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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**JANUARY 24, 2023 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, January 24, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. Jason Faulkner	present
Mrs. Debbie Kemper	present
Mr. William Bicknell	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: City Manager Julie Duffy  
Finance Director Ryan Rushing  
Police Chief Will Rogers  
Service Director Dan Casson  
Clerk of Council Jennifer Harover

The special meeting minutes of January 10, 2023, were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The special meeting minutes of January 10, 2023 were approved.

The regular meeting minutes of January 10, 2023 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Stivers.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Regular meeting minutes of January 10, 2023 were approved.

**Public Forum:**

Carlisle Police Chief Will Rogers approached Council. April 22<sup>nd</sup> will be the annual spring Drug Take-Back day. This event has been very successful in the past. This will be held at the Police Department on Saturday, April 22, 2023 from 10:00am – 2:00pm. There will be more information coming out for the community as we get closer to that date. He wanted to commend Officer Jordan Little for his actions over this past weekend. Officer Little was dispatched on mutual aid to Franklin for a traffic crash while they were handling a situation of a shooting. When Officer Little arrived on scene he quickly realized that the automobile met the description of the one from the shooting. He was able to secure the situation and take the suspect into custody without incident. Chief also gave more information to Council about the recent dog bite incident at Roscoe Roof Park. He felt it is important for everyone to understand the laws. In May of 2006, the State of Ohio Court of Appeals ruled that Ohio's law that tagged a specific breed of dog as "vicious" was unconstitutional. In May of 2012, Ohio Revised Code was changed to reflect the term "vicious" as conduct and not as a specific breed. The Statute says there are to be two individual events to classify a dog as "vicious". If that happens, the owner would then be required to register the animal as "vicious". That registration resides with the Auditor's Office as they handle dog licenses for the state. Through this process, the owner will have to obtain certain high-risk insurance policies. Chief is currently working through the city's ordinances to align them with the State of Ohio. In the state of Ohio, most communities allow the Dog Warden to handle this type of incidents. Local police do have the right to charge but, in this situation, the Dog Warden has already made applicable charges. Chief took a moment to speak about Mrs. Duffy's upcoming departure. He has had the pleasure of working with Mrs. Duffy and he will truly miss her. She has always kept him on his toes, she is very inquisitive and has always asked those questions that need to be asked in every situation. He wishes her the best of luck and she will be a loss to our city but a true gain to West Carrollton.

Carlisle Service Director Dan Casson approached Council. He was asked to inform Council and the community on the city's snow removal process. The current Service Department is comprised of five full-time employees as well as one director. One full-time position has been open for approximately a year. They maintain 50 lane miles within the dedicated portions of the city. With the growing residential subdivisions, that count gets larger each year. So far this year, they have utilized 150 tons of salt. During inclement weather, they rely on the police department to report road conditions with officers on duty calling him outside of business hours. No two storms are the same which means that road conditions are never the same from one storm to the next. Road conditions and how they approach them can fluctuate with temperature, winds, timing, and days of the week. There are four plow routes with one truck being dedicated to the primary roads of SR 123 (Central Ave), Union, Jamaica and Dayton-Oxford as well as the intersections on each of these and the parking lots to the city buildings. Their typical scenario is to begin when there is approximately 2" of snow but also depends on the temperature and timing. They do not pretreat roads. He has over 42 years of experience and, in his opinion, pretreating roadways is a waste of time and funds. When ODOT maintained SR 123, they often pretreated and there were very few times when that road would look any different from the surrounding roadways that were not pretreated. In his opinion, it is an expense that only produce benefits 1-2% of the time. In speaking with other city/county representatives, most honest responses about pretreating are only for public perception. During lengthy storms and only five

employees, they will work the 16-hour legal limit staggering 8-hour breaks that keep two employees active on the main roads until the weather lets up. In all instances, the main streets and thoroughfares get priority. Less traveled streets such as cul-de-sacs and dead-ends will be held off until the end of routes. They ask patience from the residents as routes need to be based on amounts of traffic for each road. Cul-de-sacs are their worst enemies requiring the most time and efforts. There are currently 50 cul-de-sacs in the city limits. There is nowhere to push the snow as they must move past driveways, mailboxes, and fire hydrants not to mention parked vehicles. The action of the plow will “roll” the snow to the right which is exactly where these items are in a cul-de-sac. In most events, once the weather has ended, they will go back to cul-de-sacs and spend more time clearing them out. Literature has gone out to residents in the past about how to clear their driveways from side-to-side versus top to bottom. When snow is shoveled out into the street, it will most likely be pushed back in as a snow plow goes by. If they could fill that fifth route, it would help with every weather event. He is currently working on an internship for a Warren County Career Center student in the hopes that it will turn into filling a full-time position. That could bring the department up to full staff but there is an employee due to retire at the end of March. Their equipment consists of one large, 2-ton, International as well as four 550s due to the number of subdivisions and side streets.

Mr. Humphries asked those residents who live in cul-de-sacs to look at the benefits. He grew up in a cul-de-sac and remembers being able to play there due to the lack of traffic. Unlike where he lives now, children do not have that luxury as most cannot even play in the front yards due to the amount of traffic. The idea of having a place for your kids to play for the majority of the year should overpower the inconvenience of not having a “clear” road a couple of times each year. He may have a clear road on Park Drive in the winter months but those in a cul-de-sac have a better year-round play area for their children. If all of us could get through these occasional days of inclement weather by being kind to each other, it would be greatly appreciated. He sees comments on social media and he will not argue with them. However, he does drive by their homes to view their situation. The question is, was anyone not able to get in or out of their driveway or make it to work because of the snow.

Mrs. Kemper thanked Mr. Casson and his team for doing a great job during the most recent snow storm. They were out working and doing their best to keep the community moving.

Mr. Casson did add that the Corwin Nixon bridge between Carlisle and Franklin is to be maintained by ODOT. However, both Carlisle and Franklin do their best to work together and plow or salt when they notice it may be getting bad.

Mr. Faulkner thanked Mr. Casson for coming out to speak this evening. With JEMS getting ready to move into our city, he asked if there was anything further that needed to be done to be sure they always have access to emergencies. Mr. Casson explained that he feels our area is just as good as the surrounding jurisdictions and doesn't believe that JEMS will have any issues that they are not currently used to and, with their location on Central, they will be on a primary route.

Mr. Faulkner asked what percentage of the current salt capacity is used every year. Mr. Casson explained that they budget 600 tons of salt. With their new salt storage barn, he is not positive as to its limit of storage as he has never filled it. His intent is to fill-up the barn with their annual 600 tons as soon as possible before the salt prices go up.

Mr. Kilpatrick reminded residents to do their best in helping each other. If you do need assistance with your driveway, there are plenty of people on social media offering their services. Mrs. Kemper encouraged residents to also park in their driveways when ever possible during a snow event.

**Council Report:**

Mr. Kilpatrick discussed the issue of the dog bite at Roscoe Roof Park. He appreciates Chief Rogers updating everyone on the current laws. He would like to continue discussions among Council and include legal counsel, to make the parks safe for everyone. He thanked Service employees Rick and Dave for being there to help. He thanked Julie Duffy for her service as this is her last Council meeting. He is grateful for the interactions he has had with her. She is always happy and positive. He has never seen her in a glum mood.

Mr. Stivers thanked Chief Rogers for giving more information to them this evening. He appreciates the level of professionalism that Officer Little had during his mutual aid with Franklin. He knows it was an intense situation and he is thankful that Officer Little was able to contain the situation and no shots were fired. He cannot speak highly enough of Officer Little. He is thankful for the police, fire and EMS officials that handled the issue at Roscoe Roof Park. He gave his thanks to Mrs. Duffy. Twenty-four years is a very long time to be in any employment. She has always been there to help him, and it will be hard to fill her shoes. He knows that West Carrollton is getting a good one.

Mr. Humphries apologized for his inability to sit still over the last few weeks. He announced that he will be having his right hip replaced next Tuesday and he appreciates everyone's patience as he has been dealing with pain. He was able to attend the "grudge" match between Carlisle and Franklin's wrestling teams. It was hosted by Franklin last Wednesday. He made a fun wager with the Deputy Mayor of Franklin, Todd Hall. Mr. Hall will be wearing a Carlisle wrestling shirt at the next Franklin Council meeting on February 2<sup>nd</sup>. He thanked Deputy Mayor Hall and his Council for allowing that bit of fun between the cities. He thanked Julie Duffy for her service.

Mr. Bicknell stated that he attended a JEMS meeting this past Wednesday. They continue to be on pace for a potential groundbreaking in March. The bidding process for building materials will commence soon. There will be signage coming soon for the property that will show the community details of what is coming. He commended the wrestling team for their success during the "grudge" match with Franklin. He believes that the "barrel" has been in Franklin's possession since 2010. It has been a long time since Carlisle was able to bring it back to our city. The community support at this away event was above and beyond to cheer on these wrestlers. He thanked parents, coaches, and students for their involvement during this event.

Mrs. Kemper thanked Dan for giving them so much information about plowing and the service department. With the upcoming winter weather, she reminded residents to check in on elderly neighbors. She thanked Officer Little for his role in the Franklin issue. There was a Chamber 45005 luncheon this past week that she was unable to attend. It was held at Village Station and she was told that Amber did a wonderful job. She would like to add an item to Council's next work session, February 14<sup>th</sup>, regarding the fees for the food truck vendors. She knows that this fee came about quickly during COVID times and believes they should now look at changing that fee. Food truck events normally happen between May and September and there are already trucks calling to get on the schedule. She has only worked with Mrs. Duffy for about three years, but she has always answered any questions that

she has ever had. Mrs. Duffy is always able to respond quickly to emails and texts and she greatly appreciates that. If she did not know an answer to a question, she researched it to find the answer. She has enjoyed working her especially through all of the community events. She always had the positives and negatives in every situation. West Carrollton is lucky to be getting her.

Mr. Faulkner commented that he was bitten by a dog in his neighborhood last year. He believes the best thing that dog owners can do is keep dogs restrained behind a fence or on a leash. While most dog owners are responsible, a few still need to be reminded. He thanked Mrs. Duffy for putting up with him for four months. He hasn't been able to work with her very long but he does wish her the best at West Carrollton. He does appreciate her professionalism and attention to detail.

**Mayor's Report:**

Mayor Winkler thanked both Chief Rogers and Mr. Casson for their information this evening. It is always interesting to hear from each of them. He also commended Officer Little. He is not sure our community realizes what a great group of officers we currently have in the city. Each of them goes above and beyond. For a small department, they are very dedicated to this community. The turnover in our police department has practically stopped where we used to be a revolving door. He gives that credit to Mike Bruck and Chief Rogers for coming in with their professionalism and turning the department around. He would like to see our citizens get behind them and support them as they should be. Franklin has a much larger department than we do but they are still calling us for mutual aid. This time, they had a very qualified officer who took care of an incident that could have gone very bad. He truly believes that we have one the best police departments in this community that we have every had. He mentioned to Mrs. Duffy that it will not be the same here not seeing her. He has worked with her in many different capacities throughout the years. After she became manager, they traveled together and he has always enjoyed not having to drive. He wishes her nothing but the best and thanked her for her years of service. He presented Mrs. Duffy with a large basket from Council showing their appreciation.

**Manager's Report:**

Mrs. Duffy thanked Council for their gift as well as their well wishes. She is a person about team and not "I". While there have been very kind words about her this evening, she pointed out that one person cannot be successful without a group supporting her. She has been just one part of a very large wheel that keeps this organization moving forward. She appreciates the comments but will also deflect back towards staff. Her goal is that most people will not realize that she has left her office upstairs because that will mean that nothing has been interrupted and it is business as usual. She moved on to business by making Council aware of an update to the Storybook Walk at Roscoe Park. Connor Grooms, in October of 2021, was working on his Eagle Scout project and came to Council with an idea of installing a Storybook Walk at the park. Connor was able to complete all of the requirements and officially obtained the rank of Eagle Scout this past November. At his original presentation, he stated that this project would be an ongoing project as he had partnered with the Violence Free Coalition and, through them, every couple of years the story would be updated/replaced. Connor took advantage of our recent warm weather and installed a new book into the placards. The new story is from Highlights and is called "We're Better Together". She showed various pictures of Connor in the park making these changes to the Storybook Walk. This addition to the park is meant to be interactive with families as

they read the story together. She encourages everyone to stop out to the park and make the cut through the playground area to see the Storybook Walk.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

ORD. 3-23 AN ORDINANCE EXTENDING THE TEMPORARY MORATORIUM UNTIL MARCH 31, 2023, REGARDING CHICKENS AND OTHER POULTRY AS DEFINED BY SECTION 618.19(A) OF THE CITY OF CARLISLE CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

Mr. Bicknell made a motion to suspend the rules requiring three readings, have one reading by title only and declaring an emergency, seconded by Mr. Kilpatrick.

**Roll Call:**

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mrs. Duffy explained that this legislation would extend the existing moratorium on a particular section of our code regarding properties that could legally own chickens and other poultry. Council paused the discussion of this issue to review it as well as research how other communities handle it. The original moratorium was put into place and then extended but is now set to expire at the end of January. There have been other issues brought forward to Council that has delayed their review of this so they have not had an opportunity to discuss this in further detail. The request is to extend the moratorium an additional 60 days which would be the end of March.

Mr. Kilpatrick is embarrassed that it has taken so long to discuss this issue but, in all fairness, Council has had other meeting topics that have been more pressing. He doesn't believe it would take much time and would like to look at adding this to their work session for either February or March. Council discussed other possible topics for February's work session and feel this could be added to that agenda. Mr. Kilpatrick stated he will have material for Council to review in the hopes of making a final decision between February and March's work sessions.

With no further discussion, Mr. Kilpatrick made a motion to adopt, seconded by Mr. Faulkner.

***Roll Call:***

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Faulkner	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 3-23.

***Second and Third Readings of Ordinances and Resolutions:***

None

Mayor Winkler stated that this concludes the business items on their agenda. There will be an executive session to discuss ORC 121.22(G)(1): the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. There will be possible action to follow.

Mr. Kilpatrick made a motion to enter into Executive Session, seconded by Mr. Stivers.

***Roll Call:***

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:59 p.m.

Mr. Kilpatrick made a motion to enter into Regular Session, seconded by Mrs. Kemper.

***Roll Call:***

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered back into Regular Session at 8:48 p.m.

Mr. Bicknell commented that he forgot to mention in his Council report that he feels retreats for this body are vital parts of business to keep the vision moving forward. Seeing that they did not have a retreat last year, and that they have so much on their plate currently, he does not want to lose long-term goals. With new terms finalizing their first year, he believes they should begin the process now of actionable items and take the opportunity to sit down with staff to truly get a ten-year vision for the city. He would like members to think of obtainable items within that time frame to get everyone on the same page. Hopefully, by Council's next meeting, he would like everyone to present dates/times they could be available as well as who they would like to facilitate their retreat. Members discussed past retreats and possible locations for this retreat.

Mr. Humphries also added some information regarding Carlisle wrestlers winning The Barrel. Carlisle beat Franklin in basketball and that was the first time since 2009. For Carlisle to be able to compete with this larger school is commendable and, to come out victorious, he congratulates each of them in those sports.

Mr. Stivers commented that their next meeting on February 14<sup>th</sup> will be after the Super Bowl. He believes the Bengals have a good shot of making the Super Bowl as well as winning it. As a Steelers fan, he is 100% behind the Bengals and wishes them luck over the next couple of weeks.

With no further discussion, Mr. Bicknell made a motion to adjourn; seconded by Mr. Humphries.

**Roll Call:**

- Mr. Kilpatrick            yes
- Mr. Faulkner            yes
- Mrs. Kemper            yes
- Mr. Bicknell            yes
- Mr. Humphries        yes
- Mr. Stivers            yes
- Mayor Winkler        yes

Meeting adjourned at 8:52 p.m.

Date: 2-14-23

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council