANTICIPATION NOTES, FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY, AND IS ON AS A SINGLE READING.

Mr. Rushing stated that he will speak to this Ordinance as well as the next as they both are bond anticipation note renewals. They are very similar in how they work as well as the mechanics behind them. This first one is for the Union/Fairview Road improvements that is supported by the Timber Ridge TIF. This represents a \$95,000 buy-down of the previous \$475,000 bond issuance. This is in regards to the TIF agreement by and between the developer of Timber Ridge subdivision. This is a pre-existing debt issuance that we are buying down. In today's market, due to very low interest rates, both of these notes are anticipated to be renewed at a 1.5% interest rate. The other note to be

considered this evening is for improvements of State Route 123 (Central Avenue). This is also supported by the Timber Ridge TIF fund which is being bought down by \$90,000 from a previous \$465,000 bond anticipation note to a renewal of \$375,000 bond anticipation note. It is being renewed at approximately 1.5% interest rate. If we continue to buy-down these notes, with the additional principal each year, it is estimated that both notes may be paid off by calendar year of 2026. We are moving along greatly at buying down each of these notes. Once these notes are bought down, we will essentially be debt-free for the city. There is very limited amount of debt left in regards to current TIFs. There is a set agreement with all of the TIFs that as we finish one project, we move on to the next project and they continue moving forward.

Mr. Kilpatrick asked what the improvements to State Route 123 consisted of. Mr. Rushing explained there was an addition of a turn lane but there were other improvements made before his time with the city. Mayor Winkler explained that State Route 123 basically went from a two-lane road to a three-lane road, adding a turn lane.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 5-22.

ORD. 6-22 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$375,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE OHIO TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY AND IS ON AS A SINGLE READING.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, and have one reading by title only and declaring an emergency, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Kilpatrick.

Roll Call:

Mrs. Bilbrey	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 6-22.

Second and Third Readings of Ordinances and Resolutions:

None

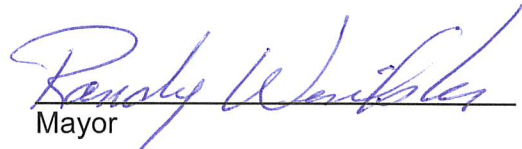
With no further business, Mrs. Bilbrey made a motion to adjourn, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:47 p.m.

Date: 4-12-22


Mayor

Attest: 
Clerk of Council