
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
JUNE 23, 2020 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, June 23, 2020 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	absent
Mr. Randal Jewett	absent
Mr. William Bicknell	present
Mrs. Kim Bilbrey	absent
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

Mayor Winkler stated that three members of Council are not present this evening. One is on vacation, one had a work conflict and the other is with a sick relative. He would like Council to excuse all three members from tonight's meeting.

Mr. Stivers made a motion to excuse Mrs. Bilbrey, Mrs. Kemper and Mr. Humphries from tonight's meeting, seconded by Mr. Bicknell.

Roll Call:

Mr. Bicknell	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mayor Winkler	yes

The regular meeting minutes of June 9, 2020 were presented to Council for review. Mr. Humphries commented that he does not normally agree with approving minutes if he did not attend the meeting. However, the Council's approval for the minutes is more to the fact that the person transcribing them did so correctly. Knowing that there is limited Councilmembers present this evening, he will be voting yes but just wanted it noted for record.

Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Stivers.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The work session meeting minutes of June 9, 2020 were present to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Stivers.

Roll Call:

Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Public Forum:

No members of the public approached Council.

Council Report:

Mr. Bicknell recently attended a JEMS Board Meeting last evening. The Board is in a very good position. There was only one shift since February where they were not at full staff which is very commendable given the COVID-19 situation. He thanked Chief Riddiough as well as the staff for the great work. With the storms that passed through on Father's Day, our firefighters were out for a long period of time with other staff/service members. There were several trees down during the storm and everyone was out making sure the streets were cleared and safe for travel. He thanked the Service Department and volunteer firefighters that missed time with their families on Father's Day.

Mr. Stivers commented that the Community Garage Sale weekend went off without a hitch. He heard no complaints and saw no traffic issues. He hopes that it was a positive weekend for our citizens. He also commented how social media was designed to keep us connected and in touch with each other. However, many people are utilizing this platform to be mean and hateful to others. Cyberbullying is a way for people to attack others with little to no repercussions. He would like to remind everyone that posting your opinion is completely acceptable but there is no reason to attack those whose opinions are not the same as your own. He hopes that our community members are using social media responsibly. Voicing your opinion can be done without being hateful or attacking someone else.

Mr. Humphries thanked Council for excusing him from the last meeting. This was the first time in 9 years that he has had to miss a meeting but he was offered a "once in a lifetime" opportunity and he appreciates Council for excusing him. He would like to remind citizens of the non-emergency line to Warren County Dispatch (937-425-2525) and to call it when they are having an outside fire at their homes. This notification can help our volunteer fire department with unnecessary alarms when passersby may think there is a fire emergency on the property. He also commented that being a government employee is not an easy job from the Mayor and Councilmembers to Manager, Department Heads and staff. We are looked at and sought upon to do things in a certain way. When you have the due diligence to give correct information to people interested in moving into the Village, it is often misconstrued as being unfriendly or rude. As officials of the Village, we do not want to give false information to someone who is planning on making a large investment in their business if we feel

zoning may be an issue and/or entrances, exits, or safety may keep them from operating their business. There is a reason and a rhyme behind everything that happens and no one would want a business to pop up in the middle of a residential area. The Charter has been in place since 1958 and it is amazing how many details are dictated by Ordinances, Resolutions and Zoning maps. None of this is easy but the reason that each of us is here is to protect the quality of life and the value of your property. He hopes that community members realize this is a selfless position and give government a little slack before understanding why things are done the way they are. Charter review happens every five years.

Mayor's Report:

Mayor Winkler cautioned community members with the re-opening of the state. He urges everyone to be courteous and considerate while maintaining social distancing. There have been reported spikes in the numbers since the lockdown has ended. We do not want to go backwards and it would be nice to get things opened back up so we can go about our "normal" daily lives.

Manager's Report:

Mrs. Duffy wanted to commend her staff for being so caring and loving of this community. There was a house fire last week on Fairview Drive. The home was unoccupied but our former Fire Chief was driving by the area and noticed something suspicious in the attic. He quickly called for emergency services and due to his quick action and the quick response of neighboring emergency crews, there was minimal damage to the home and no one was hurt. The source of the fire was an attic light that had been left on. This is a reminder to why turning off lights is always a good idea especially during high temperatures. Our area was strongly hit with intense wind and rain on Father's Day. Most damage seems to have been isolated to our Village. The response that day of our police department, service department and fire departments was phenomenal. They quickly assessed the situation, contacted the appropriate utility companies and restored the town back to normal in a relatively quick time period. She give big kudos to everyone who assisted that day. Anyone who would like to proactively go through testing for COVID-19, can take part in a free testing tomorrow, June 24th and Thursday, June 25th. The locations are Wednesday in Xenia at the Green County Health Center from 9am-4pm and Thursday in Dayton at the Good Samaritan Health Center from 9am-4pm. Franklin Area Chamber of Commerce is a group that is active in promoting Franklin & Carlisle businesses. Each year they offer various awards to local businesses, industries and citizens that range from Citizen of the Year, Business of the Year and Industry of the Year. One award even recognizes renovations of businesses or homes. She has made several nominations for various awards and urges citizens to do the same. Community members can cast their votes at www.Chamber45005.org We sometimes take these things for granted so this gives us the ability to recognize that work so hard in our communities.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 16-20 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER OR HER DESIGNEE TO PREPARE AND SUBMIT TWO MONTGOMERY COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS AND TO EXECUTE AND SIGN ALL AGREEMENTS NECESSARY FOR THE COMPLETION OF THE GRANT CONTRACTS, AND IS ON AS A SINGLE READING.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mayor Winkler	yes

Mrs. Duffy explained that the Village would like to submit two Montgomery County Community Development Block Grant applications. Our community goes through the Montgomery County CDBG entity for the possibility of such fundings. The Village has had a great partnership with them over the years and have been able to do a lot of great things around town utilizing this avenue for the funds. We are seeking monies to offset the costs associated with improvements to the intersection of John Street and Park Drive. There is a drywell there and over the years there have been some drainage issues. Low cost maintenance has been completed to the drywell but the proper long-time fix is to redo that drywell. The total estimated cost of this project is \$173,000. We are seeking half of the funding through CDBG and the remaining \$86,500 will be matched by the Village with the monies coming out of the road fund. If successful, this project would be completed in 2021. The second project is one that was applied for in 2019. This is to make improvements to the parking lot at Roscoe Roof Park. The application was submitted last year to make the parking area more accessible and to smooth the lot as well as to make better connectivity to the pedestrian walking path. The reason it is back for approval is that the application never had a chance to be reviewed. Tornadoes came through the Dayton area last year and the CDBG funds were diverted to those impacted areas. Any requests that were previously submitted and not reviewed have been permitted to be reapplied for this year. This project is estimated to cost about \$67,000 of which we are hoping to receive funds of \$57,000. The remaining \$10,000 will be the Village's responsibility and come from the General Fund of Buildings and Maintenance. The deadline for this is July 3rd so we do need to make a quick turnaround of this application in order to submit it. Of the two projects, John Street is our priority. Staff has determined that if the Roscoe Roof parking lot application were to bump the John Street application off of the eligibility list, they will remove the Roscoe Roof application for this year so that John Street can be the priority.

Mr. Humphries asked if there were any issues with only four members and a single reading. Mrs. Duffy explained that by Charter, this body can, by majority, waive the three readings. It is the 30-day referendum period that does require emergency language which would require a vote of five. This was

originally on the agenda as an emergency so that as of tonight it would be in full force and effect with a vote of at least five. When we realized that three members were unable to make the meeting, it was changed to a single reading so that four members can vote in favor of the legislation but you cannot remove the 30-day referendum period. So, if it passes, there could be a referendum placed by the citizens to stop this legislation. If that would happen, staff would decline the money if we were chosen to receive it. This does allow us to have the documentation in place that we will need in order to submit the application.

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mr. Bicknell.

Roll Call:

Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mayor Winkler	yes

Resolution 16-20 passed on this day will be entered into Resolution Record Book as Res. 16-20.

ORD. 12-20 AN ORDINANCE DETERMINING TO PROCEED WITH THE LIGHTING OF STREETS, LANES, AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO - (1ST READING)

Mr. Rushing approached Council to explain this piece of legislation as well as the next. This is an annual process to assess the street lighting. This is a three step process. Step one was enacted by Council on April 14th with Resolution 7-20. State law does require the three step process in order to place any assessments on a tax duplicate. An assessment is allowing the Municipality to do capital improvement projects and place that cost on the tax duplicate. Step one was the Resolution of Necessity, step two is the Ordinance to Proceed and step three is the Ordinance of Special Assessments. The special assessments will be placed on the 2020 tax duplicate which will be payable in 2021 as property taxes are paid in arrears. In 2019, there were no capital improvements for street lights and electrical costs were \$51,132.65. A home in the Village with a true valuation of \$100,000, this would have cost the homeowner approximately \$20.41 for their share of street lights. It is a relatively small price to pay in order to have street lights within the Village for safety and security. Once this legislation is enacted and signed, it will be forwarded to both Montgomery and Warren counties.

With no further discussion, this Ordinance will be on for a second reading on July 14, 2020.

ORD. 13-20 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR LIGHTING OF THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING - (1ST READING)

With no further discussion, this Ordinance will be on for a second reading on July 14, 2020.

Mayor Winkler stated this was the last agenda item for this evening. Mr. Bicknell reminded Councilmembers that with Mr. McIntosh leaving, there are several openings to Boards and

Commissions that need to be filled. He would like to have a discussion at the next meeting on July 14th about getting these vacancies filled.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. Stivers.

Roll Call:

Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:32 p.m.

Date: 7-14-20

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council