Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, April 25, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:00 p.m. with the Pledge of Allegiance.

Roll Call:
Mr. Randy Jewett present
Mr. Jake Fryman present
Mr. James Lickliter present
Mr. Brad McIntosh present
Mr. Jonathan McEldowney present
Ms. Barb Tankersley absent
Mayor Randy Winkler present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

Mayor Winkler stated that Ms. Tankersley had contacted him earlier in the day saying that she was ill and would not make the meeting. Mr. Lickliter made a motion to excuse Ms. Tankersley, seconded by Mr. Jewett.

Roll Call:
Mr. McEldowney yes
Mr. Lickliter yes
Mr. McIntosh yes
Mr. Fryman yes
Mr. Jewett yes
Mayor Winkler yes

Mayor Winkler stated that Council would be moving into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Mr. Fryman made a motion to adjourn to Executive Session to discuss Personnel at 6:03 p.m., seconded by Mr. McIntosh.
Roll Call:

Mr. Jewett  yes
Mr. McIntosh yes
Mr. Fryman yes
Mr. Lickliter yes
Mr. McEldowney yes
Mayor Winkler yes

Council reconvened back into Regular Session at 6:27 p.m.

The minutes of April 11, 2017 were presented to Council for review. Mr. Fryman made a motion to approve the minutes as presented, seconded by Mr. Jewett.

Roll Call:

Mr. McEldowney yes
Mr. Lickliter yes
Mr. Fryman yes
Mr. McIntosh yes
Mr. Jewett yes
Mayor Winkler yes

Public Forum:

Chet Miles, 621 Meadowview Ct, addressed Council for any updates they may have on the traffic light at Union and St Rte 123 as he has received many questions regarding the State working on the light. Mrs. Duffy responded that the Street Committee has met on that issue and they will be submitting an application for help with funding on that which would be budget of 2019.

Mr. Miles also reported a meeting with school officials where they presented the levy issues. There were a lot of questions and interests with several community members requesting signs for the property after the meeting. He felt the school officials gave a good understanding to the community of the levy issues and felt that it was a positive promotion for the levy. He wanted to remind everyone to get out and vote on May 2nd.

Council Report:

Mr. McEldowney thanked Chet Miles for addressing Council and also reminded citizens to vote on May 2nd.

Mr. McIntosh reminded everyone of the Lions Club Fish Fry on May 6th from 4:00pm-6:30pm. This is a large fundraising for them each year. He encouraged everyone to support them as they are the largest civic organizations in Carlisle and he very much appreciates them. He also reminded the community to lock their vehicles. There is still a problem with vandalism of vehicles and everyone needs to be cautious of this. Mr. McIntosh also encouraged everyone to get out and vote on May 2nd as there are several issues on the ballot. Voting is one of the greatest freedoms that we have in our country and everyone should utilize that right.
Mr. Lickliter commented that he had been presented with concerns about the speaker system during Council meetings. To that end he wanted to recap his comments from the last meeting on April 11, 2017. Julie Duffy was welcomed as the new village manager and she is expected to do a great job. The resignation of Josh Singer from the Park Board was accepted as was the resignation of Bobby Boyer from the Planning Commission. Under New Business the various seats that Sherry Callahan held were vacated and Julie Duffy was appointed to them. Council accepted the final plat of Timber Ridge, Section 8 from the Planning Commission and Council adopted the final reading of the $840,000 for road improvements. Mr. Lickliter addressed the issue of a home on Auburn Meadows with very tall grass. Mrs. Duffy acknowledged that Mr. Wahrlab, Code Enforcement Officer, spent this past week making a sweep of the Village. April 1st was the date that the Village could begin providing notice to maintaining lawns for our citizens so he has been keeping records and posting on properties where necessary. On this particular property, it is for sale, so he will make contact with the real estate agency to try and encourage them to maintain the property. So the process has begun on this property. He has also starting working, again, on 405 Central Avenue which has been an issue before and the village will most likely be maintaining that property as well.

Mr. Fryman reminded all citizens of the election on May 2nd. Council did not put the school levy on the ballot, it came through the Carlisle School Board; however, Council does support it. There are a lot of new roof tops coming in and people are coming in so they should have good schools to begin attending. The current school buildings are very old and should have been replaced long ago. He realizes that it is a tax increase with more money to pay per year but he feels that community members should look at it that the State is kicking in money which is already tax dollars from the community that should be coming back to the community. Voting no will only send those tax dollars already collected to other districts throughout Ohio. Voting yes will keep those tax dollars within our community. The Schools are our biggest employer here in Carlisle so this is also a great way to keep jobs here, keep money here and keep this community growing in the right direction. He encourages very to think hard about this issue and vote yes on May 2nd.

Mr. Jewett had no comments.

**Mayor’s Report:**

Mayor Winkler thanked everyone for excusing him from the meeting on April 11th due to illness. He took a minute to welcome Julie Duffy as Village Manager and apologized for missing her first official meeting. He is very glad to have Mrs. Duffy here. He commented that she will do a fantastic job, has been here for many years and has worn several different hats so he knows she will be very successful in this new position.

**Manager’s Report:**

Mrs. Duffy reminded everyone of a few upcoming events for the Village. Saturday, April 29th is “National Prescription Drug Take Back Day.” If citizens have drugs that have been left in their home, they should not dispose of them through the trash or sewer system as they can contaminate the soil as well as the water. The Collaboration of Substance Abuse Prevention Coalition of Warren County and local police departments are banning together to accept prescription drugs for proper disposal. There are four locations around Warren County that are doing this. It will be Saturday from 10:00am until 2:00pm and our closest location being the Franklin Wal-Mart. They will not accept liquids or syringes.
only prescription pills. They will not ask any questions and they are not there to take inventory, they are only there to ensure proper disposal. Chief Bruck also wanted to remind citizens that if they are not able to attend this event, that the Franklin Police Department, in their front lobby, does have a drop box where they can accept prescription drugs for disposal at any time of the day.

Mrs. Duffy announced that Franklin Township will have a Mother’s Day Butterfly Release Event. It will be at Woodhill Cemetery. If you are interested in participating, it is $7.00 and you will receive a small container of butterflies that you can release for Mother’s Day and/or in honor of a loved one. Interested individuals should contact Franklin Township by April 30th; however, that is a Sunday so she would encourage contact by Friday, April 28th which is a business day. You would then pick up the containers from Woodhill Cemetery office on May 14th.

There are several parades coming up in town. Both the Baseball and Ponytail Associations will be having a parade. The Ponytail Association was going to have their parade last weekend but the opted not to have it due to weather so they are having their Opening Day ceremonies this weekend, weather permitting, and their parade will be a joint event with the Baseball Association on Friday, May 12th at 6:15pm. There is a tentative parade scheduled for Memorial Day; however, there has not been contact made yet from anyone conducting the event.

Police Chief Bruck will be at the Council meeting on May 9th to provide everyone with an update on the Narcan within the Department. Officer Gee did go to training at Montgomery County on April 12th and she is our local trainer for the correct application of Narcan. She is going to be training this week with the individual officers. We did receive nine doses of the initial supply. Once all of our officers have been trained, they will begin carrying the Narcan and will administer it as needed. Chief Bruck has anticipated them to start carrying it by the upcoming weekend. Chief Bruck will be here on May 9th for an update on all police matters including Narcan.

Committee Report: none

Old Business: none

New Business:

Mr. Lickliter acknowledged the resignation of Chet Miles from the Planning Commission. He thanked Mr. Miles for his hard work and apologized that his position on this Board did not work out.

Mr. Lickliter made a motion to accept the resignation of Chet Miles from Planning Commission, seconded by Mr. McIntosh.

Roll Call:

Mr. Jewett                yes
Mr. McEldowney            yes
Mr. Lickliter             yes
Mr. Fryman               yes
Mr. McIntosh             yes
Mayor Winkler            yes
Mr. Lickliter made a motion to appoint Paul Beardsley to the Planning Commission, seconded by Mr. Jewett.

Roll Call:
- Mr. Fryman  yes
- Mr. McIntosh yes
- Mr. Jewett  yes
- Mr. McEldowney yes
- Mr. Lickliter  yes
- Mayor Winkler yes

Mr. Lickliter announced the interest of William Bicknell to be a member of the Planning Commission. Mr. Bicknell currently serves on the Charter Commission.

Mr. Lickliter made a motion to appoint William Bicknell to the Planning Commission, seconded by Mr. McIntosh.

Roll Call:
- Mr. Jewett  yes
- Mr. McIntosh yes
- Mr. Fryman  yes
- Mr. Lickliter  yes
- Mr. McEldowney yes
- Mayor Winkler yes

Mr. Lickliter explained that due to recent changes and open positions within the Village, Council needed a motion to approve Julie Duffy as the temporary Finance Director until such time that the position is filled. There is an active search for a new Finance Director for the Village.

Mr. Lickliter made a motion to appoint Julie Duffy as the temporary Finance Director, seconded by Mr. McIntosh.

Roll Call:
- Mr. McEldowney yes
- Mr. Lickliter  yes
- Mr. Fryman  yes
- Mr. McIntosh yes
- Mr. Jewett  yes
- Mayor Winkler yes

First Reading of Ordinances and Resolutions:

ORD. 7-17: AN ORDINANCE DECLARING CERTAIN MUNICIPAL PERSONAL PROPERTY TO BE SURPLUS AND AUTHORIZING SALE OF SAID ITEM AND DECLARING AN EMERGENCY.

Mrs. Duffy explained the purchase of a new cruiser was already in the budget for 2017 as a replacement. The new cruiser was purchased and is currently at H & H Auto where they are going to be outfitting the cruiser to make is roadworthy. This will allow the disposal of the piece of equipment being replaced. It will be placed on GovDeals.com for auction once all of the equipment and markings
have been removed. This will allow us to make the sale as quickly as possible and not have to wait for the three readings.

Mr. Lickliter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Jewett.

Roll Call:
- Mr. Lickliter  yes
- Mr. Fryman  yes
- Mr. Jewett  yes
- Mr. McEldowney  yes
- Mr. McIntosh  yes
- Mayor Winkler  yes

With no further discussion, Mr. Fryman made a motion to adopt, seconded by Mr. Lickliter.

Roll Call:
- Mr. Fryman  yes
- Mr. McIntosh  yes
- Mr. Jewett  yes
- Mr. McEldowney  yes
- Mr. Lickliter  yes
- Mayor Winkler  yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 7-17.

RES. 3-17: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH JOHN R JURGENSEN FOR JAMAICA ROAD RESURFACING AND DECLARING AN EMERGENCY.

Mrs. Duffy commented that emergency language is requested so that contract could be awarded, the preconstruction meetings can be scheduled and can begin construction as soon as school lets out which would be no sooner than June 5th.

Mr. Lickliter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. McIntosh.

Roll Call:
- Mr. McIntosh  yes
- Mr. McEldowney  yes
- Mr. Jewett  yes
- Mr. Fryman  yes
- Mr. Lickliter  yes
- Mayor Winkler  yes
This will be the paving contract for Jamaica Road from Route 123 (Central Avenue) just past the Intermediate School. There were two bids received. Bids were reviewed by our Village Engineer who has recommended that the contract be given to John R Jurgensen for a price of $144,349. Our portion will be paid for from the CBT Fund. We did receive an 80% matching grant from federal money of STP that is administered through ODOT. The ODOT portion will pay for 80% of construction and engineering inspections. The City will be reliable for the design engineering at 100% and then 20% of the actual construction costs.

With no further discussion, Mr. McIntosh made a motion to adopt, seconded by Mr. Fryman.

Roll Call:

Mr. Jewett yes
Mr. Lickliter yes
Mr. Fryman yes
Mr. McEldowney yes
Mr. McIntosh yes
Mayor Winkler yes

Resolution passed on this day will be entered into Ordinance Record Book as Res. 3-17.

RES. 4-17: A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR LIGHTING THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2016 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY.

This is the first step of a three step annual process that is completed to share the costs of operating street lights and any improvements to street lights throughout the Municipality. In 2016 there were no capital purchases and no new street lights installed. The operating cost to light all of the City streets was just over $52,000. This would equate to roughly to $24 annually for a home assessed at $100,000 valuation. The City has recently joined an electrical supplier consortium with the Center of Local Governments. We have entered into a contract for the next three years for supplier’s costs at a substantial savings than what we are currently paying. This number should be less for our citizens this time next year. We will begin the lowering pricing with our June billing. This is good news for our citizens as well as our Village in general.

Mr. Lickliter posed a concern about the Charter Committee and where it stands. Mrs. Duffy announced that the committee has met two times already and there is a meeting scheduled for this Wednesday at 6:30pm. At this meeting, they plan to look at the three reading resolution, the one recommendation that the Charter and Council put on the ballot five years ago that was not adopted so they will be relooking at that language. They do have another meeting scheduled for May 17th as well.

Second and Third Readings of Ordinances and Resolutions:

None
With no further business, Mr. Lickliter made a motion to adjourn, seconded by Mr. Jewett.

**Roll Call:**

- Mr. Lickliter   yes
- Mr. McIntosh    yes
- Mr. Fryman      yes
- Mr. McEldowney  yes
- Mr. Jewett      yes
- Mayor Winkler   yes

Meeting adjourned at 6:53 p.m.

Date: 5-9-17

Mayor

Attest: Clerk of Council