MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MAY 9, 2017 – 6:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 9, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:00 p.m. with the Pledge of Allegiance.

Roll Call:
Mr. Randy Jewett present
Mr. Jake Fryman present
Mr. James Lickliter present
Mr. Brad McIntosh present
Mr. Jonathan McElowney present
Ms. Barb Tankersley present
Mayor Randy Winkler present

Staff members present: Village Manager Julie Duffy
                         Clerk of Council Jennifer Harover

Mayor Winkler stated that Council would be moving in to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Ms. Tankersley made a motion to adjourn to Executive Session to discuss Personnel at 6:01 p.m., seconded by Mr. Jewett.

Roll Call:
Mr. Jewett yes
Mr. McIntosh yes
Ms. Tankersley yes
Mr. Fryman yes
Mr. Lickliter yes
Mr. McElowney yes
Mayor Winkler yes

Council reconvened back into Regular Session at 6:24 p.m.

The minutes of April 25, 2017 were presented to Council for review. Mr. Lickliter made a motion to approve the minutes as presented, seconded by Mr. Fryman.
Roll Call:

Mr. McEldowney       yes
Mr. Lickliter        yes
Ms. Tankersley       abstain
Mr. Fryman           yes
Mr. McIntosh          yes
Mr. Jewett            yes
Mayor Winkler         yes

Public Forum:

Chief Mike Bruck, Carlisle Police Department, approached Council to give an update on the department as well as their Narcan training. He wanted to remind everyone that next week is National Police Week and officers will be wearing their mourning bands beginning on Monday. Officer Gee is going to Washington D.C., on her own, to participate in the National program there. We are very proud of her doing that. She will be in uniform along with thousands of other police officers from around the country for the annual ceremony there. The campaign “Click It or Ticket” begins the week after, May 22nd through June 4th. We will have signs up throughout the community. The officers will be extra diligent looking for seatbelt violations and safety issues. There will also be a DUI component to that, we will not be doing anything extra for it, we will just be extra diligent during traffic stops. Graduation is also coming up so everyone needs to be extra careful with drinking and driving.

Narcan has been brought to the city through Project DAWN which is out of Montgomery County. Because Carlisle is part of Montgomery County, we qualify for that program. It is administered through the Dayton Police Department and we get our Narcan supplies for free through them, at least for now. Officer Gee went up to Dayton and she participated in the “Train the Trainer” plan. So she has now come back and conducted training with all of our police officers. All of the officers, including Chief Bruck, have been trained and are carrying their packets of Narcan while on duty. There are two doses per packet which are carried by each officer during their shift. “How is Narcan administered?” – Narcan is given through a nasal spray. It comes in small boxes which contains the dose as well as the nose piece. Officers put the two pieces together which releases the medicine and then a dose is administered into each nostril. There are two doses in each box. This past Friday, officers were finishing up training and a drug overdose call came in just two blocks down the street. Our officers packed up all of their training equipment and went down to the scene where they were able to finish up training on an actual victim. The officers were able to administer their two doses for this victim and keep him breathing until the ambulance got there with further medical assistance. At first, Chief did not think there would be a huge need for Narcan and that it would something they would have “just in case.” However, he is now starting to think that the officers will be using it much more frequently. All officers are now trained, all have been issued a written policy on the training and as they use Narcan, they have to document it as well as replace the dose through the County. What are the approximate costs of each dose? – Different locations are paying different amounts based on grants that have been obtained. Addicts can get doses at hospitals and similar locations for no charge. Sherriff offices can get doses anywhere between $40-$400 based on availability of supply and any possible grants. “Is there any liability with concerns of administering the drug to someone who has not overdosed?” – It does not affect all overdoses only those of opioids, pain medicines or heroin. If there is an overdose of
non-opioid drug, such as methamphetamines, it will not affect it, positively or adversely. There are protections written into the ORC, state law, that protects police officers specifically as they try to use Narcan in an emergency. "Are there any criminal charges for an overdose?" – The State has passed a law where a victim cannot be charged by overdosing. However, if narcotics and/or contraband is collected at the scene, it will be sent off to the crime lab. Once the crime lab verifies the items and amounts, then contact can be made with County Prosecutor’s Office. The law then allows a thirty day period for a victim of overdose to seek treatment. If the victim has not received treatment within that thirty day period then they can be subject to prosecution under the law. Heroin is a schedule two type of drug which is classified as a felony charge so they could go to Grand Jury to be charged. If there is drug paraphernalia such as needles, spoons, etc., those are not part of the law so we can charge people for those things in City of Franklin Court. City of Franklin has a drug court which is geared toward treatment programs in lieu of prosecution. There has been some actual success with this program. However, we have also seen a change of people using Heroin to now using methamphetamines. "Do we charge for inducing panic?" – Inducing panic should be kept to a larger scale such as screaming “fire” in a crowded movie theater and as a result alarms others. Laws exempt the person calling “911” as well as the victim of overdoses of being prosecuted for at least the thirty day period. "What happens if Project DAWN "dries up" or is no longer available for communities, can victims be billed for this services?" – Most of these individuals do not have any type of insurance and collecting fees from them would be very hard. If Council wanted to pass some sort of Ordinance that gave emergency personnel the authority to try and collect fees from victims, it could be tried; however, Mayor’s Court collections are tough enough as it is now. Collection of fees from victims would be something to talk about at a later date, if or when, the Community can no longer get free supplies through programs such as Project DAWN. A major point to remember is that our officers carrying Narcan also keeps themselves and other community members safe as well. If an officer or innocent bystander, adult or child, is accidentally overdosed, these Narcan doses could be lifesaving for them.

Chief Bruck also complimented Mrs. Duffy on her work thus far. Mr. Jewett, Mayor Winkler and Council thanked Chief Bruck for his service and hard work as well as that of his staff. Chief Bruck acknowledged all of the hard work his officers have put into this training and complimented them on their teamwork.

Chief Bruck mentioned that vehicle security is getting better and that break-ins have begun to decline. There will be an update on that in the near future.

**Council Report:**

Ms. Tankersley thanked Council for excusing here from April 25th meeting as she was ill. She would like to wish every mother in the community a Happy Mother’s Day this weekend.

Mr. McEldowney thanked the teachers at Carlisle City Schools and wishes them a happy Teachers Appreciation Week! “With Strong Schools Comes Strong Community!” He thanked Chief Bruck as well as the Police Department. He would like to continue talks with Mayor Winkler and Council on getting “tip lines” out into the Community. Franklin has put signs out in local businesses and he would like to do the same throughout Carlisle. It could be an entire Community effort on the current drug epidemic.

Mr. McIntosh would like to remind everyone to call and report violations as they see them throughout the Community (property maintenance, cutting grass, excessive weeds, etc.) It is difficult on neighbors
if one person is not keeping up or if a house is abandoned. We cannot do anything if we are unaware of the situation so please keep us informed. Please lock your doors on both your vehicles and your homes. Don’t give anyone an easy way in to vandalize or steal your property. We do have some good news on that as it seems reports have gone down but it is always a good idea to lock up. Please report suspicious issues in real time, do not wait to report them. This is time of year when kids are out and about, parks are being used and suspicious activity is going on, please report things as you see them so we can address them as they happen. Thanks to Chief Bruck and his department for their hard work and for his update on Narcan. It is a very hot topic of which he gets asked a lot of questions. It is nice to know how this works and hopefully it will be a success.

Mr. Lickliter wished every mother a Happy Mothers’ Day this weekend. He congratulated the school on the passage of their levy. He thanked Mrs. Duffy for getting the crews together to mow the property on Auburn Meadows. The home was for sale, vacant and holding an open house. Carlisle crews were able to get the yard taken care of and made it presentable. He questioned how that fee gets charged back to the property owner. Mrs. Duffy explained that a bill gets sent out to the property owner as noted on the County Auditor’s website based on tax mailings and give them ten days to pay the charge. If they do not pay us directly, then a lien goes against their property taxes. The home was up for sale and the city did try to avoid our crews having to go onto the property but hopefully this was a “one and done” type of scenario. The new family should be entering the home shortly. Mr. Lickliter reiterated the “see something, say something” referring to community members reporting suspicious activity as they see it. He thanked Chief Bruck for his hard work.

Mr. Fryman reminded community members to refrain from sweeping/blowing grass clippings into the street. This is very dangerous for people on bikes/motorcycles. Rain water can also carry these clippings into the storm drains which is extra money and man power for them to be cleaned out and maintained. Carlisle is a small community with a small police department, so if you see some suspicious activity, please say something. Help us to help you.

Mr. Jewett has no comments.

**Mayor’s Report:**

Mayor Winkler wished all mothers a Happy Mothers’ Day this coming weekend. He reminded community members about keeping grass clippings out of the streets. He mentioned that several people from other communities have congratulated him on the passage of the school levy. Our school district was in great need of this bond levy. Some of these people commented that they really liked the Carlisle community and a few of them were looking to relocate and would now consider Carlisle since the school levy has passed. He believes this bond passage could be a huge positive for the community. He congratulated everyone involved in the school’s campaign. He noted that he has received invitations to the graduation ceremony for Carlisle High School to be held on June 1, 2017 at 7:00 p.m. at The Baptist Tabernacle. On June 14th at 5:30 p.m., Armco Park in Warren County will be having a dedication of a putting green for former Commissioner Pat South. Pat South was very instrumental in helping with funding so they will be dedicating this putting green on June 14th. All Council and staff are invited to attend this dedication.
Manager’s Report:

Mrs. Duffy reminded the community of events happening next week. May 15th will begin the Spring Tire Clean-up event. This is a partnership with Franklin Township and the continuation of a generous grant that the Village received from the Ohio EPA. Our first event was held last fall and that was very successful. We had funds left over and decided to hold a second event this spring to provide more service to our community partnered with Franklin Township. The event will be held between May 15th and May 20th, times will vary by day and notifications went out in a newsletter with our utility bills, it is posted on our Facebook page as well as our website. Franklin Township also has information on their website as well. The collection event will be at the Franklin Township service garage. It will be open to all residents of Carlisle as well as Franklin Township. There is a maximum of ten tires per address and residents will need to bring photo identification that indicates they are a resident of either Carlisle or Franklin Township to the event.

Carlisle High School will be hosting a free well water testing event on May 18th. It is sponsored by the Warren County Soil & Water Conservation District. This has been an annual event with this agency for the past several years and it has been quite successful. The majority of Carlisle homes as well as the Township homes are on private wells. It is good to know what the quality is of the water you are drinking to avoid concerns in the future. That event will be free and begins at 4:30 p.m. until 7:00 p.m. Residents just need to bring a clean (16.9 oz) water bottle, which is your average size water bottle, with water from your tap. There is information on our website about the collection information.

There is an upcoming road project. ODOT will be resurfacing St Rte 123 starting at the Norfolk Southern track heading West out to the Village limits. They will be onsite, weather permitting, within the next 3-4 weeks to complete that paving. Prior to them being on site to do the large paving, they are going to do some minor repairs specifically to the curve near Chamberlain Road. They have started to put out stakes in this area where they are working out the edge where the repairs will be. There are a few issues in that area with right of way. It is a very small area with the right of way and where they have access for that road so there will be some milling and minor repair in that area. There will also be milling and repair work near the tracks trying to smooth some areas out so they can then come through and do a complete resurfacing. Traffic will be maintained so residents will be able to drive through this area and there will not be a detour involved. Weather permitting, it should be completed within the next 3-4 weeks.

Mrs. Duffy mentioned that she was invited to the ribbon cutting ceremony at Atrium. They have a new senior-focused emergency center. It is brand new and state of the art concept thinking for our area. It is an eight bed facility. They took an existing storage space in their current E.R. unit and turned in to a very nice facility for senior citizens. It has larger rooms specifically targeted towards those patients 65 years and older. They have special non-slip surfaces on the floors, they have regular hospital beds versus E.R. beds to make it easier for the elderly to get in and out of rather than the very narrow gurneys. All of the signage geared towards seniors who may have impaired vision. Seniors who do have acute symptoms such as a heart condition or something of a more serious nature will however still be in the regular E.R. unit as it is easier for the hospital staff to get those individuals to the proper testing facilities on the E.R. gurneys.
Mrs. Duffy spoke very highly of her staff and thanked them for their support during her transition to Village Manager. She could not have been as successful in this transition without their help. The staff has a great team environment and they have definitely shown that they worthy of being employees here for the community. They help her daily with accomplishments. The Department Heads are very dedicated and qualified individuals and they have helped her in so many ways making her job that much easier.

**Committee Report:** none

**Old Business:** none

**New Business:**

Mr. Lickliter made a motion to appoint Dennis Patterson to the Property Maintenance Board as well as to the Personnel Board, seconded by Mr. Fryman.

**Roll Call:**

Ms. Tankersley  yes
Mr. Jewett  yes
Mr. McEldowney  yes
Mr. Lickliter  yes
Mr. Fryman  yes
Mr. McIntosh  yes
Mayor Winkler  yes

Mayor Winkler congratulated Mr. Patterson and thanked him for wanting to be a part of the Community by serving on these boards.

**First Reading of Ordinances and Resolutions:**

RES. 5-17: A RESOLUTION ADOPTING A TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE

Mrs. Duffy explained that this is a requirement of Warren County that we have to pass a perceived potential budget in order to capture local government funds or however much there is left to passed out in 2018. This is the first reading and it is on for the full three readings plus a thirty day waiting period. It needs to be presented to the County Auditor by July 2017. This is not a commitment to an actual budget for 2018. We will go through the normal budget process in the fall as we do each year. This is strictly just an exercise required for us to capture local government funds.

**Second and Third Readings of Ordinances and Resolutions:**

RES. 4-17: A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR LIGHTING THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2016 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY.
This is the first step in a three step process that we go through annually in order to assess the costs of operation and any capital expenditures for street lighting throughout the community. In 2016, we did not have any capital expenditures, it was used only for costs of operation. With the adoption of this resolution, the residents of Carlisle will pay approximately $24 annually for a $100,000 true home valuation.

With no further business, Mr. Lickliter made a motion to adjourn, seconded by Ms. Tankersley.

**Roll Call:**

- Mr. Lickliter: yes
- Ms. Tankersley: yes
- Mr. McIntosh: yes
- Mr. Fryman: yes
- Mr. McEldowney: yes
- Mr. Jewett: yes
- Mayor Winkler: yes

Meeting adjourned at 6:56 p.m.

Date: 5-23-17

Attest:

Clerk of Council

Mayor