MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
May 23, 2017 – 6:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 23, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:00 p.m. with the Pledge of Allegiance.

Roll Call:
Mr. Randy Jewett present
Mr. Jake Fryman present
Mr. James Lickliter present
Mr. Brad McIntosh present
Mr. Jonathan McEldowney present
Ms. Barb Tankersley present
Mayor Randy Winkler present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The minutes of were presented to Council for review. Mr. Jewett made a motion to approve the minutes as presented, seconded by Ms. Tankersley.

Roll Call:
Mr. Fryman yes
Mr. Lickliter yes
Ms. Tankersley yes
Mr. McEldowney yes
Mr. McIntosh yes
Mr. Jewett yes
Mayor Winkler yes

Public Forum:
Public Hearing 2018 Tax Budget

Proponents – None were presented

Opponents – None were presented

Chief Joel Holbrook thanked the Mayor, Village Manager and Council for allowing him to speak on behalf of the Fire Department. There are twelve active firefighters which is down by about three as people have been moving out of the area. They are actively recruiting and there are two recruits that will be starting firefighting school in June. Call volume trend is average for the past 12 months. We have seen no real increase there. We have seen more EMS assists with JEMS recently because of the overdoses but as far as the actual fire calls go, we are right on pace for where we have been for the last 12 months. There has been some significant spending on apparatus repairs. The rescue truck had
to have its primer pump rebuilt when it failed the pump test last November. The ignition also had to be replaced as well as a bunch of wiring because of some bad relays. Along with that, all of the pumps, ladders, hose and SCBA have all been tested so they are all up to standard. Our SCBA bottles have entered their last hydrostatic test period. They have a 15-year life span and they get hydrostatically tested every five years. The last test period just occurred so in 2022 we will have to replace all of our SCBA. There was funding this year to begin replacing those SCBA bottles, and through some possible grant opportunities, along with joint efforts with neighboring departments, it will most likely be put on hold this year to see what other options there are in replacing everything and not just the bottles themselves. The Department just recently went online with two mobile data terminals in the fire apparatus. There are now other routes of communication rather than just the portable/mobile radios in the trucks. The most exciting thing for the Department right now is that it has been given funding for a facelift. The members of the Department are doing the work themselves and are completely redoing the bathrooms. Each toilet has been leaking for some time and the water bills for the department were rising because of those needed repairs. Replacements of toilets, vanities, sinks, painting the interior of the station and replacing carpeting in the day rooms will give the Department a nice facelift.

For the past sixteen months, Chief Holbrook has been evaluating the command structure and how it is run. Firefighters have been found to be in positions where they don’t need to be based on experience for running the battalion. A restructure of the office was identified to provide more coverage. There is one officer position available and the decision was made to promote that position as a rank lieutenant. This will give the Department a daytime officer in addition to Chief Holbrook. On the days that Chief is not in the area, there will be an officer available. There will also be a promotion of a lieutenant to captain so that he can oversee the two lieutenants and the senior firefighters while the lieutenants work on mentoring the younger firefighters. The Department has broadened their command structure which will allow for more administrative assistance with payroll, report entry and attendance at monthly meetings. The promotion to captain was an easy one as two lieutenants were qualified but only one was interested in the position. There were two firefighters interested in the lieutenant position which was posted for fifteen days. Each turned in their letter of interest, letter of recommendation, cover letter, and list of all certifications. A written test was administered which, ironically, both achieved the same score. There was also an oral board that consisted of Chief Holbrook, Chief Miller and Chief Bruck. For the rank of Captain, tonight we will be promoting Dana Wysong. Dana has been on the Department since 2002. In 2011, he was promoted to the rank of lieutenant. He has done a tremendous job. He oversees our small maintenance and he has a very commanding demeanor about him. He is very respected by fellow firefighters and will do a tremendous job as the Station Captain.

For the rank of Lieutenant, Brad Allen came out on top. He started with the Department in 2010 with a vast amount of experience with other agencies in the Warren County area. The person who ran against Brad Allen was Michael Paul. Michael did a great job and it was an extremely difficult decision. It literally came down to points so I commend him on his efforts and everything that he puts forth for the Department.

Chief Holbrook thanked each member of the Department and complimented them on doing an outstanding job each and every day. The members make his job enjoyable and make it a lot easier than it probably should be. Thanks to Mrs. Duffy for coming out to the Monday night training and taking part in operating some machinery. She was able to witness how the members come together when
needed to help everyone out. He thanked Sandy’s Towing for the use of their vehicles on Monday evening’s training event.

Dana Wysong received his promotional pin from his mother and his father. Brad Allen received his promotional pin from his girlfriend. Mayor Randy Winkler conducted the Oath of Office for each of these promotions.

Mayor Winkler commended the Department on their ability to tear down and rebuild one of the fire trucks that was donated to Carlisle. That particular vehicle now services the community at virtually no cost to the citizens. The things that these particular members take care of when they are not fighting fires is commendable. They work on equipment, service equipment, rebuild equipment, provide maintenance for their building and provide a huge service to the community on a very tight budget. Mayor Winkler personally thanked each and every member of the Department for what they do.

Mrs. Duffy stated that she was given the opportunity by Chief Holbrook to walk about eight feet, nowhere close to a mile, in the member's shoes as she participated in their training event. Wearing minimal gear, coat and helmet, she realized that operating their equipment is not easy work. While she tapped out early in the training session, she did stay to watch the full event and was highly impressed by the team’s abilities and their level of service they provide to our community.

No other public

**Council Report:**

Ms. Tankersley thanked the members of the fire department for the work they do every day.

Mr. McEldowney extended his thoughts and prayers to those in England affected by the recent terrorism and to those affected by terrorist attacks around the world. He also thanked Chief Holbrook for his report on the Department and congratulated Dana and Brad on their promotions. Mr. McEldowney stated that he is happy to see the increased presence on social media from the Police Department, the Fire Department and the Municipality. He realizes that a lot of people relay on social media these days so it is great to see us getting information out. It is a great way to keep our community informed and he thanked those individuals who are in charge of updating those profiles.

Mr. McIntosh congratulated Lieutenant Allen and Captain Wysong. He thanked everyone in the department as well as Chief Holbrook. We do have a great service with our fire, police and service departments. They each do a great job with what they have and they are appreciated. Mr. McIntosh also thanked Chief Bruck and the Police Department as they recently solved a couple of cases. We had a recent rash of vehicle break-ins and they have a few suspects in custody. He thanked them for their follow-up and their success with those cases. He reminded the community to continue to lock your vehicles and to report any suspicious activity. He also reminded the community that solicitors are beginning to show up. Each member of the community has the right to ask for a permit. Anyone going door-to-door within the Village of Carlisle does require a permit. If anyone feels that a solicitor is suspicious, please call and report them. Mr. McIntosh congratulated the class of 2017 from Carlisle High School and wished them luck on their future endeavors. He also gave a reminder of the upcoming
paving project on Jamaica Road. He urged the community to be patient during this project, to move slowly and/or to find alternate routes around the project.

Mr. Lickliter congratulated both Dana and Brad on their promotions.

Mr. Fryman also congratulated Captain Wysong and Lieutenant Allen as well as thanked Chief Holbrook and the entire department for all that they do for the Village. Mr. Fryman wished everyone a very happy and safe Memorial Day weekend.

Mr. Jewett congratulated both Dana and Brad and thanked them for their service. He reminded the community that St Rte 123 will begin a resurfacing project within the next couple of weeks.

**Mayor's Report:**

Mayor Winkler announced that May 22nd through June 4th is Click It or Ticket. This event is a yearly one that stresses the point of safety by wearing your seatbelt. The police department will be out in force looking for seatbelt violations. Please make sure you wear your seatbelt and avoid a ticket. Mayor Winkler commented that the Carlisle High School baseball team is still advancing in the state tournament. Their next game is in Xenia at Athletes In Action on Thursday at 2:00pm. Their schedule can be found on the Carlisle School’s website along with the location of the game.

**Manager's Report:**

Mrs. Duffy again congratulated Captain Wysong and Lieutenant Allen. It was an honor to work with the entire department during the training exercise. Their equipment is kept in great shape and knows that some pieces of equipment are “antiques” compared to other fire departments. The equipment can be very heavy and the department is very skilled with their usage of it. She was very impressed by their abilities and thanked each of them, including Chief Holbrook, for their excellent training for their team.

Mrs. Duffy gave information about the upcoming road projects within Carlisle. Once firm details of each project are received, they will be posted on social media and the website to give the community more specific information about the schedules. Duke has been going through town replacing gas lines. They have completed Fairview subdivision and will be moving on to their next phase in town which will bring them closer to Town Hall. It is a contractor doing the work, Miller Pipeline, and will include Lincoln Avenue, Meadowlark, and Hillcrest and then they will move on to the Township area of Red Robin and Oriole. Mr. Casson has been working on very diligently to try and coordinate Miller Pipeline and Duke tearing up the roads while ODOT is coming through to repave some roads. The three companies are trying their best to work together so that all schedules can be completed. ODOT has already done some base repairs to the curve down by Chamberlain as well as in between Welcome Way and Lantis to prepare for them to come through town. The Jamaica Road project is a City project. It will not begin until school is out. There is prep work needing to be done by the traffic light to prepare the signals for traffic during repairs. The paving work should be a pretty quick process, weather depending, possibly two to three days. Through all of these projects, traffic will be maintained, there will be no detours.
There may be flaggers controlling traffic to one lane but movement will be kept in place. Again, once specifics are given for each project, it will be posted on our website as well as social media.

Committee Report: none

Old Business: none

New Business: none

First Reading of Ordinances and Resolutions:

The emergency is based on a timing issue. Working with our village engineer, the thought was that there was one more Council meeting before we had to have this approval. This is for project year 33 which will be 2019 for OPWC matching funds. This comes out of conversations with Mrs. Callahan and the street committee prior to her leaving. They had recommended that we seek OPWC funds that would be available to us, if any, for two projects in town; a possible traffic light at the intersection of Union Road and Central Avenue (123) as well as repaving/resurfacing Industry Drive. There have been discussions about trying to redo Industry Drive to help even out the curve. The total redoing of Industry Drive were about $1 Million short based on early numbers so we are not going to submit for that extensive project but we are going to submit for the repaving Industry Drive to try and improve it. The application needs to be OPWC by June 9th. This legislation would allow, with Council’s blessing, the submission of the application by that deadline in order to seek funding for those two projects.

Mr. Licklter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Fryman.

Roll Call:

Mr. Licklter  yes
Ms. Tankersley yes
Mr. Fryman  yes
Mr. Jewett  yes
Mr. McEldowney  yes
Mr. McIntosh  yes
Mayor Winkler  yes

RES. 6-17: A RESOLUTION AUTHORIZING VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.
With no further discussion, Mr. Fryman made a motion to adopt, seconded by Mr. Jewett.

**Roll Call:**

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Resolution passed on this day will be entered into Resolution Record Book as Res. 6-17.

**Second and Third Readings of Ordinances and Resolutions:**

RES. 5-17: A RESOLUTION ADOPTING A TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE

This is an adoption of the county tax budget. It is a very basic skeletal sample budget that Warren County requires us to adopt and submit to them in July of each year to secure any available local government funds.

RES. 4-17: A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR LIGHTING THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2016 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY

With no further discussion, Mr. Lickliter made a motion to adopt, seconded by Ms. Tankersley.

**Roll Call:**

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Resolution passed on this day will be entered into Resolution Record Book as Res. 4-17.

Mrs. Duffy asked Council if each of them had an opportunity to read the memo regarding a Work Session at next Council Meeting to review the Charter Review Commission report. This work session will be added to the next Council Meeting agenda for June 13, 2017.
With no further business, Mr. Lickliter made a motion to adjourn, seconded by Mr. Jewett.

Roll Call:

Mr. Lickliter       yes
Ms. Tankersley     yes
Mr. McIntosh        yes
Mr. Fryman          yes
Mr. McEldowney      yes
Mr. Jewett          yes
Mayor Winkler       yes

Meeting adjourned at 6:32 p.m.

Date: 6-13-17

Mayor

Attest:
Clerk of Council