
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
February 13, 2024 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, February 13, 2024 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. William Bicknell	present
Mr. Jason Faulkner	present
Mr. Tim Humphries	present
Mrs. Debbie Kemper	present
Mr. Michael Kilpatrick	present
Mr. Chris Stivers	present
Mayor Randy Winkler	present

Staff members present: City Manager, Chris Lohr
 Finance Director, Kristina Cooper
 Clerk of Council, Elayna Myers

The regular meeting minutes of January 23, 2024 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes, seconded by Mr. Faulkner.

Roll Call:

Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

The regular meeting Minutes of January 23, 2024, were approved as presented.

Public Forum:

None.

Mayor Winkler closed the public forum and moved on to the Council Reports.

Council Reports:

Mr. Faulkner

1. He remembered he needed to do his electronic disclosure for ethics commission and wanted to remind everyone to do theirs, as well.

Mrs. Kemper

1. She wanted to remind residents to file their Carlisle city taxes by April 15th. Residents can get more information and file electronically on the city website at carlisleoh.org. Anyone over 18 years of age must file taxes.
2. We had a great council and staff retreat a couple of weeks ago. It was so nice to get together with staff to discuss the future of Carlisle. There are a lot of good things that are going to be happening.
3. On Thursday, this week, at the Carlisle Historical Society, they are having their board meeting. That starts at 6:30pm and they are looking for new members or for anyone who is willing to volunteer.
4. Mrs. Kemper attended the first Warren County Municipal League board meeting a couple of weeks ago and received the dates for the entire year. She provided these to council. She said there are some good speakers. There are meetings in February, April, June, August, October, and December. They did elect a new president – Janie Ridd from Springboro. The vice president is Kip Ping from Loveland. There was another new member, from Monroe - Tom Hagedorn. The Warren County Municipal League is also planning a meet and greet night with Hamilton County Municipal. Mr. Kilpatrick asked if Mrs. Kemper could add him to the email list. Mrs. Kemper said the emails are currently going to the City Manager and the Council Clerk, but she would check about adding him on. Mayor Winkler asked if they raised the prices this year, and Mrs. Kemper confirmed it went up to \$35 due to venue and food costs. Mr. Kilpatrick asked what the annual budget is for them. Mrs. Kemper said she received the printout of that, and the ending balance was \$10,240.

Mr. Bicknell

1. Wanted to thank the staff who came for the retreat. He wanted to reassure citizens that the vision that they have is involving the citizens in decisions made, but also making definitive decisions that will benefit all citizens, in all age groups. It will make Carlisle an even better place than it is now. All staff and the council are excited about the things to come.
2. He would like to congratulate the Carlisle Cheerleaders. They are currently at Disney and competed over the weekend. He is not sure of the results. The girls are very talented and cheering competition is a sport, and that has wavered one way or another. They are strong and competitive like any other sport. Also, to the parents who took time off work to get them down there and made sure they had everything they needed.
3. Tomorrow evening, at 5:30pm at Tecumseh High School the varsity girls' basketball team plays their first tournament game. If you don't have anything else to do, go out and support the girls.

Mr. Kilpatrick

1. He would like to thank different members in our community, who want to move our community forward. Some of what they are doing is buying different properties and cleaning them up. He wants to thank Tim Williams, who purchased 601 Central. The property was rough, but it is coming along nicely. Last week they cleaned out the back brush. It looks good, and he is continuing to work on other properties in town, as well. Across the tracks, they are continuing to clean that up, too. He admires their work ethic.
2. He received something in the mail from Warren County Career Center. He believes they are on the ballot for a renewal or new levy. He asked Mrs. Kemper. She said she believes it is a new levy, but it does not increase taxes. Mrs. Kemper said she has been in touch with them to see if they could come in and speak with council. She is hoping someone will attend the next meeting. Mr. Kilpatrick said the career center is something near and dear to his heart; he went to college for two classes and ended up doing a career. He thinks students will get a bigger bang for their buck looking into something like this. He is excited about this, and will be voting for it, because it is important for students to have this kind of training available to them. Mr. Faulkner said they had run this before, but it did not pass. Mrs. Kemper said there wasn't enough publicity.

Mrs. Stivers

1. There is an interesting opportunity for business owners in Carlisle; the BCW Workforce is holding a workshop on rapid response system and layoff aversion techniques on February 20th from 9am-11am at Sinclair Community College. This will be in their community room in Building B. The address is 5380 Courseview Drive in Mason. You can find more information on the BCW Workforce Facebook page. Mr. Stivers also shared the link on his council page.

Mr. Humphries

1. He would like to thank the residents in the audience who showed up tonight. Anyone who is willing to come into our community and come to a council meeting – bless your heart and thank you. There are other empty chairs if they want to invite anyone on the second and fourth Tuesday at 7 o'clock.
2. He would like to thank the Lions Club for allowing a group of concerned citizens in, about the Duke easement, last Wednesday. In his twelve years of being an elective official, that may be the most organized 45 minutes he has been around. People were trying to be educated, there weren't people wanting to be blatantly rude. It was a good function. A lot came from it. The people who did not know anything, learned a lot and others brought good time, effort, and education to the table. Hopefully that will come out and be smoother with the transition of the power lines coming in. He commends those involved in that evening.

Mayor's Report:

1. He would like to thank council and staff for coming to Bennett's Pubical for the retreat. He would also like to thank Dana McDaniel for facilitating, he felt he did an excellent job. He looks forward to the next one.

Mayor Winkler closed the Mayor's Report and moved on to the City Manager's Report.

Manager's Report:

1. He wanted to highlight development going on in the community. The Dollar Tree started construction. It is great to see them started. Casey's is moving along. They are supposed to be done at the end of next month, but he wouldn't be surprised to see it sooner. JEMS is coming along. It sounds like it may be a little bit later than anticipated. Mr. Kilpatrick asked what the issue was. Mr. Bicknell said it is some of the supplies are postponed. Mr. Lohr said that 6050 Central, the Carlisle Fuel Mart, is looking at putting on a drive-thru and he thinks this will be good for his business. The owner went through the Planning Commission and got his preliminary development plan approved.
2. A quick update for the Union/Central traffic signal –there was a possibility that we could get some lightly used traffic signals, but this is not something we are able to do, and we are moving forward with putting that out for bid. The organization who has the equipment has other plans. We will move forward with the bid and have it out by the end of this month, and hopefully have it awarded by the end of March.
3. Dana sent him a draft of the strategic plan summary. He will look that over and get it to everyone as soon as he can.

Mayor Winkler said there were some questions on when the traffic signal would go in or be completed. He asked if Mr. Lohr had any idea. Mr. Lohr said he knows for sure we are going to get

it advertised shortly and have it awarded by the end of March. After that it is dependent on the contractor. When we started this process, Ms. Ingle cautioned that depending on the pole sand the supply of those, it could take up to six months, which is why at the last meeting he said it would be the end of the year. If things go well, we could be looking at it being completed 90 days after the contract award. Mr. Kilpatrick said that he thinks residents were calling us 'short-sided' for not having it done by now. He understands why they want a signal there but does not think there is that much traffic in and out of the fire station. Mr. Kilpatrick said there will be some instances of inconvenience, but it is more for us so they can turn it off and back in slowly.

With that the Mayor closed the City Manager's Report.

Committee Report:

None

Old Business:

None

New Business:

None

Mayor Winkler closed New Business and moved on to First Readings of Ordinances and Resolutions.

First Reading of Ordinances and Resolutions:

RES NO 4-24: APPOINTING THE COUNCIL PUBLIC RECORDS DESIGNEE (FIRST READING)

Mr. Lohr said the Ohio Revised Code requires council to have this training once every term or designate someone else to do it. Elayna has taken that training, and we can designate her for that.

A RESOLUTION APPOINTING THE PUBLIC RECORDS DESIGNEE OF THE CITY OF CARLISLE, OHIO UNDER OHIO REVISED CODE SECTIONS 149.43 AND 109.43 AND RATIFYING PRIOR ACTION OF COUNCIL.

The second reading of Resolution 4-24 will be on February 27, 2024.

RES NO 5-24: ENTERING INTO AN AGREEMENT WITH WARREN COUNTY ENGINEER'S

OFFICE FOR THE PURCHASE OF ROAD SALT (EMERGENCY)

Mr. Lohr said this is done annually. The county puts out a bid for salt and we piggyback on that. We are looking at 600 tons of salt that we would like to buy. He is asking this is approved as an emergency because we were just informed of this, and we must get it back to them before the end of the month. Mr. Kilpatrick said this happens every year. Mr. Bicknell said that he is adamantly against emergency legislation. He said he is in year seven with the council and in all seven years, we entered an agreement with Warren County to buy salt and in every year, we do it as an emergency. Mr. Bicknell asked if there is any reason that we would not be okay with not bringing it as an emergency if the City of Carlisle decided to buy salt on their own and just assume we are going to enter into an agreement and bring it in July for the following year, so we are not doing this. It is a repetitive emergency, and we

know we are going to do it. Mr. Lohr said that is fair and he can check because he isn't sure we can start the process sooner. Mrs. Kemper asked if there is a certain time, they do it every year. Mr. Faulkner pointed out that they need it by March 1st, and asked if it is March 1st every year. Mr. Kilpatrick asked if we could pass one big resolution for all these things on January 1st. Mr. Bicknell said he does not feel this is an emergency. Mr. Faulkner asked if Mr. Lohr knew when the salt was to be delivered. Mr. Lohr did not. Mr. Faulkner said that he does like that we purchase it after the season is over so that our salt bin is full into the next season. Mr. Kilpatrick asked how many tons we have used this year. Mr. Lohr said it is more than you would think, and he could get him a number on it. Mr. Humphries said winter is not over.

Mayor Winkler asked for a motion to suspend the rule requiring three readings, have one reading by title only. Mr. Kilpatrick made a motion, followed by Mr. Faulkner.

Roll Call:

- Mr. Kilpatrick yes
- Mr. Faulkner yes
- Mr. Bicknell yes
- Mr. Humphries yes
- Mrs. Kemper yes
- Mr. Stivers yes
- Mayor Winkler yes

The motion for single reading has been approved.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Kilpatrick made a motion, followed by Mrs. Kemper.

Roll Call:

- Mr. Kilpatrick yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Faulkner yes
- Mr. Humphries yes
- Mr. Stivers yes
- Mayor Winkler yes

Resolution 5-24 has been adopted.

RES NO 6-24: APPOINTING MAYOR DUNCAN TO THE MONTGOMERY COUNTY 9-1-1 COMMITTEE (EMERGENCY)

Mr. Lohr said each county has a 911 council. We can vote for the municipal member who sits on the council, since we are part of Montgomery County. They have all gotten together and Mayor Duncan has agreed to be the representative for municipalities in the county and would like us to vote and appoint him to the committee so they can hold a meeting. They have recently learned of these changes, and they need to hold a meeting, so they would like to get approval from this council as soon as possible. Mr. Faulkner said as he was reading through the source material, he was wondering what if he wanted to do it, and how did he get picked; he does not know this individual. Mr. Lohr said Oakwood's City Manager has been this representative for several years, so it has been a recent change that it has to be an elected official, not an appointed employee. So, they said would the mayor from the same jurisdiction like to do it. Mr. Lohr said it is interesting we are taking a vote on this because we get 911 from Warren County, and if it was normal circumstances, we may push on who the representative would be. Mr. Kilpatrick said what if we vote no. Mr. Lohr said they can vote no. Mr. Bicknell said he feels it is presumptuous to expect a municipality to vote for them when they have not come to the municipality; he has not met this person before. Mr. Lohr said it is up to council whether they want to vote for this or not. There is a certain number of communities to approve it. Mayor Winkler said Mayor Duncan has been the Oakwood mayor for many years and is well respected and involved in the community. He is a nice guy.

Mr. Faulkner asked Mr. Lohr about our Miami Valley Communications affiliation and what we get for it. He knows that before, full members gave their cable franchise fees to the council, but he wants to know what we get for our status, other than to vote on this and asked why are we still a member of it. Mr. Faulkner said it used to be that they ran the public access channels. They have a studio out there where you can volunteer and learn the equipment and it has been around a long time. Mr. Lohr said he knows they do a lot with intergovernmental cooperation, and they have been involved in community aggregation programs with some of the other Dayton communities. Mr. Faulkner said he saw they did a fiber project that Springboro was involved in. Mr. Faulkner said he wants to know what we get and if we give them any franchise fees. Mr. Lohr said he would get back to him.

Mayor Winkler asked for a motion to suspend the rule requiring three readings, have one reading by title only. Mr. Faulkner made a motion, followed by Mrs. Kemper.

Roll Call:

Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	no
Mr. Kilpatrick	abstain
Mr. Stivers	yes
Mayor Winkler	yes

The motion for single reading has been approved.

A RESOLUTION APPOINTING MAYOR WILLIAM D. DUNCAN TO THE MONTGOMERY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE PURSUANT TO OHIO REVISED CODE SECTION 128.06(A)(5) AND DECLARING AN EMERGENCY.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Faulkner made a motion, followed by Mrs. Kemper.

Roll Call:

Mr. Faulkner	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	no
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Resolution 6-24 has been adopted.

RES. 7-24 AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT FOR PAVING OF CITY STREETS – (EMERGENCY)

Mr. Lohr said this is done annually. We put the street paving program out to bid. Barrett Paving has the lowest and best bid. We would like to go with them to complete the paving for the year and because we need to get locked into a contract with them, we need to make this an emergency. Mr. Kilpatrick asked Mr. Bicknell to note that this has come to them about six months sooner than normal and typically we see this in August or September. Mr. Stivers said he agrees with Mr. Bicknell’s premise, and we knew this is coming and asked why is this an emergency. Mr. Lohr answered and said that there is a process for this and part of that is putting out and soliciting the bid. He does not know he could start the readings without the bids. We have a certain number of steps before it makes sense to have legislation. Mr. Stivers said he understands that we put it out and Barrett came back the lowest, but why do we have to approve it as an emergency and not the three readings. Mr. Lohr said we can but his only concern with the three readings is that all the communities are putting out bids right now and signing contracts. If we can sign it now, we can get on the schedule and if we don’t, we will go to three readings and be in April before we can sign a contract. This puts us in a better position. Mr. Bicknell asked if Mr. Lohr could move forward with a single reading. Mr. Lohr said he could not sign a contract until thirty days after the single reading passed. Mr. Bicknell said he understood, but we are passing emergency legislation for road paving. Mr. Kilpatrick said the warmer it is when we do the paving, the better job it is. If we do it in July or August, it is better. Mr. Faulkner said he remembers when this came up last year, because we paved the far end of Industry, and he had asked via email about the condition of Industry because it needs gutters and railroad tracks to be taken up. Mr. Lohr said that is a big process and he is not sure what they will take or if they can do it soon. He has Alex Ewing looking at the legality of pulling those railroad tracks from the roadway and once he has an answer from him, he can include that in the work. Mr. Faulkner said what he is suggesting is to not prioritize these roads this year and pick different ones until you figure it out. Mr. Humphries said he is not sure what our algorithm is for this, but he has driven roads that are much more traveled than these. Mr. Kilpatrick said he lives across

from Industry and it has a tremendous amount of traffic, especially large trucks. He asked where the paving was going to be, there. Mr. Humphries said from his understanding, it is going down into the circle. He would rather have a section for ground and asphaltting in Carlisle, somewhere else that is traveled heavier than into a cul-de-sac. Mr. Kilpatrick asked if we could pass this with the price point and re-evaluate this for different roads. Mr. Lohr said no because it was bid out for these specific streets. This was after consultation with the city engineer and service director. These are the streets we could do and fit into our \$300,000-\$350,000 annual budget. He will discuss with Ms. Ingle the specific way we are selecting these streets before we do it next year.

Mayor Winkler asked for a motion to suspend the rule requiring three readings, have one reading by title only. Mr. Bicknell made a motion, followed by Mr. Kilpatrick.

Roll Call:

Mr. Bicknell	yes
Mr. Kilpatrick	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

The motion for single reading has been approved.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BARRETT PAVING, INC. FOR THE 2024 PAVING PROGRAM, AND DECLARING AN EMERGENCY.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Faulkner made a motion, followed by Mr. Kilpatrick.

Roll Call:

Mr. Faulkner	yes
Mr. Kilpatrick	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

Resolution 7-24 has been adopted.

Second and Third Readings of Ordinances and Resolutions:

ORD. 2-24 AMENDING THE PERSONNEL POLICIES AND REGULATIONS (SECOND READING)

AN ORDINANCE AMENDING CHAPTER 9 OF THE PERSONNEL RULES AND REGULATIONS MANUAL.

The third and final reading of Ordinance 2-24 will be on February 27, 2024.

ORD 4-24 AUTHORIZING FUND TRANSFERS AS INCLUDED IN THE 2024 BUDGET (SECOND READING)

AN ORDINANCE TO AUTHORIZE FUND TRANSFERS AS INCLUDED IN THE 2024 BUDGET.

The third and final reading of Ordinance 4-24 will be on February 27, 2024.

ORD 5-24 AMENDING CHAPTER 1043 OF THE CITY OF CARLISLE CODIFIED ORDINANCES (SECOND READING)

AN ORDINANCE AMENDING CHAPTER 1043 OF THE CITY OF CARLISLE CODIFIED ORDINANCES

The third and final reading of Ordinance 5-24 will be on February 27, 2024.

ORD. 1-24 – AMENDING THE TAX CODE (THIRD AND FINAL READING)

AN ORDINANCE TO AMENDING CHAPTER 881 INCOME TAX OF THE CARLISLE CODIFIED ORDINANCES.

With no further discussion, Mayor Winkler asked for a motion to adopt. Mr. Bicknell made a motion, followed by Mrs. Kemper.

Roll Call:

Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Kilpatrick	yes
Mr. Stivers	yes
Mayor Winkler	yes

Ordinance 1-24 has been adopted.

Mayor Winkler stated that is all they have on the agenda this evening and asked for a motion to adjourn. Mr. Kilpatrick made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

Mr. Kilpatrick	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Faulkner	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:43 p.m.

Date: 2-27-24

Randy Weidner
Mayor

Attest: Emmyus
Clerk of Council