

**CARLISLE UTILITY DEPARTMENT  
UTILITY SERVICE APPLICATION**

760 Central Ave., Carlisle, OH 45005  
PH.#937-746-0555

ACCT # \_\_\_\_\_

Application Date: \_\_\_\_\_

**SERVICE ADDRESS:** \_\_\_\_\_

Property Owner Information:

\_\_\_\_\_  
Owner

\_\_\_\_\_  
(Co-Owner)

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

Primary phone: \_\_\_\_\_

Soc. Sec. #, Lic. #, or DOB: \_\_\_\_\_

Soc. Sec. #, Lic. #, or DOB: \_\_\_\_\_

Alternative Phone: \_\_\_\_\_

Closing/ Move-In Date: \_\_\_\_\_

Rental? ☐ No ☐ Yes If Yes, please complete section:

Telephone Number: \_\_\_\_\_

1st Occupant's Name: \_\_\_\_\_

SSN, Lic. #, or DOB: \_\_\_\_\_

2nd Occupant's Name: \_\_\_\_\_

SSN, Lic. #, or DOB: \_\_\_\_\_

**WATER SERVICE**

Note: Water service will be established between 9am - 2pm  
Mon-Fri with prior notification

Requested Start Date: \_\_\_\_\_

Completed: \_\_\_\_\_

**TRASH SERVICE**

Continue renting existing trash cart ☐ Qty: \_\_\_\_\_

Add a Trash Cart (add'l fee) ☐ Qty: \_\_\_\_\_

Recycle Cart (1-free) ☐ Qty: \_\_\_\_\_

Recycle Bin (2-free) ☐ Qty: \_\_\_\_\_

**Utilities Contract:**

Subject to the rules and regulations governing the Utilities Department of Carlisle, Ohio, and all ordinances and laws pertaining thereto, now in force or which shall later become in force, the undersigned hereby makes application for water, sewer, and and refuse service at the service address listed above.

The owner of the property hereby agrees to be responsible for and shall make prompt payment for all services provided at said premises. The owner further agrees that utility services incurred under this contract shall be made a lien on the lot, parcel of land, building, or premises served by the connection to the water, sewer and refuse system of the Municipality of Carlisle if such charges are not paid within 90 days of the invoice date.

The owner further assumes responsibility for all previous water, sewer, refuse rents at said premises by whomever incurred. If said property is leased to a tenant, and said tenant has established the account in the tenant's name, such account does not relieve the owner of the real estate premises of the liability for said water, sewer, and refuse charges if the tenant fails to pay said charges.

The tenant, if applicable, agrees to be responsible for and to make prompt payment for all water, sewer, and refuse rents, charges, deposits, and fees connected therewith.

I acknowledge all of the above statements are true and correct and that I will be responsible for this account.

**Owner's**

**Signature:** \_\_\_\_\_

**Renter's**

**Signature:** \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

BILL TO: ☐ Owner ☐ Renter (w/duplicate to Owner)

DEPOSIT DUE AT TIME OF APPLICATION

SEWER DEPOSIT FEE: \$94.25

WATER DEPOSIT FEE: \$94.25

**FOR USE BY CARLISLE UTILITIES OFFICE:**

WD PAID via: Cash CK# \_\_\_\_\_ REC'D BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Workorder issued: ☐

SD PAID via: Cash CK# \_\_\_\_\_ REC'D BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Date of START Read: \_\_\_\_\_ START Reading: \_\_\_\_\_ Type of Read: ☐ Remote ☐ Meter

NOTES: \_\_\_\_\_

Checklist: Info Provided: \_\_\_\_\_ Billing Updated: \_\_\_\_\_ Invoiced: \_\_\_\_\_ Rumpke: \_\_\_\_\_ Vac. List Updated: \_\_\_\_\_

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_ c: TAX / ZONING Rev. 6/1/21