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**CITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**March 12, 2024 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, March 12, 2024 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. William Bicknell	present
Mr. Jason Faulkner	absent
Mr. Tim Humphries	present
Mrs. Debbie Kemper	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mayor Randy Winkler	present

Staff members present:      City Manager, Chris Lohr  
Finance Director, Kristina Cooper  
Clerk of Council, Elayna Myers  
Community Development Director, Alaina Geres

Mayor Winkler said Mr. Faulkner could not be in attendance tonight due to family issues. Mrs. Kemper made a motion to excuse Mr. Faulkner, seconded by Mr. Kilpatrick.

**Roll Call:**

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mr. Faulkner has been excused from this evening's council meeting.

The regular meeting minutes of February 27, 2024 were presented to Council for review. Mr. Kilpatrick made a motion to approve the minutes, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

The regular meeting minutes of February 27, 2024, were approved as presented.

**Public Forum:****Warren County Sheriff Larry Sims**

Sheriff Sims said he has been here several times over the past sixteen years but apologized for missing last year due to a medical diversion. He said this is his sixteenth and final year here. He brought the year-end report, as seen in the past. There is nothing outside of the norm in the report. It shows the resources that were used throughout the year and calls for service, things like that. He always mentions a couple things that are outside the norm from the year-end report, and one of those is the craziness and the shootings. So, in a lot of school districts they want to increase the school resource officers in their buildings. King's School District, which is the largest district in our county, prior to the last school year they had one assigned to the High School/Junior High, which sit side-by-side. He said the school came to Deerfield Township as a partnership and co-funded three additional school resource officers for the school year before last, and one additional added this year. He said there are still a couple that share an SRO and has discussed putting one in each of the last two buildings. He said it has been a great partnership with the young people, our deputies, and educators. He hopes this stays business as usual.

Sheriff Sims also said a lot of them may have seen the new building and jail that was built this past October. He thinks he has mentioned before how the County funded that building by raising the sales tax a quarter percent in January of 2018. It went back to six and three quarters percent at the end of December of 2022. He said there is zero debt on that \$50 million dollar building. He said this is another reason they are blessed to be where they are.

Sheriff Sims said he wanted to mention the SWAT team in the county. He said there is no single agency that is large enough to have their own SWAT team and he thinks that is a blessing because that allows and forces them to work together. There are 22 members on that team, and they were awarded a team award last year by Ohio Tactical Officers for the incident in Mason where the inmate had escaped from the Hamilton County Jail and went to the Baymont hotel, where he met with a girl. He took her hostage and after hours of trying to negotiate, the team had to force their way into the hotel room. They used explosives that they were trained for, which did minimal damage. It was enough to get them inside the room. Had the inmate given up, he would still be alive today, but he didn't. The girl did survive the incident altogether. They were recognized for that, rightfully so.

Sheriff Sims said the other blessing he has had during his time serving Warren County is meeting all of council. He has enjoyed coming to meetings and meeting everyone. He knows politics change, positions change, and partnerships are important to his office, as well. Another thing is their police association. The Police Chief has changed a couple of times over the years, and we share resources. He knows from his colleagues that does not happen in many places. He wants to thank them all for allowing him the opportunity to serve as a Sheriff.

He said he will be there until the end of the year. Sheriff Sims said if they do not know Barry Riley, take a chance to meet him. He is top notch, grew up in the agency, served in the army and is squared away. He said that he has been surrounded by good people and he will remain surrounded by good people, as well.

Mayor Winkler said he just wanted to say thank you for all your years of service. He said Sheriff Sims has done a tremendous job and he is well respected in the Warren County Community. Mayor Winkler said he has known him for many years, now, and it has been great knowing you and he wishes him well in his retirement. He told him not to be a stranger.

Mrs. Kemper said she would also like to say thank you for all the service he has given to Warren County. Kudos to him and his wife, he will love retirement and traveling, enjoying the grandkids.

Mr. Stivers thanked Sheriff Sims for his lifetime service. He said he knows law enforcement can, sometimes, be a thankless job and said Sheriff Sims has done it with class and grace for as long as he has known him.

Sheriff Sims said it was good to see everyone and hoped everyone enjoyed the rest of the evening.

With no more guests in the audience, Mayor Winkler closed the public forum and moved on to Council Reports.

**Council Reports:**

**Mrs. Kemper:**

1. She wanted to thank Sheriff Larry Sims for coming out with his report. She knows he is going to enjoy his retirement. She has enjoyed seeing him every year when he comes out.
2. She had the Warren County Health District meeting last week and they gave her the annual report, which she passed out.
3. The woman organizing the tire collection event is very pleased we will have one in our area. There are only two locations that do tire recycling. It is posted on Facebook, but here in Franklin Township, at the administration building, it will be April 13<sup>th</sup> from 8am to 12pm. She said it is very simple; you just pull in, drop the tires off, and go.
4. She wanted to remind everyone about the easter egg hunt on March 30<sup>th</sup> at the high school. It is from 11am to 1pm and the egg hunt is at noon.
5. They are bringing back the food trucks on Thursday night this year. This will start on the first Thursday in May. Heather has agreed again to get all the food trucks in order. Mrs. Kemper does encourage any food truck owners to start permits early, that is always nice, so everyone does not do it at the last minute. There is Carlisle Food Truck page on Facebook and Heather lists everything on there, and every truck, every weekend.
6. She would like to thank the two doctors and Chamber45005 for the Wellness Urgent care ribbon cutting. She was happy a lot of staff were able to be there, along with Councilmembers and the Mayor, Franklin Township, and the people from the Chamber. She said the doctors were thrilled to be in our community and they asked if there were any suggestions or services the community would like, just let them know. They have a great staff that works there.
7. She said she has had a couple of people ask about the community garage sale. It will be June 21<sup>st</sup> and 22<sup>nd</sup> this year. There are no permits needed that weekend.

Mr. Bicknell:

1. We are coming into spring, so lawns are going to start being mowed so please make sure you keep your lawn clippings in your yard. Do not let them go into the sewer system or out into the road. Not only is it hazardous to the system we must clean out, but it is also hazardous to motorcyclists.
2. We are also entering baseball season. The CBA and CPA will be starting soon, so we will likely be getting requests soon for the opening day parade. He would like to see if they can get the speed limit sign put up once the season starts. He saw practices had started. This is on the pole at Fairview right next to the CBA. Just as a reminder for our citizens, the speed limit is 25MPH throughout the city, unless otherwise posted. That will become one of the busiest parts of the city in the next month, with a lot of cars coming in and out, a lot of children and we want to make sure they are safe.
3. Mr. Bicknell would also like to thank Sheriff Sims for coming tonight. He wishes him a great retirement. In the field he entered, as a Sheriff, there are many who don't get to retire willingly. Situations happen that have that taken from them. He is happy he can retire with his family and enjoy his kids and grandkids after a career that had a profound and lasting impression on Warren County and every person he came encounter with.

Mr. Kilpatrick:

1. He wanted to touch on the Duke Easement going on. Unfortunately, the city cannot do a lot about that because the easement is between the people who own the land and Duke. There were a couple meetings about it and a lot of talk, but it ended up being the city couldn't do that much. He knows a few council members were upset about the citizens involved and they attended meetings. Thankfully it sounds like they are getting themselves represented by legal counsel, which is the correct way that should have gone. It sounds like they are going to get significantly more than they would have in just passing. He wanted to point out that as the city council, their responsibility is with the citizens of Carlisle. Whether or not someone chose to join the lawsuit or not, it is our job to help all the citizens. That was his role in that, and it sounds like they have moved past the stage of needing our help. They have moved on to the next stage, but he is glad he was able to give some help in the process.

Mr. Stivers:

1. Congratulations to Urgent Care and their ribbon cutting. His apologies for not being there, he had to work.
2. Congratulations to Carlisle High School sophomore, Isaiah Brady. He made the state wrestling tournament. He made his first match, unfortunately that was as far as he got. He is only a sophomore, so he has a bright future.
3. Congratulations to our former councilmember, Brad McIntosh and Church in the Village Pastor Eric Clarkson. They are joining the Carlisle High School coaching staff. Mr. Stivers looks forward to seeing them on the sidelines this year.
4. Election day is next Tuesday. Several issues on the ballot, so get out and vote.

Mr. Humphries:

1. He wanted to talk about utility pole street lighting. In the City of Carlisle, we have a blanketed budget we do annually that covers the electricity of all utility lights. The one that is probably most important right now that he noticed is out on the corner of Dayton Oxford and 123 before you cross the bridge. The one on the left, which is on the property of the service building, that head is out. We have half the illumination in that intersection that we should. That is important. He also said that if you go to [www.carlisleoh.org](http://www.carlisleoh.org) and go to departments, go to service, at the bottom of that you will see street light outages. On our website you can log information such as the closest intersection, the closest address, or if you have a pole number. If you don't want to do any of that, the phone number is 800-543-5599. At some point when there is a percentage of lights out, they will come out and send a crew to replace them. We are in the process of going from typical illumination to LED so that will save us some money and we will be more illuminate.

Mrs. Kemper asked if Duke took care of that. Mr. Lohr confirmed.

With that, Mayor Winkler closed the Council Report and moved on to the Mayor's Report.

### **Mayor's Report:**

1. He wanted to congratulate Quentin Hammock and his sister Mackenzie for the fine work they did in the theater over at the high school and junior high school. He went over and saw the program 'Footloose' this weekend and we have some amazing, talented young people. There were some adults in the community who volunteered to be in that musical and they put on a great show. He said if you have a chance to go out and see these shows these kids are working so hard to put on, he thinks you will enjoy them.
2. Mayor Winkler wanted to add on to Mr. Kilpatrick talking about the easement that is going on and so much controversy. There are a lot of easements within our community and some of them are just easements in your backyard for water drainage. Everyone should take the time to double check and find out if you have an easement on your property and not build or put things in that easement because they are there for a reason. It is not fun to have to go out and for someone to have to move something, but if you know about something ahead of time, and you find out what the width of that easement is, it would be great if no one would have to ask you to move a shed, or swimming pool.

Mayor Winkler closed the Mayor's Report and moved on to the City Manager's Report.

### **Manager's Report:**

1. Chief Lane was able to get \$10,000 in grant funding for personal protective equipment from the State Fire Marshall's Office. That is a no match grant, so we get to put all that to use and we don't have to contribute anything from the city side for that.
2. He has gotten a couple compliments from the service department. He had one gentleman compliment how quickly they got out to fill a pothole near his house. He spoke to a gentleman earlier that day who loves the way the guys take care of the parks. He walks daily at Roscoe Roof Park and had all types of good things to say about that. Mr. Lohr said good job to Service Director John Coffey and the rest of the guys in the service department.
3. He sent out information to the council about the Miami Valley Communications Council's elected officials training. If you have any interest in going to that, that is one that is more local here and the line up of speakers he thinks is great. Amber Holloway, the new city manager in West

Carrollton, will be speaking about economic development. He knows the two attorneys are great and are talking about ethics. It would be great to get out there if you can and he encourages them to do that. If anyone wants to register for that, just let him know and he will get them signed up.

With that the Mayor closed the City Manager's Report.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

Mayor Winkler closed the Community Reports and moved on to First Readings of Ordinances and Resolutions.

**First Reading of Ordinances and Resolutions:**

**ORD NO 8-24 ACCEPTING THE DEDICATION OF OSPREY LANE**

Mr. Lohr said this has been under review by, at least, the Planning Commission, possibly city council before. He is asking this is approved tonight as a single reading because that is an important piece of getting the Marflex property lot combination completed.

**AN ORDINANCE ACCEPTING THE DEDICATION OF OSPREY LANE**

Mayor Winkler asked for a motion to suspend the rule requiring three readings, have one reading by title only. Mr. Bicknell made a motion, followed by Mr. Kilpatrick.

**Roll Call:**

Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

The motion for single reading has been approved.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Kilpatrick made a motion, followed by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	no
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance 8-24 has been adopted.

**ORD NO 9-24 SUPPLEMENTAL APPROPRIATION #2**

Mayor Winkler said this was on the agenda and prior to the meeting City Manager Chris Lohr asked if we could table that until they did further research.

Mayor Winkler asked for a motion to table the reading. Mr. Kilpatrick made a motion, followed by Mr. Bicknell.

***Roll Call:***

Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

The motion to table the reading of Ordinance 9-24 has been approved. This ordinance will be on for reading at the next meeting on March 26, 2024.

**RES 10-24 APPROVING A THEN-AND-NOW CERTIFICATE**

Mr. Lohr asked Mrs. Cooper to discuss this resolution.

Mrs. Cooper said this is a resolution approving the then-and-now certificate to Lexipol for the annual law enforcement policy manual. The funds were not encumbered prior to the invoice they received. State law requires this. She said due to the contract term listed on the invoice of February 1, 2024, to January 31, 2025, she is asking for this to be an emergency so she can submit the payment.

Mayor Winkler asked for a motion to suspend the rule requiring three readings and declaring an emergency. Mrs. Kemper made a motion, followed by Mr. Kilpatrick.

***Roll Call:***

Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

The motion for emergency reading has been approved.

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF \$5,197.50 TO LEXIPOL FOR THE ANNUAL LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS AND DECLARING AN EMERGENCY.

Mayor Winkler asked if there was any further discussion.

Mr. Kilpatrick asked if this is a per officer cost and how they get to the \$5,197.50. Mr. Lohr said that is a good question and asked Mrs. Cooper if it says on the invoice. Mrs. Cooper said it does not. Mr. Kilpatrick said he just wants to know how they arrived at that number. He asked what they do for us. Mayor Winkler said they would have to ask the Police Chief. Mr. Kilpatrick said he isn't in the audience tonight and that would have been nice. Mr. Lohr said he can check that and get back to him.

Mayor Winkler asked for a motion to adopt. Mr. Stivers made a motion, followed by Mrs. Kemper.

**Roll Call:**

Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Kilpatrick	no
Mayor Winkler	yes

Resolution 10-24 has been approved.

**RES NO 11-24 ENTERING INTO AN AGREEMENT WITH RUMPKE, INC**

Mayor Winkler said this was a discussion they had during work session tonight and there were some questions brought up and Mr. Lohr is going to contact Rumpke and get some answers for them. This will be on for our next meeting, March 26<sup>th</sup>, but tonight it is asked to be tabled.

Mayor Winkler asked for a motion to table the reading. Mr. Bicknell made a motion, followed by Mr. Stivers.

**Roll Call:**

Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

The motion to table the reading of Resolution 11-24 has been approved. This ordinance will be on for reading at the next meeting on March 26, 2024.



**Second and Third Readings of Ordinances and Resolutions:**

**ORD 6-24 AMENDING CITY CODE 236.09**

AN ORDINANCE AMENDING SECTION 236.09 CAPITAL OUTLAY OF THE CITY OF CARLISLE CODIFIED ORDINANCES.

This will be on for a third and final reading at the next meeting, March 26, 2024.

**RES NO 8-24 APPROVING A THEN-AND-NOW CERTIFICATE**

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF \$7,147.55 TO WARREN COUNTY WATER AND SEWER DEPARTMENT FOR THE 2022 SHARED FACILITIES MAINTENANCE AND OPERATIONS AGREEMENT.

This will be on for a third and final reading at the next meeting, March 26, 2024.

**RES NO 9-24 APPROVING A THEN-AND-NOW CERTIFICATE**

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF \$17,154.12 TO WARREN COUNTY WATER AND SEWER DEPARTMENT FOR THE 2023 SHARED FACILITIES MAINTENANCE AND OPERATIONS AGREEMENT.

This will be on for a third and final reading at the next meeting, March 26, 2024.

**RES NO 4-24: APPOINTING THE COUNCIL PUBLIC RECORDS DESIGNEE**

A RESOLUTION APPOINTING THE PUBLIC RECORDS DESIGNEE OF THE CITY OF CARLISLE, OHIO UNDER OHIO REVISED CODE SECTIONS 149.43 AND 109.43 AND RATIFYING PRIOR

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Kilpatrick made a motion, followed by Mrs. Kemper.

**Roll Call:**

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Resolution 4-24 has been adopted.

Mayor Winkler stated that is all they have on the agenda this evening and asked for a motion to enter executive session. He said the executive session is to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property. Mrs. Kemper made a motion to enter executive session, seconded by Mr. Bicknell.

**Roll Call:**

Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered executive session at 7:36pm.

Mr. Bicknell made a motion to enter Regular Session, seconded by Mr. Stivers.

**Roll Call:**

Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mayor Winkler	yes

Council entered back into Regular Session at 8:35 p.m.

Mayor Winkler stated that is all they have on the agenda this evening and asked for a motion to adjourn. Mr. Bicknell made a motion to adjourn, seconded by Mrs. Kemper.

**Roll Call:**

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:36 p.m.

Date: 3/26/24

  
 Mayor

Attest:   
 Clerk of Council