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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**FEBRUARY 14, 2023 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, February 14, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:02 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present:      Acting City Manager Ryan Rushing  
   Fire Chief Jeremy Lane  
   Clerk of Council Jennifer Harover

The regular meeting minutes of January 24, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Regular meeting minutes of January 24, 2023 were approved.

The special meeting minutes of January 31, 2023, were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mr. Humphries.

**Roll Call:**

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	abstain
Mr. Kilpatrick	abstain
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The special meeting minutes of January 31, 2023 were approved.

**Public Forum:**

Mayor Winkler announced that Mr. Ryan Rushing would be taking his oath as Acting City Manager. Mr. Rushing came forward and Mayor Winkler conducted his oath of office. Council members congratulated Mr. Rushing on his new role with the city.

Chief Jessie Madden of JEMS approached Council to present his annual update as well as give an update to the upcoming new JEMS building in Carlisle.

In 2022, JEMS responded to a total of 2,318 incidents. Of that number, 736 were within Carlisle, 1,212 were in Franklin Township and 255 were for mutual aid. The total number also includes multiple ambulances going to the same scene if there was either an auto accident or a fire. Calls have increased by almost 400 in the last two years.

JEMS 2022 financial snapshot shows a carryover of \$1,471,300. There was \$201,000 invested into Star Ohio. Their 2023 appropriated budget is \$2,900,000.

So far in 2023, JEMS responded to 186 total incidents in January. Of that number, 46 were within Carlisle, 121 were in Franklin Township, 19 were for mutual aid and 2 were for received mutual aid when crews were on other calls.

JEMS staffing includes 6 personnel daily – 1 EMS/Paramedic supervisor while the other five are a combination of at least 2 additional paramedics and 3 EMTs. They have a total staff of 54 which includes 34 Paramedics and 20 EMTs. There are 6 Captains, 2 Lieutenants and 1 Fiscal Officer.

Trainings have ramped back up for 2023 following a decline through Covid. There are more in-person trainings and they are doing monthly joint trainings with the City of Franklin and Kettering Health. Free CPR certification is available to any resident within the City of Carlisle or Franklin Township. Those classes schedules can be found online and residents do need to register.

JEMS' current location at 201 East Sixth Street in Franklin was estimated at \$190,000. The JEMS Board has agreed to the purchase of the building by the City of Franklin with tentative closing in August. Their new building is not due to be occupied until early 2024 but JEMS is working with the City of Franklin on an MOU to allow them to occupy the building until the building is complete or until ODOT begins construction on the new roundabout that will impede their access to the building.

The architect for their new building is moving forward with final construction documents and plans to submit those to engineering for approval by the end of March with permit applications being submitted soon after. The new building will be synced with the City of Carlisle's Fire Department and should take approximately ten months to complete. Groundbreaking should be the later part of April or early May. The total cost of this project is \$6.1 Million. \$5.2 Million will be financed over 20 years and JEMS will putting down cash for the remainder. They are negotiating with the bank that any portion paid off earlier than 20 years will not be penalized.

Mr. Faulkner asked for an electronic version of this presentation. With the current train derailment situation in East Palestine, Ohio, he is wondering if emergency personnel has contacts for both CSX and Norfolk Southern and are we familiar with their emergency response plans.

Fire Chief Layne stated that those emergency contacts are available through the emergency dispatch center. They actually had to utilize those contacts recently during the cold weather when a propane track heater broke. There have been mock exercises completed with them in the past. They also stay in contact with them concerning their loads as currently Norfolk Southern does transport hazard liquids in their tanker cars that travel through Carlisle each morning. There are good contingency plans in place from a fire/emergency standpoint.

Mr. Kilpatrick asked if the department felt they were sufficiently equipped to handle an emergency situation with the railroad – understanding that no one could be prepared for a large derailment, but speaking generally. Chief Layne answered no but feels comfortable with their ability to obtain assistance from neighboring cities, as well as state and national emergency teams.

Mr. Bicknell asked if it were safe to say that 40%-50% of the Franklin Township numbers given above were actually on this side of their territory. Chief Madden commented that it would be very close to that amount.

Council thanked Chief Madden and Chief Layne for their information this evening.

Mayor Winkler closed the public forum.

**Council Report:**

Mr. Humphries stated that CSX made a cut in the asphalt to replace a crossing at State Route 123 close to Carlisle Fuel Mart. To date, that crossing has not been repaired and the cut is deteriorating which is causing difficulty with snow removal and creating havoc with daily crossing of vehicles. Hopefully, sooner than later, CSX will be returning to make those repairs. He thanked Mr. Rushing for stepping in while they are hiring a new manager. He was able to meet Greg Landsman, 1<sup>st</sup> District Congressional leader, this past Saturday at the Historical Society. He took the liberty of telling Mr. Landsman more about Carlisle and offering him a Carlisle lapel pin. Mr. Landsman later was live on social media and showed off the lapel pin. He wishes the best to Mr. Landsman.

Mr. Stivers thanked the citizens who attended Council's work session this evening. He thanked Chief Madden for his JEMS update and also thanked Chief Layne for being here this evening. He thanked Mr. Rushing for stepping in. CHS Theater Arts will be performing Beauty & The Beast Jr. on March 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. Times will be 7:00pm for March 3<sup>rd</sup>, 2:00pm and 7:00pm on March 4<sup>th</sup> and 2:00pm on March 5<sup>th</sup>. Tickets will be \$10 each and can be purchased online at [www.chstheater.org/tickets](http://www.chstheater.org/tickets).

Mr. Kilpatrick wished everyone a Happy Valentine's Day. Council had a very productive work session earlier discussing food trucks and they will be coming back this year. They are also closer to wrapping up the chicken ordinance. With the recent train derailment, when you live in a community with a lot of rail traffic, it makes you more aware of what could happen. He does believe the tracks in our area are well maintained but he does encourage everyone to say something if they see something that doesn't look right. He congratulated Mr. Rushing and appreciates him stepping up as the interim.

Mr. Bicknell thanked the citizens that came in for their work session. It is always good to get the perspective of our residents. When you can put a face to a situation, it allows you to grasp more of their concern. This allows issues to become personable with words and interaction and not just legislative words on paper. He thanked Chief Madden and Chief Layne for their information this

evening. They both have put in a lot of work put to the new building for JEMS and they are all very excited for construction to begin. He would like the groundbreaking event for this project to be a huge gathering, even larger than the one for the new school. Bringing the community these services is a large investment to ensure that when you dial 9-1-1, you are getting the best in the fastest way. He congratulated the 2022-23 Varsity Boys Basketball team for winning the SWBL again. Their tournament run begins this evening. Connor (unfortunately, he does not remember his last name) broke 1,000 points during their last game of the season. He is hoping them a win tonight and wishes them the best of luck during tournament play.

Mrs. Kemper thanked Mr. Bicknell for all of his work on the JEMS Board. She thanked Chief Madden and Chief Layne for their updates. She welcomed Mr. Rushing into his new role and thanked him for stepping up. She congratulated Belairs Salon for being the first recipient of the Business of the Month for 2023. The salon is on Dayton-Oxford Road and Sherrie Snyder with her staff was very welcoming. The salon was recently remodeled and she encourages everyone to stop in and check it out. She wished everyone a Happy Valentine's Day.

Mr. Faulkner thanked Mr. Rushing for being their interim City Manager.

**Mayor's Report:**

Mayor Winkler congratulated the Boys Basketball team. He attended several of their games this season and they have been fun to watch. He was hoping to get to their first tournament game but that happened to be tonight. He thanked Mr. Rushing for stepping in as their Acting City Manager and he looks forward to working with him.

**Manager's Report:**

Mr. Rushing reported that he represented the City at a roundtable with the Dayton Development Coalition. Carlisle was the only city from Warren County with a representative. He thanked Jeff Hoagland, President of DDC, for his presentation on the process of the microchip processor going up in Columbus. He was able to showcase the magnitude of that project. The site will use 12 million gallons of water each day. The City of Carlisle consumes 8 million gallons of water in a month. He extended his thanks to Warren County Commissioner, Shannon Jones, for hosting a workforce initiative kick-off where the City of Carlisle was invited. This event included select members of the community and he was happy to represent the City of Carlisle. Essentially, Warren County has full employment in terms of federal unemployment status; however, there are jobs galore in all industries, all trades and all aspects of society. Different organizations do their own thing to champion their specific cause but there is not one with a central focus and Commissioner Jones' focus is doing that. Today, our Service Department demoed a vac truck that came from Columbus in preparation of a similar truck that has been budgeted for 2023. A vehicle of this size and magnitude is hard to come by and sought after. Our Fire Department has officially put in their order for our new fire truck. This is a true testament as how far our city has come. It is truly the purchase of a lifetime for a brand-new, \$600,000 vehicle to enter our fleet. The build timeline is 570 days so now we patiently wait for it to be finished. City offices will be closed on Monday, February 20<sup>th</sup> in observance of Presidents Day.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

Mr. Faulkner reported discussions made during Council’s work session regarding the upcoming Income Tax issue. With the turnover of our City Manager, to grant us more time to inform the public and to yield to the School’s ballot issue in May, staff and Council would like to move the ballot issue from May to the November election.

Mr. Faulkner made a motion to authorize the Acting City Manager to request to the Warren County, and if applicable the Montgomery County, Board of Elections to remove the 0.5% Income Tax issue from the May 2023 ballot as adopted by Ordinance 30-22 and Resolution 1-23, seconded by Mr. Humphries.

**Roll Call:**

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Rushing will request to Warren County, as well as Montgomery County, Board of Elections to remove the 0.5% Income Tax issue from the May 2023 ballot.

**First Reading of Ordinances and Resolutions:**

**RES. 4-23 A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER’S OFFICE FOR PURCHASE OF ROAD SALE, AND ON AS AN EMERGENCY.**

Mr. Rushing explained that this legislation is our annual request to participate in the Warren County Cooperative to properly bid road salt for the 2023-24 winter season. Carlisle participates in this cooperative with other entities to get the best bids at the lowest cost. We traditionally budget 600 tons of road salt per year. With our new salt storage barn in 2019, the city has ample space to store road salt and leverage contracts against each other. Contracts normally begin July 1<sup>st</sup> of each year which gives us time to know the new contract rate before the current contract expires. If our current contract is lower than the incoming one, we have the ability to fill-up our allotment to save the city some money. The current contract through Cargill is for \$89.05/ton. This legislation is on as an emergency as the county has requested a response back by the end of this week.

Mr. Bicknell stated that, when necessary, he is always in favor of emergency readings but he does feel there are some things that are better suited for non-emergency legislation. He feels this issue is one of those that should not be an emergency. He asked if there were any way, knowing that this cooperative

happens each year, that legislation could be brought to them earlier to allow for the normal reading cycle. Mr. Rushing commented that Warren County does state when bid packets go out and when they are due back and there is very little control from the city on timing of this process. Mr. Bicknell stated that we are at the mercy of the county for this timing but is there a way to have legislation possibly prepared each January in anticipation of this cooperative bid process. Mr. Rushing commented that he will contact the Warren County Engineer's Office to see if they would accept a multiple year resolution. They do request a new resolution each year so, potentially, they may not allow that to happen. Mr. Rushing will investigate this situation in anticipation of next year's resolution in order to not have the emergency language.

Mr. Kilpatrick questioned that our reading cycle is dictated by our Charter and can only be reviewed/changed every five year. Mr. Rushing explained that Council can, at any time, place an issue on the ballot for residents to vote on the cycle process. Mr. Bicknell commented that this issue was one that was asked of the Charter Review Committee and they decided it was not important enough to place on a ballot. Mr. Faulkner stated that he served on that committee and, while the process was rushed, he felt as though the committee was somewhat persuaded to make as few changes as possible to avoid placing issues on the ballot. He would like for the committee to review this issue at its next review in five years.

Mr. Kilpatrick made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

With no further discussion, Mr. Faulkner made a motion to adopt, seconded by Mr. Bicknell.

**Roll Call:**

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 4-23.

ORD. 4-23 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF CARLISLE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023, AMENDMENT NUMBER 1, AND IS ON AS A SINGLE READING.

Mr. Rushing explained this is a supplemental appropriation request. In the budget is the Sewer Capital Improvement Fund which can only be used for public improvements to the city’s sewer system. We are joint owners of the Franklin Regional Wastewater Treatment Corporation with the City of Franklin, City of Germantown and Warren County. Part of their corporation documents is that they require a tap-in fee for any new connections to the sanitary sewer system. This fee is collected by each jurisdiction. Occasionally, there is a reconciliation that is requested by the corporation which then notifies the jurisdiction for the appropriate fees to be sent to the corporation. This is their fee which we collect and then send to them. We receive it as revenue but the appropriate the same amount back to the corporation which ends up being a net “0”. The City of Carlisle staff met with the corporation’s Executive Director and a reconciliation was completed with an amount owed of \$149.328 which the amount of this supplemental appropriation.

Mr. Bicknell questioned that this reconciliation is for years 2018 through 2022. Mr. Rushing stated that was correct. There was a footnote on the budget stating that this process would be occurring this year. Mr. Faulkner asked if there would now be an estimate added each year for this process. Mr. Rushing explained that through the permitting process, there will now be a process at the end of each year which will give us a fixed cost to appropriate. He commented that this is similar to withholdings that an employer would collect and then remits to other agencies.

Mr. Bicknell made a motion to suspend the rules requiring three readings and have one reading by title only, seconded by Mrs. Kemper.

**Roll Call:**

- Mr. Faulkner            yes
- Mr. Bicknell            yes
- Mr. Stivers            yes
- Mr. Kilpatrick            yes
- Mr. Humphries            yes
- Mrs. Kemper            yes
- Mayor Winkler            yes

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mrs. Kemper.

**Roll Call:**

- Mr. Stivers            yes
- Mr. Kilpatrick            yes
- Mr. Humphries            yes
- Mr. Faulkner            yes
- Mrs. Kemper            yes
- Mr. Bicknell            yes
- Mayor Winkler            yes

Ordinance passed on this day will be entered into Ordinance Records Book as Ord. 4-23.

**Second and Third Readings of Ordinances and Resolutions:**

None

Mayor Winkler stated that this concludes the business items on their agenda. There will be an executive session to discuss ORC 121.22(G)(1): the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. There will be no action to follow.

Mrs. Kemper made a motion to enter into Executive Session, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:52 p.m.

Mrs. Kemper made a motion to enter into Regular Session, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered back into Regular Session at 8:17 p.m.

With no further discussion, Mr. Humphries made a motion to adjourn, seconded by Mr. Bicknell.

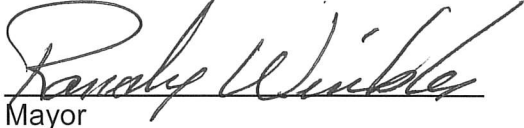


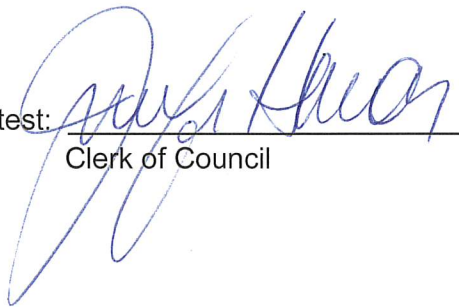
**Roll Call:**

Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:18 p.m.

Date: 2-28-23

  
\_\_\_\_\_  
Mayor

Attest:   
\_\_\_\_\_  
Clerk of Council