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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 11, 2018 – 7:00 P.M.  
760 CENTRAL AVENUE, CARLISLE, OHIO**

Clerk of Council Jennifer Harover called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, September 11, 2018 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:05 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. William Bicknell	present
Mr. Randal Jewett	present
Mr. Brad McIntosh	present
Ms. Barb Tankersley	absent
Mr. Tim Humphries	present
Mayor Randy Winkler	absent

Staff members present: Village Manager Julie Duffy  
Clerk of Council Jennifer Harover

Mr. Bicknell made a motion for Mr. McIntosh to act as Chairman of tonight's meeting; seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Humphries	yes

Mr. McIntosh will act as Chairman for this evening's meeting.

Mrs. Duffy stated that Mrs. Tankersley is absent this evening due to work conflicts and Mayor Winkler is absent this evening due to a family emergency.

Mr. Jewett made a motion to excuse both Mayor Winkler and Mrs. Tankersley from tonight's meeting; seconded by Mr. Bicknell.

**Roll Call:**

Mr. Humphries	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mr. Bicknell	yes

The minutes of August 28, 2018 were presented to Council for review. Mr. Bicknell made a motion to suspend the clerk from reading the minutes, seconded by Mr. Jewett.

***Roll Call:***

Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Jewett	yes

Mr. Jewett made a motion to approve the minutes of August 28, 2018 as presented, seconded by Mr. Bicknell.

***Roll Call:***

Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Humphries	yes
Mr. McIntosh	yes

The minutes of the special meeting on September 4, 2018 were presented to Council for review. Mr. Bicknell made a motion to suspend the clerk from reading the minutes, seconded by Mr. Jewett.

***Roll Call:***

Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Jewett	yes
Mr. McIntosh	yes

Mr. Jewett made a motion to approve the minutes of September 4, 2018 as presented, seconded by Mr. Bicknell.

***Roll Call:***

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Humphries	yes
Mr. Bicknell	yes

**Public Forum:**

No one approached Council

**Council Report:**

Mr. Bicknell sent our prayers and thoughts to the family of the Carlisle student. It is hard to imagine what they are going through. He is sending prayers their way.

Mr. Jewett had no comments.

Mr. Humphries commented on the vigil held last evening at the school. There were a lot of great words by teachers, faculty and staff. He believes this was a great showing of Carlisle's community. These acts of community need to happen not only when there is a tragedy but also before, during and after. Today is also the anniversary of one of the nation's greatest tragedies. He hopes that God continues to bless our country. He sent positive thoughts and prayers to the Winkler family.

Mr. McIntosh stated that there is a lot going on in our community. His thoughts are with everyone with the student situation as well as with Mayor Winkler and his family. He would like everyone to remember that there is also a lot of good going on in the community. This is a great place to live. We all choose to live here for numerous reasons. He challenges everyone to be better; better parents, better friends and neighbors, better children, better councilmembers, whatever your role is in the community – be better! Keep an eye on each other and step in when need be.

**Mayor's Report:**

None

**Manager's Report:**

Mrs. Duffy reiterated early sentiments. She also attended last evening's vigil. We are a small community and we all need to embrace the aspects of being a small community. Sometimes we forget that there is an automatic built-in support system available to us. That support system gets overshadowed at times by the minute details of life but everyone needs to remember that we are all in this together and hopefully something positive can be sought to come from something this tragic.

**Committee Report:**

Finance Committee - There was a meeting prior to this evening's meeting. Mr. Rushing was here and gave a very informative and detailed presentation on a couple of items. The first was a reserve balance policy. Even though we have operated in the immediate past by a 20% unencumbered balance in each fund, he has presented some legislation to make that formal through an ordinance. That ordinance will be discussed later in this meeting. It is a good policy to have in place for the financial books to make sure that we are compliant and that future generations have adopted ordinances to operate by. Second, he presented a formal investment policy. We do have a policy in place that was enacted in 1996 so this would update that to match State code and other aspects of compliance. It would also outline how we could use Village funds for investment in order to grow now that the economy is better. This is an avenue that we will most likely proceed with in the near future. Mr. McIntosh thanked Mr. Rushing for all of the information presented this evening. He believes that Mr. Rushing is doing a wonderful job and always has answers to their questions and his work is very detailed. The Finance Committee will be meeting again in October to begin the budget process.

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

Mr. McIntosh stated that due to tonight's situation with the absence of Mayor Winkler and Ms. Tankersley, all first readings will be postponed until September 25<sup>th</sup> as all of these have either emergency language or single reading language which requires a minimum vote of five. Each piece of legislation will be read as title only and a motion will need to be made in order to post-pone the action.

**RES 14-18 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND THE AUTHORIZING OF THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.**

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McIntosh	yes

The reading of Res. 14-18 has been postponed until the next regular meeting.

**RES 15-18 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND THE AUTHORIZING OF THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY**

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**ROLL CALL:**

Mr. McIntosh	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes

The reading of Res. 15-18 has been postponed until the next regular meeting.

ORD 16-18 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$200,000 VARIOUS PURPOSE BOND ANTICIPATION NOTES, 2018 RENEWAL, BY THE MUNICIPALITY OF CARLISLE, OHIO IN ANTICIPATION OF THE ISSUANCE OF BONDS AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Jewett	yes

The reading of Ord. 16-18 has been postponed until the next regular meeting.

ORD 17-18 AN ORDINANCE AUTHORIZING THE TRANSFER OF \$50,000 FROM THE GENERAL FUND (101) TO CARLISLE BUSINESS PARK FUND (302), AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McIntosh	yes

The reading of Ord. 17-18 has been postponed until the next regular meeting.

ORD 18-18 AN ORDINANCE AUTHORIZING THE TRANSFER OF \$95,000 FROM THE EAGLE RIDGE TIF FUND (210) TO SR 123 FUNDS (412, 413, 414 AND 415) AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. McIntosh	yes

The reading of Ord. 18-18 has been postponed until the next regular meeting.

ORD 19-18 AN ORDINANCE ACCEPTING THE DEDICATION OF A STREET: AUBURN MEADOWS COURT (TIMBER RIDGE, SECTION 8) AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett. Mr. McIntosh stated that Associate Construction has been notified of this and it will not create any issues for them.

**Roll Call:**

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Humphries	yes
Mr. Bicknell	yes

The reading of Ord. 19-18 has been postponed until the next regular meeting.

ORD 20-18 AN ORDINANCE AMENDING CHAPTER 236 DEPARTMENT OF FINANCE BY ADDING A NEW SECTION 236.10 FUND RESERVE POLICY AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Humphries	yes
Mr. McIntosh	yes

The reading of Ord. 19-18 has been postponed until the next regular meeting.

ORD 21-18 AN ORDINANCE ADOPTING THE POLICIES AND PROCEDURES OF THE MUNICIPALITY FOR SELECTING DEPOSITORIES AND MAKING INVESTMENTS, AMENDING ORDINANCE 23-96, AND IS ON AS A SINGLE READING

Mr. Bicknell made a motion to postpone action on this legislation until the next meeting of Council; seconded by Mr. Jewett.

**Roll Call:**

Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McIntosh	yes

The reading of Ord. 21-18 has been postponed until the next regular meeting.

**Second and Third Readings of Ordinances and Resolutions:**

**ORD 15-18 AN ORDINANCE AMENDING THE CARLISLE ZONING MAP TO CHANGE THE ZONING CLASSIFICATION OF SPECIFIC PARCELS – (2<sup>nd</sup> Reading)**

There was no discussion. Ord. 15-18 will be on for a third and final reading at the next regular meeting.

With no further business, Mr. Jewett made a motion to adjourn, seconded by Mr. Bicknell.

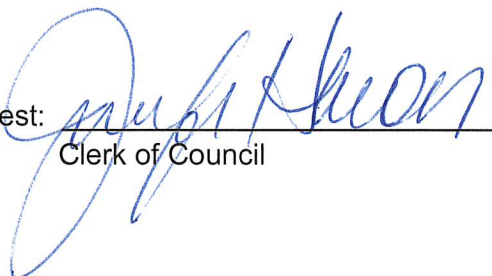
**Roll Call:**

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Humphries	yes

Meeting adjourned at 7:22 p.m.

Date: 10/9/18

  
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Chairman, Brad McIntosh

Attest:   
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Clerk of Council