
**MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 14, 2020 – 7:00 P.M.
(VIRTUAL MEETING VIA ZOOM), CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, April 14, 2020 to order virtually utilizing Zoom, Carlisle, Ohio. The meeting was opened at 7:01 p.m. with the Pledge of Allegiance.

Roll Call:

Ms. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mr. Brad McIntosh	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The Special Meeting minutes of March 10, 2020 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

Roll Call:

Ms. Kemper	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mayor Winkler	yes

The Regular Meeting minutes of March 10, 2020 were presented to Council for review. Mr. Stivers made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mayor Winkler	yes

The Special Meeting minutes of March 17, 2020 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Jewett.

Roll Call:

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

Public Forum:

No members of the public asked questions of Council.

Council Report:

Mr. Stivers stated that we are in an unprecedented times and he urges all citizens to support local business as much as possible. He knows that Cassano's, Subway, and Angie's Diner all have food to go out. He like for citizens to help keep these business afloat. He also commended the local schools as they have done an outstanding job in getting work assignments and homework out to students and helping them continue to learn. They have also been helping by providing lunches for students in need. Overall, he cannot say enough about how the schools have performed during this crisis.

Mr. Humphries offered up his thoughts and prayers to those on the "front line" as well as first responders. This is an interesting time but we are resilient and we will get through it.

Mr. McIntosh hopes that all are healthy. He urges anyone who needs anything to please reach out to Council members or any employee at Town Hall. He reminded all citizens to fill out the Census information. The election that was postponed is now being done by mail. Voters will need to request an absentee ballot online through the Board of Elections. He thanked Mrs. Duffy, Department Heads, Staff and all employees at Town Hall for the hard work. There is no manual on how to handle situations like this. He commends everyone for coming up with a plan and implementing it. They have done an excellent job and deserve kudos for that. He also thanked Mr. Morris, Mr. Clarkson and Mr. Harris for hosting the community-wide Easter Egg Hunt that was held "in-car" last weekend. There were a lot of people that took part in it and it was a lot of fun. It was a great thing to have in our community during this uncertain time. He is sure that all of the kids had a wonderful time. He appreciates those gentlemen taking the time to put this together and all of the work that went into it.

Mr. Bicknell agreed with Mr. Stivers and Mr. McIntosh that during these times, it is crucial that we continue to maintain day-to-day business as much as possible. He believes that Mrs. Duffy has done a fantastic job in continuing to meet the needs of citizens while at the same time keeping them safe. She has mentioned many times before that our Staff wears many hats. For them to continue to juggle those hats during this timeframe and things continue to move as normal, it is impressive. Normalcy is not the current period in which we live so it speaks volume to the care that Mrs. Duffy has for our staff as well

as our citizens. He also commends the Schools, Board Members and the Teachers. They have been reaching out on social media to their students as well as doing a drive-by through the neighborhoods. He is proud to be a member of this community. As Mr. Humphries said, we are resilient and we will come through this.

Mr. Jewett echoed that the citizens do as much as they can to support small business. He knows that big box stores and restaurants are hurting as well but he encourages citizens to help the local businesses. He hopes that everyone stays safe. You can see people practicing social distancing everywhere you go and he believes that will help in getting us through this.

Mrs. Kemper gave a thank you to Quinten Hammock and Mrs. Duffy for getting this Zoom meeting together so quickly. She also thanked all of the staff at Town Hall, the Police Department and Fire Department for all of the adjustments they have made. She thanked all of the citizens for following the stay at home rule put in place by our Governor. Last week, the weather was very nice and people were out enjoying it while still observing social distancing. She also thanked all of the teachers that took part in the drive-by for the kids. She thanked all of the local businesses for making their adjustments. Gross Lumber and Milton's Donuts have made amazing adjustments to continue to serve their customers.

Mayor's Report:

Mayor Winkler thought the Egg Hunt was phenomenal. Mr. Harris, Mr. Morris and Mr. Clarkson all put that event together. He has heard from his family about the wonderful time they all had trying to locate all of the eggs. He thought the teachers driving through the neighborhoods to see their students was great! He urged anyone in the community who needs help to please reach out to him via the number listed on the Village's website. He thanked Mrs. Duffy, Quentin Hammock and all of the staff for doing such a wonderful job. He appreciates everything that is done on a daily basis.

Manager's Report:

Mrs. Duffy thanked the community on behalf of staff. The community has been really patient during this time while staff has made adjustments to hours and access to Town Hall. This is all very unique to the employees and they all appreciate the community's adjustments as well. Town Hall may not be able to help out in their usual manner but if anyone needs assistance, please contact Town Hall and staff will do what they are able to during this time. Mrs. Duffy gave a huge thank you to Dry Patrol. They did a great customer service to our community as well as neighboring communities. This past Saturday, they had a free sanitizing service that they offered to first responder vehicles. This was for all Fire, Police, EMS and marked vehicles and was free. Vehicles lined up on Business Parkway while Dry Patrol was completing this service. A couple of our police cruisers needed sanitizing and Dry Patrol responded as quickly as a first responder would. It was greatly needed and was completed in a very quick manner! As a general reminder to the public, our public parks are open but our playground equipment is not. Some of the caution tape has blown off in the wind but as a reminder, equipment in the parks is closed.

Committee Report:

None

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

RES. 8-20 - A RESOLUTION AUTHORIZING THE MUNICIPALITY OF CARLISLE TO JOIN THE WARREN COUNTY DRUG TASK FORCE COUNCIL OF GOVERNMENTS, AND IS ON A SINGLE READING.

Mrs. Duffy explained that this Resolution is for Carlisle to officially join the Council of Government with the Warren County Drug Task Force and to have a seat on the Policy Board. Carlisle has been a financial contributor to the Drug Task Force but we have not been an official member of the Council of Government to have a voice. Chief Will Rogers reached out to Major Arrasmith to see what more of a role the department could play. Major Arrasmith suggested a seat on their Policy Board so Chief Rogers is very excited to sit at this table and to work more closely with the Drug Task Force. This Resolution is on as a single reading as we would like to join this group as soon as possible so we can have a voice to help protect the greater health, safety and welfare of our community.

Mr. Stivers made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Bicknell.

Roll Call:

- Mr. Humphries yes
- Mrs. Kemper yes
- Mr. Bicknell yes
- Mr. Jewett yes
- Mr. Stivers yes
- Mr. McIntosh yes
- Mayor Winkler yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

- Mr. Jewett yes
- Mr. Humphries yes
- Mr. Bicknell yes
- Mr. Stivers yes
- Mrs. Kemper yes
- Mr. McIntosh yes
- Mayor Winkler yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 8-20.

ORD. 5-20 - AN ORDINANCE ACCEPTING THE FINAL PLAT OF WATERBURY, SECTION TWO AND CONFIRMING THE DEDICATION OF EASEMENTS – 1ST READING

Mrs. Duffy explained that this is the next phase of the Waterbury subdivision. Council is aware that the development began back in 2005 but then stalled for a period of time. Planning Commission reviewed the proposed final plat of Section Two during their March 12th meeting. They formally approved and accepted this final plat so the next step would be to submit the final plat to Council for their acceptance. At the meeting, the Commission did review plans to do some mass grading. That is not an item that Council would need to approve and was separate from the final plat. This is mentioned just as notification to Council and the public that there will be moving of ground in this area as they complete this grading.

This Ordinance will be on for a second reading at Council’s next meeting.

Second and Third Readings of Ordinances and Resolutions:

RES. 7-20 - A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE LIGHTING OF THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2019 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSES THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY – 3RD READING

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mr. Jewett	yes
Ms. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 7-20.

RES. 3-20 A RESOLUTION APPROPRIATING MUNICIPAL OWNED PROPERTY AND DEDICATING IT AS A PARK – 3RD READING

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. McIntosh	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 3-20.

Mayor Winkler commented that there will be a Work Session immediately following tonight's meeting to discuss the current Zoning Code. Public is invited to listen in on the discussions through Zoom although they will not be able to participate. Any member of the public who is currently watching this session via Facebook Live can go to our website and register to view the Work Session via Zoom. The Work Session will not be available on Facebook Live.

With no further business, Mrs. Kemper made a motion to adjourn, seconded by Mr. Jewett.

Roll Call:

Mr. Jewett	yes
Mr. McIntosh	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 7:30 p.m.

Date: 4-28-20

Randy Winkler
Mayor

Attest: [Signature]
Clerk of Council