
**MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
OCTOBER 12, 2021 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, October 12, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:03 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Finance Director Ryan Rushing
Clerk of Council Jennifer Harover

The minutes of September 28, 2021 were presented to Council for review. Mrs. Bilbrey made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of September 28, 2021 were approved.

Public Forum:

Mrs. Duffy introduced Connor Grooms to Council. Connor contacted staff a couple of months ago very excited about his Eagle Scout project. He has been working closely with our Service Director, Dan Casson and he is ready to present to Council.

Connor presented his Storybook Stroll proposal for Roscoe Roof Park. This will be a series of posts with a children's storybook attached to the top. Families can enjoy this together or children can read them independently. This will help literacy among children as well as encourage some exercise. The initial idea was presented by the Violence Free Coalition, but they ran out of funding for local parks. They approached Connor and asked that he raise funding for these to be placed in parks. Franklin

Community Park and Armco Park have both installed these Storybook Strolls. The posts will be approximately 2.5' above the ground and the tops are 20" wide by 40" long. He showed a sample board to Council. Each post will contain two pages of the story. The story will be printed on waterproof material so there will be no need for a piece of plexiglass. The top section will be screwed into a piece of plywood that is attached to the post. It will be a total of 15 posts to complete the story. The posts will be concreted underground and painted above ground with decking paint. The total cost for the project will be roughly \$300. The first book to go in will be "Have You Filled A Bucket" by Carol McCloud. Every couple of years, the story will be changed. The only maintenance involved for this project would be the repainting of the posts. There are two plan that could be utilized for the placement of the posts. The first would be for the inner circle of the pathway. This would cover more distance but would also leave more access for possible vandalism as it is further out from the playground area. At this time, there has not been any record of vandalism from any other park. The second plan would be to keep it closer to the playground area and place them in a crisscross pattern at the pathway. This would not leave much walking between posts but it would be more accessible to children at the playground. For either placement, the posts will be approximately 3' off of the pathway for easy access of mowers in the park. His plan is to have this project completed by October 30th if Council agrees with its installation. The latest case would be November 6th if there are any weather issues. The long path plan may need to be looked at for placement of the posts so that they would not interfere with other activities in the park such as food trucks. Connor showed a video presentation to Council about the Storybook Stroll that is currently established in Armco Park.

Mayor Winkler thanked Connor for his presentation and commented that he feels this will be a great addition to the park. Mrs. Kemper complimented Connor on his amazing presentation and also feels this will be an incredible addition to the park. Mr. Stivers asked if there will be updated stories. Connor explained that the Violence Free Coalition will put in new stories every 2-3 years. As long as the posts are there, they will continue to update the Storybook Stroll. Mrs. Bilbrey thanked him for such a great presentation and congratulated him for adding this to our park.

Mayor Winkler invited Laurel Kerr from the Dayton Mediation Center, homeless prevention center. Mrs. Kerr explained that their funding is expanding outside of the city of Dayton and will no encompass the entire Montgomery County area. Even though only a small portion of Carlisle is within Montgomery County, but they will assist anyone who calls into their office. Homelessness falls under the realm of the Dayton Mediation Center as often times there is conflict between the tenant and the landlord. They would mediate or facilitate those conversations so they can avoid going to court. It saves everyone a lot of money and keeps an eviction off of a record. It can also increase housing stability. Even if the relationship between the tenant and landlord is not salvageable, it can still be done on better terms. They are able to offer resources within communities as well as provide information. If a tenant is very unhappy with the conditions in which they are living, Dayton Mediation can help provide information as to best handle this situation versus simply withholding the rent. Their services are all free of charge. They also offer many training programs for conflict, how to be a good tenant or what is required to be a good landlord. Mrs. Kerr gave handouts to Council with contact information about Dayton Mediation Center. She did again stress that their flyer states Montgomery County but they will never turn someone away who does not reside with the county.

Mayor Winkler thanked Mrs. Kerr for coming this evening and informing Council of the programs offered. Mrs. Bilbrey thanked her for this amazing outreach for the community as most people are not

aware these systems are out there. Mr. Bicknell asked if these are just services for Montgomery County residents. Mrs. Kerr stated that the funding is specifically allocated for the City of Dayton and Montgomery County, however, they are getting calls from other counties and they will never turn someone away that needs help.

Mayor Winkler invited anyone else in the public to come forward if they would like to address Council. No one came forward.

Council Report:

Mr. Bicknell announced the Lions Club's Fish Fry on October 23rd from 4:00pm – 6:30pm. He attended a JEMS Work Session last evening. Representatives from Bricker & Eckler which is the law firm that Interim Chief Madden reached out to regarding the process and steps of the new building. They received some really good information and the steps that JEMS should take in order to begin. They still need to decide the building location as well as the size of the structure. He has asked Chief Madden to reach out to Deerfield Township, Trenton and Turtlecreek for tours of their new facilities. This would allow JEMS to see what other establishments have done recently as well as get ideas for their preferred layout. They are not looking for something large and showy, they are looking for functionality and applicable accommodations. Chief Madden has reached out to Mrs. Duffy about possible locations within the Village. JEMS would like to move into Carlisle as the majority of the calls they receive are from this side of the river. It would make the most sense to have their building in this area. They are working on developing their RFQ so that they can begin to determine what types of buildings plans they can consider. The work session was very productive and they are now moving in the right direction as their goal is to have the architect and contractor determined by the end of this year. Once the design is finished and they begin construction, it will take approximately 12 months to complete. He did suggest that if they are able to work out building space within Carlisle that the group work on making the building match/blend with its surroundings. He feels they are heading in the right direction to have the new JEMS building by the end of 2023. He reminded all residents that Council still has several Boards and Commissions with open seats. All of those openings are posted on our website and he would love to see these openings being filled for 2022. He would like for Mrs. Harover to reach out again to Mr. Matt Bishop to see if he remains interested and, if so, he will make a motion to appoint him to that Board. He would also like to see if Mrs. Glenna Griffin could meet with Council prior to their next meeting on October 26th.

Mr. Humphries asked Mr. Bicknell what the current status is on the JEMS Board's retained attorney. Mr. Bicknell explained that at the meeting with Brickner and Eckler, he asked Chief to have a conversation about their feeling to have a retainer with them. He would also like to see him have the conversation with several other firms to see what the Board could determine. Mr. Humphries asked if he knew how long Phil Callahan had been on retainer with no return phone calls or communication. Mr. Bicknell stated that he is unaware of the length of time as he was there before he was on the JEMS Board. Mr. Humphries commented that as a taxpayer, he hates to see JEMS paying on a professional entity that they are getting nothing out of so he is glad the group is making strides to move on.

Mrs. Kemper thanked Connor for his wonderful presentation. She is looking forward to this being established. She congratulated our Warren County jail on their ribbon-cutting ceremony that was held this morning. The address is 822 Memorial Drive in Lebanon. She thanked Sherriff Sims and his staff

(and all law enforcement) for their support in our county. She reminded everyone that Beggar's Night in the Village will be held on Sunday, October 31st from 6:00pm – 8:00pm. There will also be a Trunk or Treat available for children at the School property from 4:00pm – 6:00pm. The Village will be holding their annual Tree Lighting ceremony on December 2nd and more details will be coming out soon. She has had a few questions about their Home Decorating contest and it will also be held again this year. More details will be coming out for that. She reminded everyone that Election Day is November 2nd and encourages everyone to get out and vote. Polls will be open from 6:30am – 7:30pm. Warren County does have early voting at the Board of Elections. Their website has more information on voting.

Mr. Jewett thanked Mr. Grooms for the information on his project. He loves the idea of this project and thanked him for the work that he has put in so far. He asked Mrs. Duffy if at Council's next meeting, she could give them an update to the Feasibility Report with Franklin Township and JEMS.

Mrs. Bilbrey thanked Mr. Grooms for coming and she knows that the Eagle Scout is no easy accomplishment. She commended him for working his way through that and appreciates him wanting to do something like this for our community. She thanked Laurel Kerr for coming in from the Homeless Prevention Program and for educating them on the resources that are available to our community. She congratulated all of the fall sports athletes. It looks as if most of them had a very good season. She really enjoys seeing all of the pictures on Facebook. She thanked the coaches and parents for making the commitment to these kids. She announced to everyone that there is a Zoning position available on our website. Those interested can find more information there as well as how to apply. She encourages everyone to do their homework on who is running in various elections. There is a meeting of the School Board candidates where residents can ask questions. Remember to get out and vote on November 2nd. As we are having a very late summer, she did want to remind residents about not blowing grass clippings into the roadways or sewers. Everyone is out cutting their yards like crazy right now and she is seeing the clippings. She urged all residents to keep those clippings out of the streets.

Mr. Stivers thanked Connor for his presentation and believes the Storybook Stroll is a great idea for our park. He has seen this in the Franklin park and really like it. He reiterated Mrs. Bilbrey's concern on the grass clippings. He thanked Mrs. Kerr for her presentation for Montgomery Count and how she said they will help anyone free of charge. He thanked APEX for coming in and giving their presentation during Council's Work Session early this evening.

Mr. Humphries thanked Connor and his family for the work he is doing. This is a family award as it takes a lot of support in order to achieve Eagle Scout. He would like to ask for the use of the Franklin Township speed sign to be utilized on Jamaica Road close to where the crosswalk is located. This sign is available to them as we pay inside milage to Franklin Township. He recently noticed a new mechanism on the front of the Rumpke trash trucks that will automatically lift the container from the curb and dumps it into the truck. He never understood the writing on the top of the bins that says "Face Toward Road" and now, after seeing it, it makes perfect sense. As long as the bin's opening is facing towards the road, the mechanic arm will be able to capture it in the correction orientation to dump it directly into the truck without the driver's assistance. He asked Mrs. Duffy if she would be able to report any information she may have as to the Indian Trace subdivision's utilities. He would like that information as soon as she could report it. He recently saw on Facebook that there is a new way to inform someone of a bad situation. If you are not able to, or do not feel comfortable, you can give a distress signal by raising your hand and wrapping your thumb within your fist. This normally is a signal

used for battered woman or children who are in a threatening situation. A first responder would know what this means and be able to help the individual.

Mayor's Report:

Mayor Winkler thanked Connor Grooms for presenting tonight. He believes the Storybook Stroll is a great idea for the park. He is glad to see him wanting to earn his Eagle Scout by helping our community. He knows that the children will enjoy this addition to the park.

Manager's Report:

Mrs. Duffy thanked Connor and his family. They are a great family and this is wonderful project. She reminded all Warren County residents about the rental assistance program established through the pandemic. More information can be found on their website at co.warren.oh.us The Village currently has some repairs happening in the Morris Farms subdivision for asphalt cracks. Crews have been in the area of Dian and Zella off of Meadowlark. They should be finishing up tomorrow. This work has been very similar to that done last year in Eagle Ridge. This current area is drivable but asphalt crews still need to come in and fill-in the milled areas. There is some staging occurring at John, Park and Beachler. We did receive CBDG funds for improvements in this area. There is not a firm date at this time but seeing the equipment coming in, it should starting soon. There goal is to get in and fix the necessary issues with drainage before the asphalt plants close for the winter months. That same crew will also be working on the back entrance to Roscoe Roof Park off of Sylvia Court as well as connectivity between the parking lot and the walking path. These roads will be open for traffic but will be reduce to one lane for a period of time. As far as Indian Trace subdivision goes, the infrastructure of water, sewer and drywells have all been addresses to her knowledge and the next step is to have our Engineer look over the base road repairs. There will be a comment letter coming from her as far as the condition of that and if any repairs are required. The HOA documents have been received from the Developer and are currently being reviewed by our Law Director to be sure that they cover the necessary open space and drainage areas. Once those two steps are finalized, the Village will be able to begin issuing permits. We are getting very close to seeing improvements and homes in that area. As far as the Feasibility Report, the Village has received a draft final report that is under review. Our Fire Chief has provided back some comments. She has been told that JEMS has provided some comments but she has not yet seen them as well as Franklin Township. Earlier today, she did speak with Interim Chief Madden and discussed that he should also have the opportunity to review the draft and comments to see if he has any additions. It is her understanding that he just recently received the report and will be providing his own comments. She feels they are close to having a final report issued soon. She reminded everyone that on Saturday, October 23rd, the Carlisle Police will be participating in the Prescription Take Back program from 10:00am – 2:00pm at 474 Fairview Drive. This is great time to properly dispose of any unused or expired medications. This will be a drive-up system and residents will not need to get out of their vehicle. They will simply hand their bag of medication to an officer who will make sure it is properly disposed. Medications should never be flushed down a drain or thrown in the trash as they can react poorly to water and soil conditions.

Mr. Humphries asked Mr. Bicknell as to the process of finding a new JEMS chief. Mr. Bicknell responded that the issue has been placed on the agenda for their next meeting.

Mrs. Kemper apologized for the late notification. She wanted to remind everyone that JEMS and Franklin Fire Department will be offering a free CPR class to residents on Saturday, October 16th. This will be held at the Franklin Fire Department and more information is on our Facebook page. There will be one more class before the year's end on December 18th.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 22-21 AN ORDINANCE TO AMEND SECTION 618.18 DANGEROUS ANIMALS AND REMOVE SECTIONS 618.18(B)(3) AND 618.18(F) REGARDING PIT BULLS.

Mrs. Duffy approached Council. The first ordinance of 2021 dealt with a very similar topic. At that time, Chief Rogers was reviewing our Code and realized that there was wording that described a "vicious dog" by a specific breed amongst some other criteria. This is out of sync with the Ohio Revised Code and Council approved the change to our Code. Chief Rogers was again reviewing the Code recently and noticed that a definition for "dangerous dogs" had been previously overlooked. Our currently language does state that a specific breed is used to declare a dog dangerous. In order to bring this portion into compliance with the Ohio Revised Code, this will remove the mention of a specific breed as an automatic qualifier for a "dangerous dog". It is more about the animal's actions and not about a specific breed. There is a difference between a "vicious dog" and a "dangerous dog". A "vicious dog" is one that has killed or caused serious injury to a person whereas a "dangerous dog" has a disposition or propensity to attack or bite any person or animal. These are two different parts of the law but equally important to our Police Department to enforce. This is only removing a specific breed as being an automatic qualifier for being a dangerous animal. Chief Rogers is in the audience tonight if Council has any questions. This is on for a first reading as there is no need for expediency.

Mr. Humphries appreciates the fact that our Chief is being proactive. Chief Rogers apologized for not catching this instance earlier when the last change was brought to Council.

This legislation will be on Council's agenda for a second reading on October 26, 2021.

ORD. 23-21 AN ORDINANCE ACCEPTING THE DEDICATION OF STREETS IN THE EAGLE RIDGE SUBDIVISION, SECTION EIGHT.

Mrs. Duffy explained to Council that this section of street within the Eagle Ridge subdivision is ready for formal dedication and acceptance for maintenance by the Municipality. She showed an overview of this

area to Council. The northern corner of this subdivision is the newest section of Wolf Creek which is section eight. This section involves lots 136 – 152 and it is this particular section of Wolf Creek that will be adopted after the three readings and the Village will begin ownership for maintenance and repair. Our Service Director and Village Engineer have reviewed the work and indicated that it is ready for acceptance by the Village.

Mr. Jewett asked if this street will have any future bearing on the drainage issues at the lower portion of this subdivision. Mrs. Duffy explained that the retention pond was established along with Section six of this subdivision and was actually put in prior to this current section. Council is aware that the expansion of the pond will be happening shortly and that will help with future drainage. Mayor Winkler asked if this is the last section within Warren County. Mrs. Duffy did confirm that it is the last section; however, she has been contacted by the developer indicating that they are wanting to expand to the west into the property behind the white farm house as a new section of Eagle Ridge in Warren County. She has not received any official plans but it has been indicated that they are wanting to expand. The original preliminary plan of Eagle Ridge subdivision included this section as the last in Warren County with a section just across the Montgomery County line. At this point, it seems as if they may be opting to expand to the west within Warren County versus to the north into Montgomery County. As more information is submitted, it will go before Planning Commission which will most likely not be until December.

This legislation will be on Council's agenda for a second reading on October 26, 2021.

ORD. 24-21 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDICUTRES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, AMENDMENT NUMBER 6, AND IS ON AS A SINGLE READING.

Mr. Rushing explained this ordinance is to accept supplemental appropriations to the Police Fund and Fire Fund. This is in conjunction with reimbursements from the CARES Act. The CARES Act was adopted by Congress 2020 in direct response Covid-19 public health emergency. In December 2020, Congress enacted an extension to the CARES Act as previously it had a sunset period where funds needed to be dispersed by the end 2020. The President approved the extension for funds to be utilized through the calendar year of 2021. These CARES Act funds are federally funded to mitigate the ongoing affects of the Covid-19 public health emergency. In 2020, a lot of these funds were used for direct public health as well as personal protective equipment. One of the authorized items is to reimburse public safety personnel. These personnel are automatically assumed to help mitigate the Covid-19 public health emergency so they are authorized by the Federal CARES Act to be reimbursed. We have approximately \$30,000 left from the CARES Act and our Covid-19 Relief Fund. It has always been the intent to that at the end of the funding period any remaining dollars would be reimbursing the Police and Fire Funds equally as that is an allowable expenditure. This is a one-time funding opportunity. As opposed to sending it back to the government, we want to utilize these funds to reimburse our public safety forces. It is the request to use this \$30,000 to reimburse the Police and Fire Funds, \$15,000 each and then appropriate those funds of \$15,000 each for some deferred maintenance on both facilities. We are looking at replacing a couple of doors at the Fire Department as well as the flooring of the "day room". The Police Department would get some "TLC" to the officers'

“road room” which is where the officers can complete paperwork, eat lunch and/or do the change over of shifts. There are lockers currently in this space that were acquired from another business, they are not lockable and are not suited to be utilized as “lockers”. We are looking to put in new lockers and replace the carpeting in the “road room”. We want to capture this one-time funding opportunity and put it use in our Fire and Police Departments.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 24-21.

Second and Third Readings of Ordinances and Resolutions:

ORD. 20-21 AN ORDINANCE ACCEPTING THE DEDICATION OF COMMERCIAL WAY EXPANSION

Mr. Humphries thanked the Pilkenton family for reinvesting in the community and taking a piece of land-locked property and giving it an opportunity for value. He appreciates the level of professionalism that they put forth.

With no further discussion, Mr. Humphries made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Bilbrey	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 20-21.

Mayor Winkler asked Mrs. Duffy if the Storybook Stroll needed to have formal approval by Council. Mrs. Duffy explained that it was not necessary but she is sure that Connor would appreciate the formal acceptance of his using the park for this purpose.

Mr. Stivers made a motion to approve the Storybook Stroll as presented by Connor Grooms, seconded by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mayor Winkler thanked Connor for helping the community in our park.

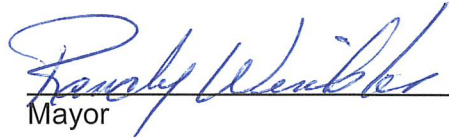
With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:07 p.m.

Date: 10 26 21


Mayor

Attest: 
Clerk of Council