
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MAY 14, 2019 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Deputy Mayor Brad McIntosh called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 14, 2019 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Nic Lamb	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mr. Brad McIntosh	present
Ms. Barb Tankersley	present
Mr. Tim Humphries	present
Mayor Randy Winkler	absent

Staff members present: Service Director Dan Casson
 Clerk of Council Jennifer Harover

Deputy Mayor McIntosh informed Council that Mayor Winkler and Mrs. Duffy, Village Manager, were attending the annual Fly-in in Washington, D.C. with other Warren County leaders and would not be in attendance this evening.

Ms. Tankersley made a motion to excuse Mayor Winkler from tonight's meeting, seconded by Mr. Lamb.

Roll Call:

Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	abstain
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McIntosh	yes

Mayor Winkler has been excused from tonight's meeting.

The minutes of April 23, 2019 were presented to Council for review. Mr. Jewett made a motion to suspend the clerk from reading the minutes, seconded by Ms. Tankersley.

Roll Call:

Ms. Tankersley	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Lamb	yes
Mr. McIntosh	yes
Mr. Jewett	yes

Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Jewett.

Roll Call:

Mr. McIntosh	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes

Public Forum:

No public approached Council.

Council Report:

Mr. Humphries congratulated Officer Taylor Armstrong as she recently accepted a position with Clearcreek Township. He thanked Taylor for her time on our force and she will be missed. Mr. Humphries would like to begin discussions of placing points of interest markers in specific locations throughout the Village. At this time, specifically at the corner of Park Drive and Central directing people to the World War II Memorial on Park Drive. Other future points of interests could be places such as Carlisle Historical Society, Carlisle Lions Club, Carlisle Manor and Roscoe Roof Park. He also brought attention to the light being out on the flag at the memorial.

Ms. Tankersley had no comments.

Mr. Bicknell reminded citizens that the parks are alive again with families and children. Along with this positive activity, negative activity also increases such as vandalism. If you see something, please say something. Police need to be notified of any suspicious activities in these public locations.

Mr. Jewett reminded citizens about not blowing or sweeping grass into the streets. This can cause danger on the roadways for motorcyclists as well as clogging our sewer systems. Please clean-up grass clippings from the roadways.

Mr. Lamb stated that last week, Warren County courts overturned a decision previously made by our Planning Commission in regards to denying a conditional use application. The judge has ordered that Planning Commission approve the conditional use application and our Law Director has suggested that this vote be completed as soon as possible. To that end, there will be a Special Meeting of Planning Commission on May 16th at 7:00pm to specifically vote in favor of the conditional use application.

Deputy Mayor McIntosh commented that the Village will be promoting a Community-Wide Garage Sale on June 14th and 15th. The Village will be supporting this event by supplying signs and banners throughout the Village. Permits will not be required for residents partaking in this sale weekend. A Carlisle resident, Tim Shelton, was honored this past week for his service in Vietnam. Due to paperwork issues or oversight, he was not recognized or properly awarded medals at the time of his service in Vietnam. He received a Purple Heart, Vietnam service medal, three Bronze Stars and a Combat Infantry Badge for his service. This was a great recognition for him and his service. Norfolk Southern railroad will begin work on May 20th at the Union Road crossing for approximately 10 days. All emergency personnel as well as the schools have been notified. There will be a detour but everyone will agree that these repairs are much needed.

Mayor's Report:

None

Manager's Report:

Dan Casson, Service Director, stated that the crossing schedule for repairs at Union Road should be taken with a "grain of salt" as schedules with the railroad are easily delayed and/or changed based on weather as well as railroad issues at other crossings. Jamaica Road is also closed so the detour for that could cause some extra delays in getting through town. Please be patient during these construction work periods. Flags in the Village are being flown at half-staff in honor of Police Memorial Week.

Committee Report:

Mr. McIntosh commented on the Finance Committee meeting that was held just prior to tonight's Council meeting. Some highlights from that meeting were the first quarter recaps showing 2018 is up 3% over 2017. First quarter tax collection for 2019 is up 1.49% over first quarter of 2018. Debt is continuing to go down with the debt issuances. Interest is up substantially due to Mr. Rushing and staff renegotiating our interest rate with People's Bank on our accounts. There is a new gas tax being implemented that takes effect on the new fiscal year which is July 1st and will result in higher prices at the pump. However, it does mean more revenue for the Village as the gas tax is remitted to us by the State. Expenses are right on pace with projections and there is nothing notable to report.

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:**RES 10-19 A RESOLUTION ADOPTING A TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE, OHIO. – (1ST Reading)**

Mr. Rushing addressed Council on the 2019 Tax Budget. This Resolution is an annual mandate by the State of Ohio. It is mandated that every taxing jurisdiction in the State of Ohio pass an annual tax budget. Tax budget is viewed in multiple ways but the main objective of the tax budget is for the county to view "available resources," meaning in Ohio, local governments are not allowed by law to budget for a deficit. They are not permitted to spend more money than what we have currently in the bank or what is projected to be received throughout the year. With the tax budget, it is a planning tool. Part of the process of the tax budget (that Council will see in their packets) is reporting actual spending for 2018. There is also noted projected spending for 2019 as well as projected spending for 2020 and 2021. Those projections are viewed as well as the estimated revenues sources for those years. Reserve plus new revenues equals variable resources, meaning that Council can appropriate up to amount for spending each year. This then develops the budget. This tax budget is not the 2020 budget. It is misnamed as that actually takes place in third and fourth quarter. Mr. Rushing uses (which is general practice of fiscal officers) a rolling index of funds with a plus or minus 3% increase for the accounts moving forward. It allows him to capture the cost of doing business, inflation, personnel, cost of supplies and materials that are used on a daily basis. In addition to that, not all counties require a tax budget. Every single county, in all 88 counties, has a budget commission comprised of a county auditor, county treasurer and the county prosecutor. It is up to each individual budget commission on whether or not they will require a tax budget or waive the requirement. Warren County requires a tax budget but Montgomery County waives the requirement. A tax budget has to be in full force and effect by July 20th of each year. There also has to be a public hearing for the tax budget which is publicized in the local newspaper. The Public Hearing for this tax budget will occur on June 11th which will be the third reading of this Resolution. We already have the scheduled legal notice to run in the newspaper so the residents can be notified of the time to voice their opinions. The tax budget is a variable tool and more and more counties are not requiring a tax budget. Tax budgets were developed before computer software and forecasting. Once a tax budget is adopted and approved by Council, it is sent to the County budget commission and they will have a hearing with all local jurisdictions where they will set the tax rate. We only have one voted in property tax levy which is the fire levy at 2mil continuous levy. We do receive what is called "inside millage" which means it is within the State constitution. We do receive a small portion of property tax as a revenue into the general fund. Once the tax rates are set for all of the properties within the county, they will return to us two documents. One being our estimated certificate of resources and the second being our official tax rate for 2019. Property taxes are collected in arrears so 2020 calendar year is collecting property taxes of 2019. Once we receive the estimated certificate of resources, Council has to adopt that by either the 1st of 15th of October and it always happens so that, because of our rules, it has to be adopted by emergency because there is not enough time from when the budget commission meets in September and returns the certificate to have

three meetings in thirty days to pass it. So when we do receive the certificate of resources, it will be passed by emergency. This is how the State of Ohio satisfies their requirement that local governments cannot operate in a deficit. The certificate of resources will tell us exactly what can be appropriated based on each individual fund. Once 2019 is closed, he will submit to the county budget commission the actuals for 2019 then they will return an official certificate of resources which will then say the exact amount we are able to budget to and, if anything needs to be changed in the budget, we have until March 1st to reconvene and amend the budget. We have never had to do that as we are very conservative and very cautious. Many communities pass temporary budgets and they do that in order to budget every last penny available to them. Once they then receive their official certificate in January, they will reconvene their council.

Resolution 10-19 will be on for a second reading on May 28, 2019.

RES 11-19 A RESOLUTION AUTHORIZING THE VILLAGE MANAGER OR HER DESIGNEE TO PREPARE AND SUBMIT A MONTGOMERY COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION AND TO EXECUTE AND SIGN ALL AGREEMENTS NECESSARY FOR THE COMPLETION OF THE GRANT CONTRACT AND DECLARING AN EMERGENCY.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Lamb.

Roll Call:

- Ms. Tankersley yes
- Mr. Lamb yes
- Mr. Jewett yes
- Mr. Bicknell yes
- Mr. Humphries yes
- Mr. McIntosh yes

With no further discussion, Ms. Tankersley made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

- Mr. Lamb yes
- Mr. Humphries yes
- Mr. Bicknell yes
- Mr. Jewett yes
- Ms. Tankersley yes
- Mr. McIntosh yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 11-19.

Second and Third Readings of Ordinances and Resolutions:

None

Mr. McIntosh stated that he would like to ask for a Work Session on May 28th to continue their discussions on Zoning as well as Economic Development.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. Lamb.

Roll Call:

Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Lamb	yes
Mr. McIntosh	yes

Meeting adjourned at 7:25 p.m.

Date: 5-28-19

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council