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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 12, 2023 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, September 12, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. William Bicknell	present
Mrs. Debbie Kemper	present
Mr. Jason Faulkner	absent
Mr. Tim Humphries	present
Mr. Chris Stivers	present
Mr. Michael Kilpatrick	present
Mayor Randy Winkler	present

Staff members present: City Manager, Chris Lohr

Mr. Humphries made a motion to excuse Mr. Faulkner from tonight's meeting, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Faulkner has been excused from tonight's meeting.

The regular meeting minutes of August 22, 2023 were presented to Council for review. There were no corrections. Mayor Winkler asked for a motion to adopt as presented. Mrs. Kemper made a motion to approve the minutes, seconded by Mr. Kilpatrick.

**Roll Call:**

Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

The regular meeting minutes of August 22, 2023 were approved.

**Public Forum:**

Mayor Winkler introduced Susan Mason, Program Manager, for Warren County Solid Waste Management District. She has been with the County for 20 years and is Solid Waste Director. Her purpose for coming is to ask the Council to pass a resolution accepting the Solid Waste District plan as every five years, the Ohio EPA requires all Solid Waste Districts to develop a plan and have it ratified, so she has been visiting cities and townships to ask them to pass a resolution. The plan has to answer two questions: 1) Is there a place for trash to go in Warren County, and 2) Is the County making any efforts to recycle or reduce waste. She said the County has landfills in both Dayton and Cincinnati. The plan is a continuation of one already in place so Carlisle won't see any significant changes; they are taking the same programs and building on them and making them better.

She wanted to highlight some of their major programs starting with their Litter Program. Each day two employees take inmates from the County jail, as well as people who have been sentenced to Community Service, out to pick up litter on the side of the roads and they come into Carlisle on a regular basis. Because they are inmates, they have free laborers so if Carlisle is ever in need of extra help such as when having a large event and needs someone to clean up before or after an event, they are happy to partner with Carlisle so keep that in mind. The inmates will be in jumpsuits. An example is Clearcreek Township uses inmates to wash their fire trucks; another township has annual fish fries, so the inmates clean the kitchen. Their main function is litter removal. If you're driving down the road and see a loveseat or tire in a ditch, give her a call. They will come and take care of that.

Another program is Education. She introduced their educator, Suzanne Geisler who has been working with the District for 27 years. She is a teacher with a current license and a degree from Miami University. She travels to all the schools in Warren County and presents lessons on such things as composting, recycling, the solid waste stream, and the nitrogen cycle. This week, for instance, she is working at Springboro Schools with worms. If you have any specific questions on what's recyclable or why something is not recyclable, she can probably answer those questions. Also, if you have an event where you want a special speaker, Suzanne is also available to do that.

Other programs offered are a semi-annual Electronic Recycling event in Lebanon. People can drop off their computer equipment, the big TV's that are hard to get rid of, and batteries. This is a free program and the next one is October 14<sup>th</sup>. They will be doing paper recycling as a shred event as well. They also have a paint recycling drop-off center. They can take Latex paint. They take it to Matthew 25 Ministries in Blue Ash, and they filter and reuse it. Last year they took over 13,000 cans of paint so there are a lot of people using this program. There is also a Styrofoam recycling shed at the Lebanon office so residents can drop off Styrofoam for recycling as well. Another program is the Mini-Grant. These are small grants up to \$1,000 to non-profits and government agencies. The project needs to have something to do with trash or recycling such as maybe you want to buy recycling bins for your office or you have some kind of a trash problem that needs to be cleaned up, they are happy to assist with that up to \$1,000.

They also do a Holiday Light Recycling Program, putting barrels at different locations where people can drop off their Christmas tree lights, and every couple of days they come through and pick it up. They take it to Cohen Recycling who gives them a small amount of money for it. If anyone would like them to put a barrel in your facility for residents to drop off lights, they are more than happy to do that.

Mayor Winkler asked if there was an address that could be shared for the drop-offs. Susan said that would be the Warren County Administration Building located at 406 Justice Drive in Lebanon.

Mr. Kilpatrick asked if they had social media posts or graphics that could be used on the City website or to post to local groups that would find these services helpful. She said they have a Facebook page, and the Warren County website has a link to the Solid Waste District.

With no other guests, Mayor Winkler closed the public forum and moved on to Council Reports.

**Council Reports:**

Mr. Humphries:

1. As the Deputy Mayor he likes to do a little wagering every once in a while, with the Municipality of Franklin. So far between him and Todd Hall, he's at zero and Mr. Humphries is at one for winning against the Cross River Shootout With the Barrel in wrestling. They have one this Friday night, Franklin at Carlisle and they are doing a wager again. If everything works out, he'll be able to share a picture of Todd Hall wearing maybe a Carlisle football jersey in the near future. He'd like to thank Mr. Hall for participating in that.

Mr. Stivers:

1. Next Saturday, September 23rd the Lions Club Big T's Day will be going on from 11:00 am to whenever they sell out. He would advise getting there as early as you can because those things will sell out pretty fast.
2. The 2nd Annual Workforce Development Forum will be on September 29th from 8:00 AM to Noon down in West Chester at Miami University Voice of America Campus. The address for that will be 7847 Voice of America Park Drive in West Chester Township. As elected officials, they have an opportunity to attend this to learn how we can help get people in our area to work by partnering with BCW Workforce.

Mr. Kilpatrick:

1. The only thing he had and it's not necessarily a local thing but does affect us all is the 2023 Farm Bill is actually being discussed in Washington as we speak. It is possible that it would affect people in Carlisle and some of it does with the health and nutrition aspects. There is a small part they're looking to get passed which would allow more freedom in buying meat from your local farmer. It's called the Prime Act. It's something being debated in the next couple of days, so if that's something you are interested in seeing the cost of local meat come down through being able to make it a little easier for small farms to get it processed and to your door, you can always reach out to Greg Landman, our local Congressman and to your two Senators. He added he called both Senator offices today and neither had anyone picking up the phone and it was not easy to leave a message so he will be following up about that because again, we elected them, and they should be willing to take our calls.

Mr. Bicknell:

1. Don't know if anyone has been driving by where the new Fire Station is being worked on, but for the back and the front the concrete was poured this past Friday at 5:00 AM. They have started doing the stone work up to about 3' and that's being done all around. Next week they should have the rest of the concrete floor poured so that way when we have the walk-through, it will be easier to walk through and see the progress. As a reminder, Council will have a tour of the new facility on September 26<sup>th</sup> at 6:00 PM, just prior to our scheduled meeting.
2. They are ahead of schedule in a lot of areas. Again, Megen Construction has done an amazing job at looking at the plan day-by-day, and when something gets held up, they move further down the list and move something else up, so that the wheels never stop, so there are things that are further down that have been moved up in order to keep things moving and going in the right direction to meet that March, 2024 date.
3. They are in the process of continuing to clear things out of the current Station 15 to move over to the temporary location. They will be out of there before the end of the year. He believes they have a December date to be completely out so that way the architect can start work on the old Station 15, which was sold to Franklin for their needs for their Park & Recreation.
4. Chief Madden sent the Run List to everyone, or at least to Chris. To share some highlights, August was a busy month. There were 190 total incidents, of which 59 were Carlisle. We were able to provide a ton of mutual aid again and received some this month for the first time. Staffing has been great. The model we're using is netting us more applicants on a regular basis and it's been a good turnaround. He believes that next week the last payment will be made on the Note for the four apparatuses and then they will be completely paid off as far as JEMS is concerned. Kudos to Scott Fromeyer who handles all of the financing, Brian Morris, who's on the Board, and of course the Chief, Captain Lane and all the Lieutenants. They just do an amazing job of keeping that equipment moving, which allows that when our citizens call 911, they can rest assured the equipment is up to date and they have what they need, and the people are going to be there and properly educated to provide whatever is needed on scene at that time.
5. We're coming into Fall where leaves will start falling. The same rule applies as with grass clippings, please keep your leaves in your yard and not in our sewer system.

Mrs. Kemper:

1. She thanked Mr. Bicknell for all the work he's done with the JEMS building. It's nice to see all the progress going on over there. It is amazing.
2. She thanked the ladies from Warren County Solid Waste District that came today to share a lot of good information that we will probably be able to use here in Carlisle.

3. A reminder about the Food Truck Rally on Thursday. We only have three more weeks as they will be done on September 28<sup>th</sup>. You can check which trucks will be there on the Carlisle Food Truck page.
4. She wanted to share some upcoming "Save the Dates" for Carlisle. She spoke with Craig Harris and they are doing the Trunk or Treat this year along with Valley Real Estate and Church in the Village on Sunday, October 29<sup>th</sup> from 4:00 – 6:00 PM. If anyone is interested in having a trunk or donating candy, they can get with Craig or let Mrs. Kemper know. This was a great event last year and the kids really enjoyed it.
5. Beggar's Night is Tuesday, October 31<sup>st</sup> from 5:00 – 8:00 PM.
6. Our Christmas Tree Lighting ceremony is going to be Monday, November 27<sup>th</sup> at 6:00 PM. We were able to get that on the calendar earlier this year and Santa will be there as well.
7. Just a reminder there is a concert this Sunday at 4:00 PM at the High School featuring the Malpass Brothers, a great country band. The Mayor has more information on it. All proceeds go to the Carlisle Athletic Boosters Club in memory of Dick England which is the Mayor's Father-in-Law and Margie's Father. This will be a great event. She has spoken to several people who are excited about the Bluegrass, her Dad included. She thanked the Mayor for doing this and for giving back to Carlisle Schools.

Mayor Winkler closed the Council Report and moved on to the Mayor's Report.

**Mayor's Report:**

1. The concert was the one thing he wanted to share. If you haven't got your tickets or need help, you can call 937-470-0555. They have a QR Code for it, but some people struggle with that but his wife would be glad to help with tickets. They went to an event on Saturday night and sold six tickets. As Mrs. Kemper said, all proceeds go directly to the Carlisle Athletic Boosters Club to support our athletes in the school system. They are hoping to come close to selling it out, so if you haven't got your tickets yet, it's going to be a great show. The Malpass Brothers are a couple of young fellows, 34 and 38 years old. Right out of school they toured with country music legend Merle Haggard for seven years and were his opening act. They really put on a great show. Berachah Valley, a local band with Kathy Baker who is a former teacher at Carlisle, are going to open the show for about 30 minutes and then there'll be about a 15 minute changeover then the Malpass Brothers will come on. Tickets are \$35. It's going to be a great evening and he hopes everyone can come out. Mr. Humphries asked if you'll be able to buy a ticket at the door and the Mayor said yes, he believes you can.

Mayor Winkler closed the Mayor's Report and moved on to the City Manager's Report.

**Manager's Report:**

1. A piece of legislation Council will be seeing at the next meeting is we're doing a supplemental for the Budget. Most of this is business as usual where with all the changes we have had in staff we need to update the personnel numbers and make adjustments there. We also have a couple of items like we've been told we have to update our water meter reading software as they are phasing out the current version that we have, and we have to get that completed by February, 2024 so that's something we need to add to the budget.
2. Barrett has finished the 2023 paving project. They had some berm work to do as well as cleaning up around some manholes and water valve covers and that's all finished at this point.
3. The Mayor and he are headed to Washington D.C. for the Warren County Fly-In next week. They will be leaving on Monday and will return on Wednesday. If Council needs anything while he is gone, just send him an email or text.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

With that the Mayor closed the Community report and moved on to First Readings of Ordinances and Resolutions.

**First Reading of Ordinances and Resolutions:**

ORDINANCE 23-23: ORDINANCE TO DISPOSE OF A SERVICE DEPARTMENT VEHICLE AND THAT IS ON FOR A SINGLE READING.

The Mayor asked for a motion to suspend the rule requiring Three Readings and have one reading by title only.

Mr. Kilpatrick made a motion, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mayor Winkler	yes

ORDINANCE 23-23: AN ORDINANCE DECLARING CERTAIN CITY-OWNED ITEMS TO BE SURPLUS AND AUTHORIZING THE SALE OF SAID PROPERTY AND IS ON FOR A SINGLE READING.

The Mayor asked if there was any discussion. Hearing none, he asked for a motion to adopt.

Mrs. Kemper made a motion, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Humphries	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance 23-23 has been adopted.

ORDINANCE 24-23: AN ORDINANCE AMENDING THE CITY CREDIT CARD POLICY IS ON FOR A FIRST READING.

AN ORDINANCE AMENDING SECTION 236.11 OF THE CARLISLE CODIFIED ORDINANCES REGARDING THE CITY CREDIT AND DEBIT CARD POLICY.

The Mayor asked if there were any questions. Hearing none, that will be on for a Second Reading on September 26, 2023.

RESOLUTION 17-23: APPROVING THE WARREN COUNTY SOLID WASTE PLAN IS ON FOR A FIRST READING.

A RESOLUTION APPROVING THE SOLID WASTE MANAGEMENT PLAN OF THE WARREN COUNTY SOLID WASTE MANAGEMENT DISTRICT.

The Mayor asked if there was any further discussion. Hearing none, that will be on for a Second Reading also on September 26, 2023.

RESOLUTION 18-23: RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE FOR BARRETT PAVING IS ON FOR A SINGLE READING.

Mayor Winkler asked for a motion to suspend the rule requiring Three Readings and have one reading by title only.

Mr. Kilpatrick made a motion, seconded by Mrs. Kemper.

***Roll Call:***

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF \$324,479.25 TO BARRETT MATERIALS INC FOR THE 2023 PAVING PROGRAM AND IS ON FOR A SINGLE READING.

The Mayor asked if there was any further discussion. Hearing none, he asked for a motion to adopt. Mr. Kilpatrick made a motion, seconded by Mrs. Kemper.

***Roll Call:***

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Resolution 18-23 has been adopted.

The Mayor moved on to Second and Third Readings of Ordinances and Resolutions.

***Second and Third Readings of Ordinances and Resolutions:***

**ORDINANCE 21-23 AMENDING CHAPTER 9 OF THE PERSONNEL POLICIES AND REGULATIONS IS ON FOR A SECOND READING.**

ORDINANCE 21-23: AN ORDINANCE AMENDING CHAPTER 9 OF THE PERSONNEL RULES AND REGULATIONS MANUAL.

The Mayor asked if there was any discussion. Hearing none, that will be on for a Third and Final Reading on September 26, 2023.



Mayor Winkler stated that is all they have on the agenda this evening and asked if there was a motion to adjourn.

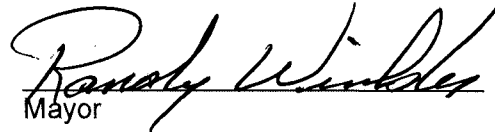
With no further discussion, Mr. Kilpatrick made a motion to adjourn, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Meeting adjourned at 7:34 p.m.

Date: 9/26/23

  
Mayor

Attest:   
Clerk of Council