
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
JULY 25, 2023 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, July 11, 2023, to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. William Bicknell	present
Mrs. Debbie Kemper	present
Mr. Jason Faulkner	present
Mr. Tim Humphries	present
Mr. Chris Stivers	present
Mr. Michael Kilpatrick	present
Mayor Randy Winkler	present

Staff members present: City Manager, Chris Lohr
 Police Chief, Will Rogers

The work session Minutes of July 11, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the Minutes as presented, seconded by Mr. Kilpatrick.

Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The work session minutes of June 13, 2023 were approved.

The regular meeting Minutes of July 11, 2023 were presented to Council for review. Mr. Kilpatrick made a motion to approve the Minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The regular meeting minutes of July 11, 2023 were approved.

Public Forum:

With no guests in the audience, Mayor Winkler closed the public forum and moved on to Council Reports.

Council Reports:

Mr. Faulkner:

1. Nothing to report.

Mrs. Kemper:

1. A reminder that Carlisle's National Night Out is Tuesday, August 1st from 6:00-9:00 PM. There will be lots of good things going on there and she encouraged everyone to come out.
2. She wanted to send a shout-out to Luke Kennard for hosting the basketball camp at Chautauqua last weekend. Over 200 kids attended from Carlisle, Franklin and Germantown and the kids' eyes lit up when they saw him come into the room. She thanked all the parents and everyone who was involved, and especially the Superintendent and School Board for hosting it at Carlisle High School.
3. She wanted to encourage everyone in the community to support the local businesses in town. We have several places to eat and shop, and our businesses have been very supportive in giving to all our events, so it's important that the community give back by shopping our local businesses.

Mr. Bicknell:

1. The new J.E.M.S. building has a lot of activity going on. Foundation work has started and should be done by the end of the week. Right now the building is still on pace to open in March of 2024, which is exciting.
2. This week we are closing on the sale of the current station and have secured two storage units in Carlisle to start moving everything over so when the time comes for the roundabout construction to begin, we will be phased out but still be able to provide the same service to our community without hiccups.

Mr. Kilpatrick:

1. As a small business owner, he has the unique opportunity to see how local and state government works as he had to interact with the same places as other businesses. In getting payroll set up with state, local and federal agencies, when he called Carlisle, he was set up within a few minutes. On the other hand, he dealt with the state for two days due to their software challenges. He ended up having to call and being on hold for over an hour before speaking to someone. They were having system issues but did not inform anybody. He was trying to set a new password and it would not accept it. He spent hours dealing with this. Small businesses are the backbone of our economy and 70% of employees work for small businesses so it is important they can keep doing their work and not have to spend hours dealing with government paperwork. He reached out to the State Representative, Scott Lipps office, and spoke with their technical support. He stated if this is what small businesses have to deal with then no wonder our businesses are closing and are challenged just trying to submit their taxes. It is something required by law, and they are making it incredibly challenging. He does not know if his conversation with them will cause any change, but he will follow up next week to see if anything was able to be done. He considers himself kind of tech savvy and navigates such things easily, but this was hours of frustration. He reiterated he is here for small business, and this was one thing he felt is a problem in Ohio. He is disappointed with our State talking about being business-friendly when it's really challenging to do business.

Mr. Stivers:

1. Wanted to remind everyone of National Night Out this Tuesday and hope to see everyone there.

Mr. Humphries:

1. He wanted to commend the City Manager. He's got the day-to-day business going on, steering the ship while hiring a complete new crew. He wanted to applaud his effort. He feels we are on the right direction and made the right choice and is excited to see how we move into the future.

Mayor Winkler closed the Council Report and moved on to the Mayor's Report.

Mayor's Report:

1. The Mayor wanted to remind everyone that Railroad Days are fast approaching. It is Friday, August 11th from 5:00-10:00 PM and Saturday, August 12th from 10:00 AM – 10:00 PM.
2. August 10th kicks off the football season in Carlisle. There will be a scrimmage game that night with Kenton Ridge. He would like to encourage everyone who is a football fan to come out and support the Carlisle team and the program. Carlisle Boosters has reached out to Council to ask if we would like to work the concession stand for them that night so if you would all put that on your calendar and see if you can do that or not, it would be appreciated. We will need about 7-8 people.

3. Mayor Winkler wanted to extend his condolences to the Robert Hurt family. Robert was a friend and someone who spent a lot of time working and volunteering for the community. He was on the Planning Commission for probably 20 years and chaired it for many years. Mr. Hurt passed away only after a couple of years of retirement, and he was so sad to hear that. He extended condolences to the Robert Hurt family.

Mayor Winkler closed the Mayor's Report and moved on to the City Manager's Report.

Manager's Report:

1. At the last meeting he mentioned a change he wanted to make to create a Community Development Director by repurposing our Planning and Zoning Administrator position. As he was putting together the legislation he also noticed we are still using the term City Manager's Secretary in the books. He is recommending changing the title to Administrative Assistant to modernize it. That is included in tonight's legislation.
2. The Chief of Police is going to come up and provide more details on the National Night Out.
3. He mentioned in a prior report the railroad is doing work on the bridge over the underpass. They are looking at some time in August taking the whole deck off and redoing everything right there, which will obviously disrupt rail traffic but not vehicular traffic. They hope to quickly turn it around in less than three days.
4. In a weekend report he had stated he wanted to review our health insurance to see if he could get us into a pool to get more favorable rates. He started that process today in a meeting with the Ohio Benefits Cooperative to see if that's something that makes sense for us. Once he receives a formal review from them, he will have a better idea of whether getting involved with that group would help save on our premiums.

Police Chief's Report:

1. Chief Will Rogers stated National Night Out is next Tuesday from 6:00-9:00 PM at Roscoe Roof Park. Officer Dave Czarnota and Becky Estes have been the driving force for this event. CareFlight will be there as well as a skydiver. We are trying a different inflatable this year as opposed to the slide because when CareFlight landed, they had to take it down and reinflate it several times. There will be food, hot dogs and pizza from Pisanello's. The businesses in the community have been incredible in supporting this event and this is our opportunity to give thanks as well. They are out there doing their thing and getting exposure with the community so it is a good opportunity for them and a good opportunity for us too as well as the emergency services that will be there, Carlisle Fire Department, the Township Fire Department, and J.E.M.S. It's an opportunity for folks to see us somewhat in other than a crisis moment and to recognize we are just regular people just like they are.
2. Today we posted to hire a new officer. Jordan Little left us and went to Tipp City. Jordan was a fine officer and always represented this community well when he was involved with anything. He wishes him the best of luck.

3. Putting the fun stuff aside, there is something a little more serious to address. We are going to have significant heat over the next few days. If you have neighbors, friends or family check on them and make sure they're okay. He read a very sad article this morning that a lady was found deceased in her home. The power/electric was on, but she did not turn on or did not know how to turn on her air conditioning and she died in her home. Take a moment and reach out to people you know and help them out because sometimes in a moment of crisis we don't know what to do. If a neighbor had just knocked on the door, they may have been able to help this lady. He doesn't want to see that happen here. Let's take care of each other and make sure no one has any problems.

Mayor Winkler then closed the Manager's report.

Committee Report:

None

Old Business:

None

New Business:

None

Mayor Winkler then moved on to First Readings of Ordinances and Resolutions.

First Reading of Ordinances and Resolutions:

ORDINANCE 20-23: ADOPTING THE PAY PLAN FOR THE CITY OF CARLISLE. (Emergency)

AN ORDINANCE TO ADOPT THE PAY PLAN FOR THE CITY OF CARLISLE AND AUTHORIZE THE PLACEMENT OF EMPLOYEES AND DECLARING AN EMERGENCY.

Mayor Winkler asked for a motion to suspend the rule of requiring three readings, have one reading by title only and declaring an emergency.

Mrs. Kemper made a motion to suspend the rule requiring three readings and have one reading by title only and declaring an emergency, seconded by Mrs. Kemper.

Roll Call:

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Humphries asked Mr. Lohr to communicate what they are passing. Mr. Faulkner stated he does not think we should be taking a vote on whether or not something is an emergency until we hear what the state of the emergency is.

Mr. Lohr stated this would be just amending job titles. There's not going to be any change in pay. He is requesting to change the term "Secretary" to City Manager/Clerk of Council to "Admin Assistant" to City Manager/Clerk of Council, and the Planning and Zoning Administrator to the Community Development Director.

Mr. Stivers asked why it's considered an emergency. Mr. Lohr it is so we can get this taken care of. He has an individual coming onboard as the Planning and Zoning Administrator and they have accepted it that way, but he would like for them to start as Community Development Director so that is why he had made the request. Mr. Humphries stated that that way he could change the language now instead of waiting six weeks. Mr. Stivers stated he thinks this is a step forward and that it fits as a title change and it is going to look good to the community, that we don't just have something there to scare them and keep them in line but rather the position helps support the community so great job. Mr. Humphries added this does fit the criteria as an emergency.

Mayor Winkler asked if we had a motion to suspend the rule requiring three readings and have one reading by title only and declaring an emergency.

Mrs. Kemper made a motion to suspend the rule requiring three readings and have one reading by title only and declaring an emergency. The motion was seconded by Mr. Bicknell.

Roll Call:

Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Mayor Winkler asked if there was any further discussion on the matter. He then asked for a motion to adopt. A motion to adopt was made by Mr. Bicknell and seconded by Mr. Kilpatrick.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Ordinance 20-23 has been adopted.

Second & Third Readings of Ordinances and Resolutions:

ORDINANCE 18-23: PROCEEDING WITH THE LIGHTING OF STREETS, LANES, AND OTHER PUBLIC WAYS. (3rd and Final Reading)

AN ORDINANCE DETERMINING TO PROCEED WITH THE LIGHTING OF STREETS, LANES, AND OTHER PUBLIC WAYS IN THE CITY OF CARLISLE, OHIO.

The Mayor asked if there was any discussion. There was none. He asked for a motion to adopt.

Mr. Faulkner made a motion to adopt, seconded by Mr. Kilpatrick.

Roll Call:

Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Ordinance 18-23 has been adopted.

ORDINANCE 19-23: ACCEPTING THE DEDICATION OF VARIOUS STREETS IN WATERBURY VILLAGE SUBDIVISION – (2nd Reading)

AN ORDINANCE ACCEPTING THE DEDICATION OF VARIOUS STREETS IN THE WATERBURY VILLAGE SUBDIVISION, SECTIONS TWO, THREE AND FOUR.

Mr. Kilpatrick asked Mr. Lohr if we have received from the City Engineer and from the developers of Waterbury that all of the punch items that were given to them have been completed. Mr. Lohr indicated that he has been working on that. There are two minor items that need to be corrected. He did not recall at the moment what they were, but the developer is working on that and they will have that completed before the Third Reading.

This legislation will be on Council's agenda for a Third and Final Reading at the next meeting which will be August 8, 2023.

Mayor Winkler stated that is all that we have on the agenda for this evening and asked for a motion to adjourn. Mr. Kilpatrick made a motion and Mrs. Kemper seconded the motion.

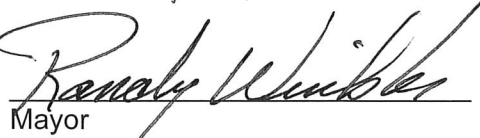
Roll Call:

Mr. Stivers	yes
Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Stivers	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Meeting adjourned at 7:23 p.m.

Date: 8/8/2023

Mayor

Attest: 
Clerk of Council