
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
AUGUST 11, 2020 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, August 11, 2020 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:11 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The minutes of July 28, 2020 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The Work Session minutes of the July 28, 2020 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Public Forum:

Mayor Winkler announced that there is a Public Hearing on the agenda this evening for Mobile Food Vending. There will be 15 minutes for proponents to speak as well as 15 minutes for opponents to speak.

Mayor Winkler opened the floor for proponents. One guest was in the audience but was not present for Public Hearing. Mayor Winkler closed the floor for proponents.

The floor was opened for opponents. No one was requesting to speak. Mayor Winkler closed the floor to opponents.

Mayor Winkler commented that the Public Forum is still open for any members of the public to approach Council. Seeing no members of the public, Public Forum was closed.

Council Report:

Mr. Jewett had no comments.

Mrs. Kemper thanked the citizens of Carlisle that helped with the Senior Care Packages. She also thanked Brian Morris and the Carlisle Community Church for assisting in collection of the donations. All donations went to United Way of Warren County to be dispersed through county services. Packages are still being prepared and will be delivered out to seniors participating in the Meals on Wheels program. She extended the thanks of Darlene Hicks for the Village of Carlisle and Franklin Township citizens that donated for this cause. A lot of personal items were donated and they truly appreciate it. Mrs. Kemper stopped down at the new car lot at the corner of Dayton-Oxford and Central as it was just purchased, Germantown Auto Sales. She met the owner, Justin Knap, and he is very happy to be moving into Carlisle.

Mr. Bicknell thanked the businesses in town as he sees each of them as being essential year-round. It is a blessing to see the Dairy Queen and Dollar General so busy. The employees in these two businesses are always friendly and smiling. He also thanked all of the local nurses, doctors, and practitioners for everything that they do especially during this time. The Town Hall employees, department heads, and Village Manager experience a new day, every day as we continue to learn the ups and downs of this pandemic. This has not been an easy task to deal with but they continue to do it wearing multiple hats at all hours of the day and night.

Mrs. Bilbrey thanked the Carlisle School Board as it is a rough time to know the right thing to do. She feels they have done well by our community in offering opportunities to make the right choice for the students. It would have been a shame if these brand new schools would not have been opened. She appreciates them diving in at a time when most people are not happy with the decisions being made. If everyone could show their support for the kids and allow them to start the year on a positive note, that should be everyone's goal. She knows it will be challenging for many families and she appreciates the School Board giving families options in trying to make the best of the upcoming school year.

Mr. Stivers reminded everyone of Railroad Days on August 28th and 29th. If anyone would like to reserve a booth, please contact Brian Morris or go to their Facebook page (Carlisle Railroad Days

2020) for more information. On August 22nd, the Lions Club will be having their Big “T” day from 11am – 6pm and it will be drive-through only at the Lions Club building.

Mr. Humphries welcomed the new business owner of the Farm on Central to the audience this evening. He wishes him great success with his new business. He commented that Carlisle Self Storage is in the process of extending the road and utilities from Union Road to the Dillman property. This property has basically been landlocked so this is a great opportunity for economic development once that road comes in and abuts that area. This could be one more opportunity for another business to come to our community and utilize that land. The first building of the new expansion for Carlisle Self Storage will be time around October. His current bays have been at over 100% capacity for a long time. The Village asks a lot of the community as far as what they can or cannot do with RVs, campers and fifth wheels. So their plan is to eventually have indoor storage available for those types of units. Mr. Humphries commented that he would like to look into the idea of a crosswalk adjacent to Eagle Ridge across Jamaica to the school property. Students will not use the crosswalk at Central and Jamaica to simply return back to the neighborhood via an area with no sidewalks in front of the cemetery. He would also like to have a look into the school zone on Fairview and whether or not that should remain when the main focus of the new school is on Jamaica. He would also like to see about partnering up with the School in trying to get two speed signs that run off of solar power with led lights that would notify the area of school hours and reduced speed. Mr. Humphries also commended Mrs. Duffy for her proactive response to new businesses. He was informed by a new business owner that she went out of her way to make them aware of certain Village practices that ultimately helped them and they were very appreciative.

Mayor’s Report:

Mayor Winkler also thanked the School Board as they have had a lot on their plate in trying to open a new school, figuring out staffing and decide how to move forward with learning. He knows it is important for the kids to get back to school and to be able to socialize with other students in a safe manner. He is hoping that the seniors do not lose their opportunity to play sports and other groups.

Manager’s Report:

Mrs. Duffy stated that the schools are still continuing with their construction. This Friday, they will be completing some paving along the new turn lane. There may be a little traffic congestion while this is happening but please be patient with them. The replacement of sidewalks will be starting soon so all pedestrian traffic will be greatly limited. Mrs. Duffy gave a big shout-out to Quentin Hammock. Tonight will be his last evening with Council as their videographer. He is going to work full-time for the schools and his phasing out from the Village will be a bit more abrupt than original planned. She is very sad to see him go but is very happy about his future. She thanked Quentin for all of his hard work and dedication over the years. She informed Council that there will be a transition of video services as staff works to find a replacement.

Mayor Winkler thanked Quentin for everything he has done for the Village. He has been a great asset and he thinks very highly of him. The School is gaining a great employee and he wishes him the very best.

Committee Report:

None

Old Business:

None

New Business:

Mayor Winkler commented that there are still vacant seats on various Commissions and Committees left by Mr. McIntosh. He would like for Council to discuss these and hopefully get them covered as soon as possible. The vacant seats are on the Finance & Legal Committee, Housing Reinvestment (Area #1) Board and Tax Incentive Review Enterprise Zone. Mrs. Duffy explained what each of the seats entail of a Council member. The most important seat is that of the Finance & Legal Committee.

Mrs. Bilbrey has an interest in the Finance & Legal Committee.

Mrs. Kemper made a motion to nominate Mrs. Bilbrey to the Finance & Legal Committee, seconded by Mr. Bicknell.

Roll Call:

Mrs. Kemper	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Mrs. Kemper stated that she would be interested in the Housing Reinvestment Board.

Mr. Bicknell made a motion to nominate Mrs. Kemper to the Housing Reinvestment (Area #1) Board, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mr. Stivers stated that he would be interested in the Tax Incentive Board.

Mrs. Kemper made a motion to nominate Mr. Stivers to the Tax Incentive Review Enterprise Zone Board, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	abstain
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Mrs. Duffy commented that Mr. McIntosh was the Chair of the Finance & Legal Committee. She would suggest that this role be filled the next time the Committee meets with Mrs. Bilbrey for the first time.

First Reading of Ordinances and Resolutions:

ORD. 19-20 AN ORDINANCE TO AMEND THE CARLISLE ZONING CODE TO ADD SECTION 1274.08 MOBILE FOOD VENDING.

Mrs. Duffy explained that this is the first reading for the newest addition to the Zoning Code. Prior to this piece of legislation, Carlisle has not permitted mobile food vending so this would be a new section within 1274. This section is supplemental regulations applicable to all districts. At the beginning of the pandemic issue, several months ago, Council did review this topic and decided to provide some immediate relief to eateries in town. A temporary legislation was put into place for mobile food vending which is currently on the books. This temporary legislation is set to expire September 30th. This regulation being proposed is the same as the temporary legislation that we have been following since March with one small addition of approving the Carlisle School campus as a place for food trucks. Residentially zoned properties are not permitted to have food trucks. Because the Carlisle School campus is zoned as residential and after discussion with the Planning Commission, they thought it was important to add that as a permitted spot. The only other change is that the required permit expiration date would be changed to December 31st as the temporary language is September 30th.

Mrs. Bilbrey asked if the pricing for the permit will remain the same. Mrs. Duffy explained that the temporary permit was for a shortened amount of time. The new permit process will be a proposed annual fee of \$100. However, those food truck vendors who have received temporary permits will be able to extend their permits through the end of 2020 with no additional fee. As of 2021, they will need to go through the permit application process and pay new fees at that time.

This will be on for a second reading at Council's August 25th meeting.

Second and Third Readings of Ordinances and Resolutions:

ORD. 14-20 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AMENDMENT NUMBER 3
(3RD Reading)

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 14-20.

ORD. 15-20 AN ORDINANCE TO AMEND SECTION 1262.11 ACCESSORY USES AND STRUCTURES OF THE ZONING CODE REGARDING THE SETBACK OF DRIVEWAYS (3RD Reading)

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Bicknell.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 15-20.

ORD. 16-20 AN ORDINANCE TO AMEND SECTION 1262.11 ACCESSORY USES AND STRUCTURES OF THE ZONING CODE REGARDING THE SETBACK OF ACCESSORY BUILDINGS (3RD Reading)

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 16-20.

ORD. 17-20 AN ORDINANCE TO AMEND SECTION 1274.13 FENCES AND WALLS IN RESIDENTIAL DISTRICTS OF THE ZONING CODE (3RD Reading)

With no further discussion, Mrs. Kemper made a motion to adopt, seconded by Mr. Stivers.

Roll Call:

Mrs. Kemper	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 17-20.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:40 p.m.

Date: 8-25-20

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council

