MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
APRIL 11, 2017 – 6:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Deputy Mayor James Lickliter called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, April 11, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:00 p.m. with the Pledge of Allegiance.

Roll Call:
Ms. Barb Tankersley        present
Mr. Jonathan McEldowney    present
Mr. Jake Fryman           present
Mr. Brad McIntosh         present
Mr. Randy Jewett          present
Mr. James Lickliter       present
Mayor Randy Winkler       absent

Staff members present:    Village Manager Julie Duffy

Deputy Mayor Lickliter stated that Mayor Winkler had phoned him earlier and said he would be unable to attend the meeting due to personal illness. Deputy Mayor Lickliter asked Council to excuse Mayor Winkler from tonight’s meeting. Mr. McIntosh made a motion to excuse Mayor Winkler, seconded by Mr. Jewett.

Roll Call:
Mr. Jewett                yes
Mr. McIntosh              yes
Mr. Fryman                yes
Mr. McEldowney            yes
Ms. Tankersley            yes
Mr. Lickliter             yes

The minutes of March 28, 2017 were presented to Council for review. Mr. McEldowney made a motion to approve the minutes as presented, seconded by Mr. McIntosh.

Roll Call:
Mr. McEldowney            yes
Mr. Lickliter             yes
Ms. Tankersley            yes
Mr. Fryman                yes
Mr. McIntosh              yes
Mr. Jewett                yes
The special meeting minutes of March 31, 2017 were presented to Council for review. Ms. Tankersley made a motion to approve the minutes as presented, seconded by Mr. Fryman.

**Roll Call:**

- Mr. Jewett    yes
- Mr. Fryman    yes
- Mr. Lickliter yes
- Mr. Mcintosh  abstain
- Ms. Tankersley yes
- Mr. McEldowney yes

**Public Forum:**

None

**Council Report:**

Mr. McEldowney thanked Council for excusing him from the meeting on March 31, 2017. He apologized for not being able to attend the meeting but had already made a family engagement for that date some time ago. He welcomed Julie Duffy into the role of Village Manager. He believes that she was definitely the best candidate for the position and that she will do a great job.

Mr. Jewett welcomed Ms. Duffy as the new Village Manager. He commended the Police and Fire Departments for a call that they had a couple of weeks ago. The Police showed ahead of time and assisted a gentleman in exiting the home. He was able to witness that the Fire Department was actually on scene in Franklin Township prior to the Franklin Township Fire Department was on scene. He was able to see the relationship between Franklin Township and Carlisle Fire Departments as they worked together. Chief Holbrook has a very professional team and he wants to commend them and thank them for their service.

Ms. Tankersley welcomed Ms. Duffy and knows that she will do a great job in her new role.

Mr. Fryman welcomed Ms. Duffy, congratulated her and wished her the best of luck. He believes she was a great candidate and knows it will be a smooth transition process for Village leadership. He reminded the citizens of Warren County that early registration is in process right now for anyone needing to vote in May for the upcoming school levy. The process is very easy in case there is a reason you cannot make it out on May 2nd.

Mr. McEldowney extended a welcome to Ms. Duffy. This past Saturday there was a group that attended a Big Brother/Big Sister fundraiser for Warren/Clinton Counties at J.D. Legends. He thanked them for including Carlisle in that event. If there are any individuals out there that would like to mentor a young man or young lady in the area or across the county, those opportunities are out there and they are greatly appreciated.
Mayor’s Report:

Deputy Mayor Lickliter welcomed Ms. Duffy. She was, without a doubt, the best candidate and her 17-18 years experience with the Village are going to pay off greatly for us.

He voiced his concerns with the light post at Union Road in front of Dairy Queen that has recently been hit and is now held together with support brackets. Ms. Duffy stated that Duke Energy is aware of the situation but she did not have an update to the repairs. She would follow-up with Duke to get an estimation on the new light pole being installed.

Mr. Lickliter stated that he would need a motion to accept the resignation of Josh Singer for the Park Board. Mr. McEldowney made the motion to accept Josh Singer’s resignation, seconded by Mr. Jewett.

Roll Call:

Ms. Tankersley  yes  
Mr. Fryman  yes  
Mr. Jewett  yes  
Mr. McEldowney  yes  
Mr. McIntosh  yes  
Mr. Lickliter  yes

Mr. Lickliter also stated that he would need a motion to accept the resignation of Bobby Boyer from the Planning Commission. Mr. Boyer will not have time in his schedule to make attendance at these Planning meetings. Mr. McIntosh made the motion to accept Bobby Boyer’s resignation, seconded by Mr. Jewett.

Roll Call:

Mr. McEldowney  yes  
Mr. McIntosh  yes  
Ms. Tankersley  yes  
Mr. Fryman  yes  
Mr. Jewett  yes  
Mr. Lickliter  yes

Manager’s Report:

Ms. Duffy thanked everyone for their comments welcoming her as Village Manager.

She stated that Chief Holbrook has added to his volunteer work force. Two individuals were sworn in this past week and they are in the process of going to the firefighters’ school. Once they have completed that training, Chief Holbrook will bring them back to Council to be recognized as official members of his force. Chief Holbrook has been getting a lot of attention from applicants so the force will be growing which is a great thing for the Village.
Chief Bruck asked Ms. Duffy to remind Council as well as the citizens that there does continue to be an increase of vehicle break-ins. These are definite crimes of opportunity. The thieves are targeting unlocked vehicles. They check handles and if they are not locked, they quickly grab items and leave. Chief Bruck would like to remind everyone not to keep any valuables in your vehicle and to also keep your vehicle locked at all times.

Ms. Duffy explained to Council that Clerk of Council, Jennifer Harover, is out of town on a vacation prescheduled to her employment with the Village. If Council has any need or questions while she is out to please contact Ms. Duffy.

There was a previous email sent out to Council Members from Mrs. Harover regarding the Warren County Economic Outlook Breakfast on April 27th at 7:30am. A couple of members have already responded but if any other member is interested, please send an email to Mrs. Harover so that she can get you registered. This breakfast is sponsored by the Warren County Chamber Alliance.

Bids for the resurfacing project on Jamaica Road were opened since the last Council meeting. The Village had two contractors submit bids. The apparent prices are quite good and are under our engineer's original estimate. Our engineer is reviewing the pricing from the low bidder and we should have an official recommendation to award the contract at the next Council meeting. The contractors are aware that it is a resurfacing project of Jamaica Road and would not begin until after the end of the school season which should be around June 3rd. The project is set to be completed prior to the students resuming school in the fall. The original estimates for this project were captured several years ago as a grant project. The anticipated project was estimated four years out. We did receive a contract which we delayed accepting so this project has been in motion for some time. Construction numbers fluctuate with the cost of asphalt and oil. Fortunately in this instance the fluctuation worked in our favor.

**Committee Report:**

Planning Commission will be presenting the final plat for Timber Ridge during New Business.

**Old Business:** none

**New Business:**

Mr. Lickliter stated that current committees/commissions need to be looked at to have Ms. Sherry Callahan removed from all and replaced with Mrs. Duffy. Each board that she was a part of will be read and then one motion can be made for the replacement.

Warren County Regional Planning Commission – alternate member  
Miami Valley Regional Planning Commission – admin office  
Miami Valley Regional Planning Commission Tech Advisory – alternate  
Tax Incentive Review Enterprise Zone – manager / elected official  
Housing Reinvestment Board – Mayor appt

Mr. Lickliter would like to have one motion to replace Mrs. Callahan on all of the boards/commissions.  
Ms. Tankersley made the motion to approve the replacement of Mrs. Callahan with Mrs. Duffy on all appropriate boards/commissions, seconded by Mr. McIntosh.
Roll Call:

Ms. Tankersely    yes
Mr. Jewett        yes
Mr. Mc Eldowney   yes
Mr. Fryman        yes
Mr. McIntosh      yes
Mr. Lickliter     yes

First Reading of Ordinances and Resolutions:

ORD. 6-17: AN ORDINANCE ACCEPTING THE FINAL PLAT OF TIMBER RIDGE, SECTION EIGHT AND CONFIRMING THE DEDICATION OF EASEMENTS, AND DECLARING AN EMERGENCY

Mr. Fryman made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Ms. Tankersley.

Roll Call:

Mr. McIntosh      yes
Ms. Tankersley    yes
Mr. Mc Eldowney   yes
Mr. Jewett        yes
Mr. Fryman        yes
Mr. Lickliter     yes

Mr. Jewett would like to understand the need of emergency. Mrs. Duffy explained the emergency was due to the Planning Commission meeting on Thursday, April 6, 2017 to complete the final review of the plat. This is the latest development of the Timber Ridge division. If you are looking North from the Dairy Queen, it is the next section past Auburn Meadows on the left side. Given weather constraints, Associate Construction would like to begin developing this area as quickly as possible. The Village engineer did review the plat. There were some minor changes that were discussed and made to the plan which were brought back to Thursday's meeting. These were reviewed and both the engineer and the Planning Commission agreed to forward the plat to Council for adoption.

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mr. Mc Eldowney.

Roll Call:

Mr. Jewett        yes
Mr. Fryman        yes
Mr. Mc Eldowney   yes
Ms. Tankersley    yes
Mr. McIntosh      yes
Mr. Lickliter     yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 6-17.
Second and Third Readings of Ordinances and Resolutions:

ORD. 5-17: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF $840,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE, OHIO, TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY.

Mrs. Duffy explained that this is the third and final reading of the annual buy-down of the note that was originally issued to do Phases IV through VII of the SR123 widening project. This bond is administered out of the Eagle Ridge TIF Fund and does represent a $60,000 buy-down of the previous issuance.

With no further discussion, Mr. McIntosh made a motion to adopt, seconded by Mr. Fryman.

Roll Call:

- Mr. McIntosh: yes
- Mr. Fryman: yes
- Mr. McEldowney: yes
- Mr. Jewett: yes
- Ms. Tankersley: yes
- Deputy Mayor Lickliter: yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 5-17.

Deputy Mayor Lickliter stated that there would be no Executive Session for this evening. However, there will be a Work Session following to discuss the B63Line – Economic Development Discussion.

With no further business, Mr. Jewett made a motion to adjourn, seconded by Mr. McEldowney.

Roll Call:

- Mr. Fryman: yes
- Mr. McIntosh: yes
- Mr. Jewett: yes
- Mr. McEldowney: yes
- Ms. Tankersley: yes
- Deputy Mayor Lickliter: yes

Meeting adjourned at 6:21 p.m.

Date: 4-25-17

Attest:
Clerk of Council

Mayor