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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**MARCH 26, 2019 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, March 26, 2019 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. Nic Lamb	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mr. Brad McIntosh	absent
Ms. Barb Tankersley	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy  
Clerk of Council Jennifer Harover

Mayor Winkler explained that Mr. McIntosh would be absent this evening due to a family vacation. Ms. Tankersley made a motion to excuse Mr. McIntosh from tonight's meeting, seconded by Mr. Jewett.

**Roll Call:**

Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mr. McIntosh has been excused.

The minutes of March 12, 2019 were presented to Council for review. Mr. Bicknell made a motion to suspend the clerk from reading the minutes, seconded by Ms. Tankersley.

**Roll Call:**

Ms. Tankersley	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Lamb	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mr. Lamb made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

**Public Forum:**

Sheriff Larry Sims of the Warren County Sheriff's Office approached Council. Sheriff Sims handed out information to each councilmember regarding "Year in Review 2018" of the Warren County Sheriff's Office. Sheriff Sims did not want to cover the entire handout but did point out some significant occurrences. This past fall, a second School Resource Officer, Deputy Charles Hale, was assigned to Kings Local School District. Deerfield Township has provided the funding to add this position. This school district has had one officer for the past ten years that has covered the High School and Junior High School. The Township agreed that a second officer would be beneficial to minimize risk and improve the community. Warren County has retired two of their canine units in late 2017 and early 2018. These units have recently been replaced and are currently being trained. These canine units serve dual purpose for the Sheriff's Office. They not only seek out drugs but also assist in finding people. A canine was recently responsible for finding an elderly Alzheimer's patient who had wandered away from their home. The County is completing the final set-up and training of a shared data computer system. This has been a very slow process but it should be up and ready by the first of October. The County jail project is due to break ground on July 15<sup>th</sup>. They have been working diligently with architects to finalize the design of the new facility. Construction time is estimated to take approximately 22 months with an opening date in Spring of 2021. The facility will have 468 beds where the current building has only 280. This is a \$58 million project that did not increase property taxes. There was an increase of ¼% for sales tax. Of this amount raised, it is estimated that 40-45% of the monies comes from people who do not live in the area. Sheriff Sims thanked Council for allowing him to attend tonight's meeting with his 2018 review. Mayor Winkler asked what the typical career span was for a canine unit. Sheriff Sims commented that canines only last between 5-8 years in service. One of their units that retired last year was due to physical ailments that forced the Department to retire it.

Major Steve Arrasmith of the Warren County Drug Task Force approached Council. Major Arrasmith handed out information to each councilmember regarding "Year in Review 2018" of the Warren County Drug Task Force. The Warren County Drug Task Force is a multi-jurisdictional unit specializing in the investigation of drug trafficking, prescription drug diversion, money laundering and other drug related crimes. The Drug Task Force is an initiative of the Ohio HIDTA (High Intensity Drug Trafficking Area) and provides assistance to local, state and federal law enforcement agencies. They are governed by a Policy Board consisting of sheriffs, prosecutors and police chiefs from 15 agencies. All are equal players and work well together to guide and oversee the Drug Task Force. Their funding comes from grants, both federal and state, as well as contributions from local entities. The long-term sustainability

of the task force remains challenging but the commitment from local communities remains strong. Drug trends in 2018 continued to shift from heroin and fentanyl to crystal methamphetamines. Drugs arriving from the southwest border increased by 142% in methamphetamines from 2017 to 2018 but decreased by 88% in heroin and fentanyl. Out of 88 counties in Ohio, Warren County ranked 3<sup>rd</sup> for the highest number of prescription drug seizures for 2018. Deaths from overdose decreased from 102 deaths in 2017 to 48 deaths in 2018. The aggressive enforcement as well as increased treatment and prevention efforts continue to positively impact our communities. Combined investigations and interdiction operations in 2018 resulted in 768 criminal cases with 300 felony arrests, 125 search warrants and 85 seized firearms. Major Arrasmith thanked Council for allowing him to bring this information to them and hopes to return next year. Mayor Winkler asked if there were still prescription drop boxes in the area. Major Arrasmith explained that there are several local law enforcement offices that continue to have prescription drug take-back programs and many of them offer 24/7 access to boxes that allow citizens to dispose of medication at their convenience. Mrs. Duffy commented that City of Franklin Police Department has a drug take-back box in their front lobby. Major Arrasmith explained that the City of Springboro also has one in their building. Mr. Jewett asked if Interstate 75 seemed to be a main thoroughfare for drug trafficking. Major Arrasmith explained that drug trafficking occurs on every route between Dayton and Cincinnati. While Interstate 75 tends to have direct access, they are finding their way on side roads just as easily. Everyone needs to remember that greed and addiction fuels drug trafficking that then leads to personal and family devastation.

**Council Report:**

Mr. Bicknell thanked Sheriff Sims and Major Arrasmith for attending the meeting to share their year in reviews. He always enjoys hearing about the positive news that promotes good in others. With warm weather approaching, he wants to remind citizens to lock their doors and windows. Crime within the Village is normally a “crime of opportunity” so remembering to secure your property will keep your possessions safe.

Mr. Jewett thanked both Sheriff Sims and Major Arrasmith for the information they each shared. Talking about spring and warm weather approaching, he would like to remind citizens to slow down in neighborhoods where more children are out playing and riding bikes.

Mr. Lamb commented that Planning Commission held a meeting on March 14<sup>th</sup> to review the Site Lighting Plan as well as the Landscape Plan for the new Carlisle Schools project. Planning Commission did request a few changes/revisions to the Site Lighting Plan of which the developer has responded and submitted revisions. Planning Commission will review these revisions at their next meeting in April. At this point, the time schedule for the building is still on schedule.

Ms. Tankersley had no comments.

Mr. Humphries questioned the Village Manager and other Councilmembers about what could be done about the advertisement papers being thrown within the community. He understood there was a post placed on Facebook that gave out a number for citizens to call to stop the advertisements. However, many citizens have called several times and are still receiving them in their driveways, yards and roadways. Mr. Humphries is interested in getting legal opinions as to how to handle this situation. He would appreciate feedback from our legal counsel as well as Village Manager and/or Police Chief as to what their next step should be. Mrs. Duffy explained that in past years, the Village was informed that as long as the papers were appropriately bagged and thrown in either driveways or on porches, that they were legally permitted to do so. However, she is more than willing to ask for legal opinion again

considering this has become a much larger concern not only in our Village but the surrounding communities as well. Mayor Winkler commented that he has watched a delivery person in his neighborhood throwing papers out of the car window and not coming close to a driveway. Mr. Lamb questioned whether or not the Village could require that any advertisement papers be placed in an extra box mounted on the mailbox post versus just throwing them into driveways. Mr. Humphries would be very appreciative for any advice we could get on this matter considering that our tactics with contacting the newspaper company directly have not helped the situation. Mrs. Duffy noted that she would be reaching out to legal counsel as well as the newspaper company for further direction.

**Mayor's Report:**

Mayor Winkler thanked both Sheriff Sims and Major Arrasmith for their annual reviews. He always finds it interesting and looks forward to them returning each year. As the summer months approach, he would like for everyone to pay more attention to their surroundings and watch for children playing. Neighborhoods, ball fields and parks will be gathering more children and he would appreciate everyone slowing down and watching out for children and pedestrians.

**Manager's Report:**

Mrs. Duffy reminded Council that she and the Mayor will be out of town for their scheduled May 14<sup>th</sup> Council meeting. She would like for Council to consider changing that date to May 7<sup>th</sup> as it would still give plenty of time spacing between the last meeting in April and the first meeting in May. Mr. Lamb commented that he will be out of town for a family vacation during the week of May 7<sup>th</sup>. Mrs. Duffy stated that "No Parking" signs will be going up on Jamaica Road and Fairview in front of the school. Construction on the school property has greatly decreased parking on school property causing an increased number of vehicles parking on Jamaica. This has created a significant safety issue as it creates a sight-distance issue for cars turning from Fairview Drive onto Jamaica Road. The curbs have been painted yellow in these "No Parking" areas on the western edge of Jamaica Road. An initial traffic impact study by the School Engineer called for the extended "No Parking" on Jamaica so these are the first steps in creating that portion of the master plan. There are five striped parking spaces on the west side of Jamaica in front of the church that will also be receiving some additional signage. The Village does not currently allow parking on non-curbed streets (this area in front of church is non-curbed) and parking in this area impedes visibility when exiting Town Hall's parking lot. These five spaces will be posted as "restricted parking" spaces. Parking in these spots will be restricted Monday through Friday from 7am to 5pm. This will avoid traffic issues during the business day at Town Hall but would allow the church to have parking for their evening and weekend services.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

**RES 5-19 RESOLUTION APPOINTING THE DESIGNEE OF THE VILLAGE OF CARLISLE, OHIO UNDER OHIO REVISED CODE SECTIONS 149.42 AND 109.43 AND RATIFYING PRIOR ACTION OF COUNCIL, AND IS ON AS A SINGLE READING.**

Mrs. Duffy explained that Ohio Revised Code requires that all public officials receive three hours of public records training during their term. They can also choose a designee who would attend these trainings on their behalf. Last year, Council opted to have the Clerk of Council be their designee for these trainings. However, this was enacted prior to Mr. Lamb's appointment to Council. Therefore, this Resolution would designate the Clerk of Council for all current Council members, including Mr. Lamb. Mrs. Duffy is requesting this as a single reading to keep Council as current as possible.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Bicknell.

**Roll Call:**

- Mr. Humphries            yes
- Ms. Tankersley            yes
- Mr. Bicknell              yes
- Mr. Jewett                yes
- Mr. Lamb                 yes
- Mayor Winkler            yes

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Jewett.

**Roll Call:**

- Mr. Jewett                yes
- Mr. Humphries            yes
- Mr. Bicknell              yes
- Mr. Lamb                 yes
- Ms. Tankersley            yes
- Mayor Winkler            yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 5-19.

**RES 6-19 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR LIGHTING THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2018 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY – (1<sup>ST</sup> READING)**

Mr. Ryan Rushing approached Council to explain this Resolution. This is a typical housekeeping item for annual assessment of street lighting. There were no capital expenditures for new street lights during 2018 so the assessment will be only for 100% of electrical costs. This is the first step in a three-

step process with steps 2 and 3 concurrently after the passage of this Resolution. The deadline for the assessment is the second Monday in September so there is plenty of time for this process. Actual costs in 2018 were just over \$52,000. The estimated cost per \$1,000 of assessed valuation is \$.60 which is approximately \$31.59 per year for a home valued at \$150,000.

This Resolution will be on for a second reading on April 9, 2019.

**RES 7-19 A RESOLUTION AUTHORIZING THE APPLICATION FOR AND SUBSEQUENT ACCEPTANCE OF FUNDS FROM PY 33 OF OPWC SMALL GOVERNMENTS FUNDING BY THE MUNICIPALITY OF CARLISLE AND DECLARING AN EMERGENCY**

Mrs. Duffy explained this Resolution is for approval to seek funding of improvements on Industry Drive through the OPWC Small Governments Funding Program. In 2017, the Village applied for funding through OPWC for the resurfacing of Industry Drive but they were not successful. The last improvements done to this area were in 1985. The deadline for this application is next week. The Village would be submitting the same basic application as in 2017 with a little tweaking. We are asking for the maximum allowed. While the improvement costs for Industry Drive were not appropriated for 2019, if awarded this grant, that would be brought back to Council at that time. Being awarded this grant is not impossible but it is a slim chance.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Jewett.

**Roll Call:**

Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Ms. Tankersley.

**Roll Call:**

Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Lamb	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 7-19.

ORD 6-19 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$825,000 RENEWAL BOND ANTICIPATION NOTES, FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY, AND IS ON AS A SINGLE READING.

Mr. Ryan Rushing approached Council to explain the Ordinance. This will renew the Bond Anticipation Note issuance related to Union Road/Fairview Drive improvements. It represents a reduction of \$175,000. The note is financed using the Timber Ridge TIF fund and the anticipated interest rate is 3%. The buy down of this note was appropriated in the 2019 budget.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Lamb.

**Roll Call:**

Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Mr. Bicknell.

**Roll Call:**

Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 6-19.

ORD 7-19 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$655,000 OF BOND ANTICIPATION NOTES BY THE MUNICIPALITY OF CARLISLE, OHIO, TO PROVIDE FUNDS TO RENEW BOND ANTICIPATION NOTES ORIGINALLY ISSUED FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY, AND IS ON AS A SINGLE READING.

Mr. Ryan Rushing explained this Ordinance to Council. This legislation will renew previous \$745,000 Bond Anticipation Note, Series 2012, related to SR 123 Road Improvements (Phases IV thru VII) financed using the Eagle Ridge TIF funds. This represents a reduction of \$90,000. The anticipated interest rate for this issuance is 3%. The buy down of this note was appropriated in the FY2019 budget.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Lamb.

**Roll Call:**

Ms. Tankersley	yes
Mr. Jewett	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Mr. Lamb.

**Roll Call:**

Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Lamb	yes
Mr. Humphries	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 7-19.

**Second and Third Readings of Ordinances and Resolutions:**

**ORD 4-19 AN ORDINANCE AMENDING CHAPTER 220.01 RULES OF COUNCIL OF THE VILLAGE OF CARLISLE CODIFIED ORDINANCES (3<sup>RD</sup> READING).**

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mr. Lamb.

**Roll Call:**

Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Lamb	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 4-19.

Mrs. Duffy reminded Council that even though this Ordinance was passed this evening, it will not be active for thirty days. This will be available for the first meeting of May, 2019.



ORD 5-19 AN ORDINANCE ADOPTING THE REZONING OF PLUS OR MINUS 33.13 ACRES OF LAND BETWEEN MARTY LEE LANE AND FRANKLIN-TRENTON ROAD FROM R-2 SINGLE FAMILY RESIDENTIAL TO R-2 PLANNED DEVELOPMENT OVERLAY DISTRICT FOR RESIDENTIAL DEVELOPMENT (3<sup>RD</sup> READING).

Mr. Bicknell asked Mrs. Duffy if verbiage regarding the walking trails being added in at specific phases was added to the Ordinance. Mrs. Duffy explained that appropriate language has been added based on previous discussions. Planning Commission will work with the Developer to determine the exact installation dates of walking trails.

With no further discussion, Mr. Bicknell made a motion to adopt, seconded by Ms. Tankersley.

**Roll Call:**

Mr. Humphries	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Lamb	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 5-19.

With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Lamb	yes
Mayor Winkler	yes

Meeting adjourned at 8:05 p.m.

Date: 4-9-19

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council