MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
MARCH 28, 2017 – 6:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, March 28, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:02 p.m. with the Pledge of Allegiance.

Roll Call:
Mr. Randy Jewett present
Mr. Jake Fryman present
Mr. James Lickliter present
Mr. Brad McIntosh present
Mr. Jonathan McEldowney present
Ms. Barb Tankersley present
Mayor Randy Winkler present

Staff members present: Village Manager Sherry Callahan
Clerk of Council Jennifer Harover

Mayor Winkler stated that Council would be moving into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Mr. Fryman made a motion to adjourn to Executive Session to discuss Personnel at 6:04 p.m., seconded by Mr. Lickliter.

Roll Call:
Mr. Jewett yes
Mr. McIntosh yes
Ms. Tankersley yes
Mr. Fryman yes
Mr. Lickliter yes
Mr. McEldowney yes
Mayor Winkler yes

Council reconvened back into Regular Session at 6:45 p.m.

The minutes of March 14, 2017 regular meeting were presented to Council for review. Mr. Lickliter made a motion to approve the minutes as presented, seconded by Ms. Tankersley.
The special meeting minutes of March 22, 2017 were presented to Council for review. Mr. Jewett made a motion to approve the minutes as presented, seconded by Mr. McEldowney.

**Public Forum:**

No one responded.

**Council Report:**

Mr. Jewett would like for residents to pay extra attention, now that weather is warming up, to children out in force playing. He also mentioned for residents to pay attention to grass clippings off of the streets which can clog the sewers and make for slick conditions on roadways for motorcyclists.

Mr. Fryman acknowledged that this was Mrs. Callahan’s last council meeting as Village Manager. He thanked her for her service to the Village over the past eight and half years. He mentioned that he sees where the village is now compared to where it was when Mrs. Callahan first started. He felt that great strides have been made especially for the Police Department. That department is one of the greatest things provided to its citizens and he applauded the work and attention that Mrs. Callahan has put in there. The Village went through a recession but having a manager that was able to double their reserves at that same time allowed our community to become a very respected municipality. He thanked her again for her service and extended his best wishes for her retirement.

Mr. Lickliter also thanked Mrs. Callahan for managing the Village through good and bad times. He appreciated her skill of being able to take care of the Village. He also thanked Mr. Bicknell for coming in and interviewing with Council for the Charter Review Commission.
Mr. McIntosh thanked Mrs. Callahan for her time at the Village of Carlisle and her extended time in local government. She has had quality hires and has put into place many great department heads for the Village. Getting the Village through the recession and the attention to detail in the budget, Mrs. Callahan will be greatly missed. Mr. McIntosh also extended his condolences to the England family and all of the Winkler family. Rose was well known as a staple in the community and will be missed.

Mr. McEldowney thanked Mrs. Callahan for her years of service. Although he is newer to council, he appreciates all that she does and knows that she has run a great municipality here in Carlisle. Mr. McEldowney also extended condolences to Mayor Winkler and his family. Mr. McEldowney also reminded the community of the upcoming event held by Warren County Educational Service Center on April 6, 2017 at 5:45 p.m. They will be showing the movie, “Chasing the Dragon” with a forum afterwards. This event will be held at the WCESC conference center. This is fairly graphic movie regarding the current drug epidemic and the content is pretty intense. At the same time, it is very informational regarding the challenges that we face. He also reminded the community of Carlisle that we have a police crime line at 937-550-0500 and for extreme emergencies to utilize 9-1-1.

Ms. Tankersley also thanked Mrs. Callahan for her years of service and wished her a wonderful retirement. Ms. Tankersley extended condolences to Mayor Winkler and his family.

Mr. Jewett wanted to also thank Mrs. Callahan for her service and the great hires that she has made over the years. Those hires have made a huge difference in the community.

**Mayor’s Report:**

Mayor Winkler thanked Mrs. Callahan for her service. She has been very helpful to the Mayor over the years, spending many hours a week on the telephone talking different issues. They have traveled from Columbus, Ohio to Washington D.C. to Warren County Municipal Leagues to Mayors and Managers meetings so there has been plenty of time spent together over the years. Mayor Winkler will miss having her as the Village Manager but knows that she is looking forward to retirement. He congratulated Mrs. Callahan and wished her the best of luck.

Mayor Winkler thanked Quentin Hammock for all of his time spent on the "State of the Village" address. The address was then viewed by the Council.

**Manager’s Report:**

Mrs. Callahan spoke in regards to this meeting being her last. She has enjoyed working with the Village of Carlisle for the past nine years. The staff here is the best and it has been an honor to work with them. The community continues to grow and is moving forward in a positive direction. The business community continues to grow as well. She wished luck to the three businesses that are expanding this year.

Mrs. Callahan wished the new manager luck with their new job. She reflected that it is not always fun but it is rewarding. The job allows one to learn things personally that would not have been possible without this position. She thanked Mayor Winkler and Deputy Mayor Lickliter for believing in her nine
years ago as part of the Council that hired her. It has been a pleasure working with both of them during her tenure at Carlisle.

Mrs. Callahan thanked the remainder of Council for working diligently these past few years to make Carlisle stronger and moving the community in the right direction.

**Committee Report:** none

**Old Business:** none

**New Business:** Appointment of Mr. William Bicknell to the Charter Review Commission.

Mr. Lickliter made a motion to appoint William Bicknell to the Charter Review Commission, seconded by Mr. McEldowney.

**Roll Call:**
- Ms. Tankersley: yes 
- Mr. Jewett: yes 
- Mr. McEldowney: yes 
- Mr. Lickliter: yes 
- Mr. Fryman: yes 
- Mr. McIntosh: yes 
- Mayor Winkler: yes

**First Reading of Ordinances and Resolutions:**

RES. 1-17: A RESOLUTION AUTHORIZING THE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER’S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY.

Mrs. Callahan explained that she received a letter on March 17, 2017 from the Warren County Engineer’s Office with a deadline for an executed resolution by April 21, 2017 which is the reason for the emergency.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Fryman.

**Roll Call:**
- Mr. Lickliter: yes 
- Ms. Tankersley: yes 
- Mr. Fryman: yes 
- Mr. Jewett: yes 
- Mr. McEldowney: yes
Mrs. Callahan stated that this will be the third year of this cooperative with other entities in Warren County. It has worked out well in the past with no problems of delivery. With the light winter, it has been a good savings for us although November and December of 2017 will also fall into this account if the weather for those months is harsh. Mr. Casson, service director, has been very pleased with the deliveries that we receive from the Warren County Engineers Department.

With no further discussion, Mr. Lickliter made a motion to adopt, seconded by Mr. Jewett.

**Roll Call:**

Mr. McIntosh    yes
Mr. McEldowney  yes
Mr. Jewett      yes
Mr. Fryman      yes
Ms. Tankersley  yes
Mr. Lickliter   yes
Mayor Winkler   yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 1-17.

**Second and Third Readings of Ordinances and Resolutions:**

**ORD. 5-17: AN ORDIANCE PROVIDING FOR THE ISSUANCE OF $840,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE, OHIO, TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY.**

Mrs. Callahan stated that this is our annual pay down for State Route 123, phases 4-7. It is serviced out of the Eagle Ridge TIF monies and reflects a payment of $60,000.

**ORD. 3-17: AN ORDIANCE PROVIDING FOR THE ISSUANCE OF $1,325,000 RENEWAL BOND ANTICIPATION NOTES, FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY.**

Mrs. Callahan stated that this is our annual payment for the Union Road and Fairview Drive, the debt is serviced out of the Timber Ridge TIF monies and it represents buy-down of $150,000 for this year.

With no further discussions, Ms. Tankersley made a motion to adopt, seconded by Mr. Fryman.
Roll Call:

Mr. McIntosh    yes
Mr. Fryman     yes
Mr. Licklter   yes
Mr. McEldowney yes
Mr. Jewett     yes
Ms. Tankersley yes
Mayor Winkler  yes

Mayor Winkler made reference to the Work Session originally scheduled for this meeting regarding B63 Line – Economic Development Discussion and asked that it be postponed until the next meeting on April 11, 2017.

With no further business, Mr. Licklter made a motion to adjourn, seconded by Mr. McIntosh.

Roll Call:

Mr. Licklter   yes
Ms. Tankersley yes
Mr. McIntosh  yes
Mr. Fryman    yes
Mr. McEldowney yes
Mr. Jewett    yes
Mayor Winkler yes

Meeting adjourned at 7:10 p.m.

Date: 3-28-17

Randy Winkler
Mayor

Attest:
Clerk of Council