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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**MAY 11, 2021 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, May 11, 2021 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting opened at 7:02 p.m. with the Pledge of Allegiance.

***Roll Call:***

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy  
Finance Director Ryan Rushing  
Clerk of Council Jennifer Harover

The minutes of April 27, 2021 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Stivers.

***Roll Call:***

Mr. Bilbrey	abstain
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

Minutes of April 27, 2021 were approved.

**Public Forum:**

No members of the public were present.

**Council Report:**

Mr. Jewett had no comments.

Mrs. Kemper thanked Mrs. Duffy and staff for getting everything ready for the ribbon cutting ceremony at Germantown Auto Sales. She welcomed Justin and Joshua to the Village. She reminded all residents that May 17<sup>th</sup> is the deadline to file city taxes. Even if you do not owe taxes, you are still

required to file within the Village of Carlisle. There is a drop box in the parking area of Town Hall where forms can be dropped. The Community Garage Sale will be June 18<sup>th</sup> and 19<sup>th</sup> from 8:00am – 8:00pm. There is no permit needed for sales in the Village during this weekend. The first concert in the park will be held on June 24<sup>th</sup> at Roscoe Roof Park. The Ashley Martin Band will be performing from 7:00pm – 9:00pm, food trucks will be on site from 6:00pm – 9:00pm and more information will be coming out shortly.

Mr. Bicknell attended a JEMS meeting last night. For the first time in eight months, they had a total of 30 hours where only one engine was running, and this was due to staffing. It has currently been very hard to have full staffing among many companies. JEMS has been able to find creative ways to stay staffed and this one of the first times, for them, that staffing has been an issue. Chief Riddiough mentioned that he had spoken with Mrs. Duffy about information needed for the feasibility study. The ability to collect everything from all three entities has caused them to be approximately two months behind in getting a report completed. There is no set date for the completion, but it is suspected to be closer to the end of June before a first draft is presented. He asked about the property on the corner of Sunset and Central and if Mrs. Duffy is aware of who currently owns it. He explained that the property is currently an eyesore as the grass is long and the sign in the front has fallen over. He was curious as to whether anyone has been contacted about the condition of this property. Mrs. Kemper stated that she had called the realtor of this property with no response. Mrs. Duffy commented that she would follow-up with our Code Enforcement Officer to see if he has this property on his radar. He also reminded residents about mowing grass and keeping clippings out of the roadways and sewers. Clippings on the roads can cause a great hazard to motorcycles and cyclists as well as cause back-ups in our sewer systems. He cannot stress enough how important this issue is to everyone across the country in keeping communities safe. He hopes that residents stay mindful as they continue to care for their yards throughout the summer and not leave debris in the roads or gutters.

Mrs. Bilbrey thanked five Council members and the Mayor for excusing her absence from the last meeting. She wanted to go on record regarding Mr. Humphries' concern and no vote to excuse her last absence. When she was appointed one year ago, her interview with Council explained that she would have to miss some meetings. She was very open and gave a full disclosure about that. Council, including Mr. Humphries, voted unanimously to vote her in. She is very involved with her family, she owns a business, she volunteers for many organizations, and she still has time to do her Council position daily. She accepts phone calls and texts from residents, has meetings with business owners, plans outreach within the community, is involved with business owners for local events, prepared welcome letters for new residents and schedules upcoming summer activities at Roscoe Roof Park. She has talked with local, county and state elected officials regarding this situation to gather their input on their opinions of the issue. She has also read the Carlisle Charter with respect to her position on Council. As adopted, Ordinance 40-01 indicates that Council Members should be paid "x" amount each month. The pay structure for both Mayor and Council is per month and not per meeting. There is no mention of a "per meeting" requirement. Any Council Member would have to forfeit his/her office if they miss three consecutive meetings without being excused. She has never missed three consecutive meetings. She feels the residents of Carlisle know how much she loves this village and how hard she works throughout each month for the people and the businesses. On the day of the last meeting that she missed, she had outlined an email with all of the work she had been doing not only that day but also the full week prior. She likes to use her positive energy towards the greater good of the

community and not on this pettiness. She will continue to work hard for the community that she serves and love while keeping positive changes on track. She thanks everyone for this opportunity and looks forward to many more years of service. She also mentioned that she was very excited about the ribbon-cutting ceremony for Germantown Auto Sales. She has heard great responses from the community about that event and she is happy to say there are more to come with new businesses here in Carlisle. A "Business of the Month" is being prepared and there will be more information coming out for that. Anyone who has a brick-and-mortar store will have the opportunity to be highlighted within the Village. The Concert in the Park event still has a couple of spaces available for any business that would like to give out free items to our community. The Church in the Village and Valley Real Estate will be giving out popcorn while State Farm will be giving out snow cones. Each of those will be available until they run out. She took the time to commend our citizens as they are currently taking a lot of pride in their yards. She loves seeing people out working hard in their yards making them look nice.

Mr. Stivers announced that this coming week is National Police Week. This coming Saturday is National Peace Officer's Memorial Day which kicks off National Police Week. This week pays homage to those who lost their lives during the protection and service of others. He gave a huge shout-out to our local police and feels they are a phenomenal asset to our community.

Mr. Humphries reminded residents that those not taking part of the community garage sale weekend of June 18/19 do have an allotment of 4 sales per year that do require a permit. Permits are free and can be obtained by calling Town Hall at (937) 746-0555, option 8. He congratulated Brent Warmouth and James Gross, Jr. on the six lots that are pending in Indian Trace. This subdivision growth has been stagnant for some time and he is happy to see the movement of the lots beginning.

**Mayor's Report:**

Mayor Winkler recognized all policing agencies throughout the United States. Policing is a very tough job, and we stand for them and all that they do to keep us safe. He and Mrs. Duffy have had the opportunity to be in Washington D.C. during National Police Week in past years and it is extraordinary to see all of the different agencies that show up for pomp and circumstance. He feels that our Village Police Department is outstanding, and he thanked them for everything that they do each day.

Mr. Jewett added a comment to commend Jim and Jamie Gross for the updates they are making at Gross Lumber. It is looking very nice there and he truly appreciates all the changes happening there.

**Manager's Report:**

Mrs. Duffy gave a reminder that May 17<sup>th</sup> is the last day to file taxes. If you are in doubt about filing your taxes, please give the Tax Department a phone call and they can help you with any of your questions. All adults are required to file. That does not mean that they necessarily owe taxes, but filing is a requirement of the Village. If you live within the Carlisle School District, there is an earned income tax associated with that. Some of our newer residents may not be aware or forget this and the State will send out a letter if it is missed. If you complete your taxes online, when you complete your Federal and State, it will remind you that you live within a school district with an income tax. The weather is finally getting nice, and people are beginning to do some spring cleaning. Whether you are preparing for the community garage sale or simply just purging some items, keep in mind that trash pick-up days are on Tuesdays. Rumpke will pick up a lot of "odd" items but not everything. If you think an item is

weird in size, shape, or weight, it is most likely not something that Rumpke will automatically pick up. Please call our Utility Department and we can confirm whether Rumpke can pick-up the item or if special arrangements need to be made. Typically, each trash truck has only one driver/operator so please keep in mind that this individual needs to be able to load items safely into the truck. The easier it is made for the driver, the quicker they can complete their routes. Mayor Winkler asked if there was a weight limit for items. She explained that there is a defined weight limit, although off the top of her head she does not know the specifics and believes it is posted on our website. It basically is the size that a typical human can safely lift. If residents are opting not to use one of the rental totes, remember that Rumpke equipment may not be able to auto lift those containers into the truck and it will have to be done manually. Please do not overload those types of containers.

**Committee Report:**

Mrs. Bilbrey commented that the Special Events Committee and the Park Board did their first joint meeting on May 4<sup>th</sup>. She was very happy as 12 members were in attendance including staff members. Everything discussed was related to the upcoming concert at Roscoe Roof Park on June 24<sup>th</sup>. There will be 5-6 food trucks that will set-up about 4:30pm before the traffic begins. They are working on getting a shuttle bus and possibly one that is ADA compliant. The School is allowing them to use their parking area to hopefully shuttle people from that location to the park. Mrs. Duffy and Mr. Casson are working on parking site arrangements. The Police and Fire Departments will have 4-5 volunteers there allowing kids to have their photos with the fire truck. She has also reached out to JEMS to have them attend as well. There will be flyers going up around town soon, but they are stressing that glass containers are not brought to the park for safety reasons. Their plan is to have the park closed by 10:00pm so that everyone can be home at a decent hour. They are still looking for volunteers if anyone would like to help. Interested residents can contact either her or Mrs. Kemper. They are also working on a possible honorary guest during the band's performance. She is very excited about being able to give this opportunity to the residents of Carlisle and knows it will be a great event.

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

**RES. 5-21 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2020 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY, AND IS ON AS A SINGLE READING.**

Mr. Ryan Rushing explained this annual street light assessment. This has been a very successful program with files dating back to 2006. This Resolution is a three-step legal process that Council needs to adopt to assess the street lights' operating and capital costs. This has been in place for well

over fifteen years. The first step in this process is to read the Resolution for street light necessity. Council will need to voice their approval for the continuance of having street lights and then move on to steps two and three. He noted that LED technology is becoming the normal. The Village has replaced lighting in all their facilities with LED fixtures. In addition, they will need to begin the planning process of putting LED street lights throughout the community. The current incandescent fixtures are outdated. They do not provide adequate or consistent lighting and cost much more to maintain. The ongoing electricity costs to have a street light of current use versus one with LED fixtures is outstanding. The City of Franklin adopted at their most recent council meeting to upgrade all their street lights with LED fixtures. We have been approached by Duke Energy, who maintains most of our street lights, to start the conversation of moving toward LED fixtures. This would be a capital cost as we would have to front the cost to retrofit all of the fixtures. Then there would be buydown scenario to pay it off over some many years. The LED issue is not addressed in this current Resolution but is just a heads up to Council as a future budget discussion.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Bilbrey.

***Roll Call:***

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mrs. Bilbrey made a motion to adopt, seconded by Mrs. Kemper.

***Roll Call:***

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 5-21.

***Second and Third Readings of Ordinances and Resolutions:***

None

Mayor Winkler concluded the agenda items for tonight's meeting. There will be a Work Session immediately following adjournment. Public is welcome to attend.

With no further business, Mrs. Bilbrey made a motion to adjourn, seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:28 p.m.

Date: 5-25-21

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council