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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**FEBRUARY 28, 2023 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio City Council Regular Meeting of Tuesday, February 28, 2023 to order in Council Chambers at the Carlisle City Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

**Roll Call:**

|                        |         |
|------------------------|---------|
| Mr. Jason Faulkner     | present |
| Mrs. Debbie Kemper     | present |
| Mr. William Bicknell   | present |
| Mr. Michael Kilpatrick | present |
| Mr. Chris Stivers      | present |
| Mr. Tim Humphries      | present |
| Mayor Randy Winkler    | present |

Staff members present:     Acting City Manager Ryan Rushing  
                                     Zoning Administrator Cathy Walton  
                                     Code Enforcement Jim Wahlrab  
                                     Fire Chief Jeremy Lane  
                                     Clerk of Council Jennifer Harover

The work session minutes of February 14, 2023 were presented to Council for review. Mr. Faulkner made a motion to approve the minutes as presented, seconded by Mrs. Kemper.

**Roll Call:**

|                |     |
|----------------|-----|
| Mr. Stivers    | yes |
| Mr. Kilpatrick | yes |
| Mrs. Kemper    | yes |
| Mr. Faulkner   | yes |
| Mr. Humphries  | yes |
| Mr. Bicknell   | yes |
| Mayor Winkler  | yes |

Work Session minutes of February 14, 2023 were approved.

The regular meeting minutes of February 14, 2023, were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. Kilpatrick.

**Roll Call:**

|                |     |
|----------------|-----|
| Mr. Kilpatrick | yes |
| Mr. Stivers    | yes |
| Mr. Humphries  | yes |
| Mr. Bicknell   | yes |
| Mr. Faulkner   | yes |
| Mrs. Kemper    | yes |
| Mayor Winkler  | yes |

The regular meeting minutes of February 14, 2023 were approved.

**Public Forum:**

Fire Chief Jeremy Lane approached Council with his 2022 department update.

He has completed a very full first year with Carlisle. They are continuing to grow their staff and are working to hire. Current members of the department are working on obtaining various certifications to improve themselves and the growth of staff. They completed just over 140 runs in 2022. With a staff of volunteers, there were only 4 instances where they were unable to provide a crew and called for mutual aid.

They have experienced some unique instances in the past year. They were called to a suspicious explosive device as well as a reported glider down in the rock quarry. While both instances were quite involved with outside entities, they were resolved without incident and without injuries or loss of life. Regardless of any situation, they will do their best to serve and protect this community.

He appreciates the support of Council and staff in working with their aging fleet. He showed a schematic print of their new fire truck that has been ordered. It, unfortunately, will be 570 days before they have possession of this vehicle. It is expected late Fall of 2024. It will hold 2,500 gallons of water with a 1,500 gallons per minute pump which will drastically increase their capability as a fire department. The truck will be built in Florida, delivered to Northern Kentucky for final touches and then delivered to Carlisle.

Chief Madden of JEMS was here last meeting to update Council on the joint-venture emergency station. He and the JEMS board have put in long hours for this amazing project coming to our community. As a volunteer department, they supply mutual aid for many neighboring cities and vice versa. Carlisle has very good relationships with these neighboring departments.

There is a pump house at the retention pond on Industry Drive that required a lot of time and effort to repair in 2022. This pump house serves the fire sprinkler systems to four businesses on Industry Drive. He thanked Mr. Kilpatrick for notifying him that the retention pond looked low recently. He is happy to report that the pond is 16 feet deep prior to the intake so they have plenty of water. They had a certified commercial diver come out in 2022 and inspect that system to make sure that everything was in good working order. The report came back showing all was running smoothly.

The department loves to attend community activities and enjoy being a part of parades, food truck events, Trick or Treat, Fire Safety Week and National Night Out events. They proudly run their department to serve the community and love to be a part of it.

Councilmember Faulkner asked of the 140 runs, how many were structure fires within the city. Chief responded that he believes that number was 4. They currently have 15 staff members and three of them are certified paramedics. They do assist JEMS on emergency calls for cardiac arrests and other serious conditions within the city. Mr. Faulkner suggested possibly having a contest for the kids in the community to name the new truck.

Mr. Andrew Hubbs of 568 Fairview Drive approached Council with his concerns of speeding around the school. School sign does not post the actual school times. He has notified the police department as well as Councilmembers in the past but is wondering if there is anything else that could possibly be done. He knows that speeding is always a topic on social media and police cannot be everywhere, but, as it gets warmer, more and more children will be out and about. Mr. Humphries commented that Jamaica and Fairview are high-target areas. The City has a portable sign with an LED board showing the speed of passing motorists. It has been located on Fairview multiple times as well as in the school zone on Jamaica. Regardless of the school zone, the speed limit on these roads is 25mph. He has asked for years to get an understanding of the timing for school zones. Back in the day, it used to be a standard 6:00am – 6:00pm and now there are variations of when school begins and when school ends. Mrs. Kemper also has concerns about the school zone and believes that flashing lights would help keep drivers aware of this slower speed area. Mr. Faulkner asked if it were possible for the City to obtain a fixed sign in this area that would continually show motorists their speed. Mr. Rushing explained that the portable sign was purchased in either 2018 or 2019 and it was about \$4,000. Mr. Faulkner would assume that there would be grants out there for school signs. Mr. Rushing is aware that there was a meeting last year with our City Manager, Service Director and School Superintendent about this topic. He will look to see if he can find the documentation of that meeting. He knows that everything sounds very easy until you actually read the law and understand the enforcement of it.

Mr. Patrick Boyer of 449 W Lomar approached Council. He has concerns about a safety issue at Roscoe Roof Park. He has noticed in the past week, that there were new signs put up around the playground area walk path. (Storybook Trail) They are right in a high traffic path of the playground and he fears that children will be running into them while playing.

Mayor Winkler closed the public forum.

### **Council Report:**

Mr. Faulkner has no comments for this evening.

Mrs. Kemper mentioned that Council had a work session this past Saturday with a facilitator. They met for over 3 ½ hours and she feels there were great ideas for the future and believes this current Council works very well together. She gave an extra thank you out to staff for all of the changes they are going through and for doing such a great job during this transition. Yesterday brought plenty of chaos with the tornado warnings right at dismissal of the school but the rainbow that followed was a sign of safety for our community.

Mr. Bicknell congratulated the school for the way they handled the tornado emergency yesterday afternoon during school dismissal. They quickly placed the school on lock-down while also allowing those parents already lined up for dismissal to enter the building for safety. It was handled very well and he believes that all of the children were safe as quickly as possible. He is happy that there was no damage to our community. He thanked Chief Lane for coming in to update them. He cannot say enough how thankful he is to have a group of people who voluntarily run into burning buildings to save lives and structures. Words cannot describe the debt that is owed to those who do that. He thanked Chief Lane and all of our emergency responders for their dedication. Mr. Bicknell asked if there were

any way that the City could add information about permitting such as fences, pools, and accessory structures, with the utility bills and then also post on our Facebook page. This way that pertinent information would kickstart a citizen to call City Hall's Zoning Department to begin the permitting process in the proper way. He also shouted out the Dayton Metro Fifth Grade Girls Basketball for winning the Dayton Metro last evening.

Mr. Kilpatrick thanked Chief Lane for coming in and sharing the good things happening in his department. He is thankful that last night's storm did not do more damage. Looking at the East Palestine train disaster, we have recently heard more about railroad safety. Cincinnati is now dealing with water issues related to it and he has done a bit of investigating on his own. He does not claim to be an expert but Carlisle is approximately 708 feet of elevation and Cincinnati is about 460 feet of elevation by the river. Carlisle's water table is about 40-50 feet deep in this area and most wells are fairly shallow. If these calculations hold true, our aquifer is most likely not at risk for contamination. The Farm on Central does test their water periodically and they will continue to monitor it and notify necessary authorities if any contaminants show up.

Mr. Stivers thanked Chief Lane for his report. He thanked the citizens that came to tonight's meeting. Referring to Mr. Hubb's comments, he did want to note that the default speed limit in Carlisle is 25 mph. If you are in the city driving and don't see a speed limit sign, it is most likely 25 mph. He would like to focus on the positive of yesterday's storm. We live in a great area as we have the ability to be warned when bad weather is coming. The tornado sirens have the ability to notify every citizen in the area of bad weather regardless of them having a social media account or watching the news. Not every country in the world has these sirens and we should all feel lucky that we live in a place where we have the ability to be notified of traumatic event heading towards us.

Mr. Humphries attending the Warren County Municipal League event in Lebanon on February 15<sup>th</sup>. The guest speaker was County Commissioner Shannon Jones. The subject was about aging population, work force, immigration and broadband. The amount of time that the Commissioners are putting in to be sure that everyone in Warren County has the ability for high-speed broadband within the next few years is a positive. The Chamber 45005 had their 75<sup>th</sup> anniversary which was another great opportunity for networking. He was able to connect with people from Franklin Township as well as businesses from Franklin and he is grateful to have that opportunity.

**Mayor's Report:**

Mayor Winkler congratulated Ross Campbell. Ross was on Wheel of Fortune last week during team week and did exceptionally well. He did not win the large final prize but did win the game. He is hoping to be able to get Mr. Campbell a bit more recognition here in the community. It is always nice to see a young person within your community to do well. The Dayton Metro Fifth Grade Girls Basketball team did win their division last night. His granddaughter is on that team and he was happy to see them do so well. If this group stays together, they will most definitely be a force to reckon with by the time they reach the high school level.

**Manager's Report:**

Mr. Rushing spoke to Mr. Bicknell's request for a utility bill news insert. There is a rush charge if the request is within ten days of the mailing so we may not make the March timing. We will certainly

arrange to have something in our April mailing. He will work with our Zoning Staff to gather all of the key points between mowing, permitting and zoning regulations. Addressing the severe weather yesterday, there is always a sensitivity to bad storms. Having been directly affected by the tornado last year in Beaver Creek, he certainly encourages that if someone sees something, to please say something in regards to many aspects of life. We also want to be sure that we do not induce unnecessary panic for our community. He is very proud of our police department and service department for their quick actions in responding into the neighborhoods once it was safe to be sure there was no damage or needs for assistance.

Mr. Faulkner asked if the City was limited to a specific amount of information to be printed in the outgoing utility bills. Mr. Rushing explained that we do get billed per page added but there is also the capability of placing blurbs on the actual bill at no cost. He does not know the current rate off the top of his head. There used to be a quarterly newsletter that went out over seven years ago but, unfortunately, through turnover of staff that has been something that has been lost.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

None

**Second and Third Readings of Ordinances and Resolutions:**

None

Mayor Winkler stated that this concludes the business items on their agenda.

With no further discussion, Mr. Faulkner made a motion to adjourn, seconded by Mr. Kilpatrick.

**Roll Call:**

|                |     |
|----------------|-----|
| Mr. Bicknell   | yes |
| Mr. Faulkner   | yes |
| Mrs. Kemper    | yes |
| Mr. Humphries  | yes |
| Mr. Kilpatrick | yes |
| Mr. Stivers    | yes |
| Mayor Winkler  | yes |

Meeting adjourned at 7:41 p.m.

Date: 3-14-23

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council



# Carlisle Fire Department

## Annual Report 2022

**Fire Chief Jeremy Lane**



2022 has been a growth and development year for the Carlisle Fire Department. We have a great core group of volunteers that proudly serve the community. The department has succeeded in providing excellent service to our citizens and assisting with similar service to our mutual aid communities. This year has seen 140+ calls for service that the department has been able to respond to with professionalism, poise, and urgency.



This year the department has responded to a wide variety of incidents. House fires, water issues, explosives/bomb threats, hazardous materials, and even aircraft emergencies. The Carlisle Fire Department seeks to be prepared at the ready for any incident that is thrown our way. Aircraft found incidents in the district this year were unexpected. The department responded to a hot air balloon that had a hard landing in one of our residential communities, and in addition, responded to a report of a glider that had crashed into the local rock quarry. The glider incident involved many other entities working alongside the Carlisle Fire Department. Support was provided by JEMS, City of Franklin, Franklin Township, Clearcreek Township, Clinton Warren JFD, Ohio State Patrol ground and air divisions, Forest Park Fire drone division, Butler County Sheriff's Office Aviation Division, Ohio Division of Natural Resources, and Ohio Task Force One. This incident, which was noted to be a good intent call, was an outstanding demonstration of how public safety services work flawlessly together to ensure the safety and wellbeing of all our residents. The use of modern technology was able to provide our leadership with undoubtable evidence of what lies within the water of the rock quarry. (Photo below taken from OSP Drone)

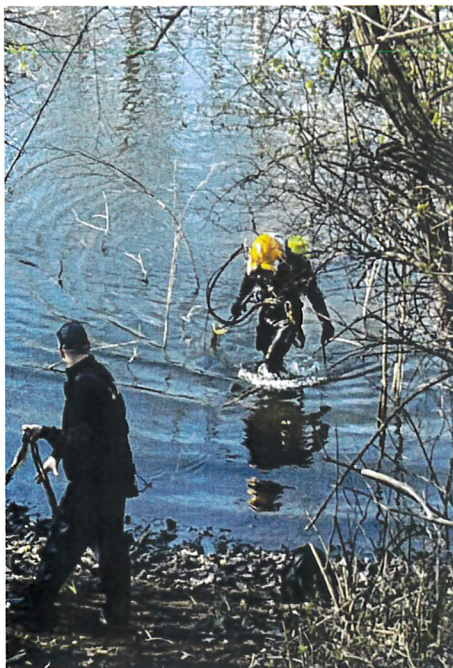
While all incidents may not turn out to be true emergencies, all are handled with the utmost safety for our citizens and first responders. It is important for all residents to understand that the City's First Responders will always arrive with haste and keep the safety of everyone as the number one priority. This year we encountered a potential explosive device (Photo above) resembling a claymore mine. We utilized local experts to ensure that the device was indeed a replica but until that could be proven, all precautions were taken for safety.



Our aging vehicle fleet is still proving to get the job done. We take pride in the ability of the crews to keep outstanding maintenance care of those trucks. Weekly our vehicles are checked and serviced as needed. We have spent countless hours developing a plan to replace the older of our two fire trucks. The leadership staff has made decisions to move forward with a 2,500 gallon pumper tanker for the department's use. With the addition of a large volume of water, this will allow the department to better serve the citizens in a community where access to fire hydrants is extremely limited. Our current fleet allows us to only bring 1,000 gallons of water with us to a fire and requires us to wait for additional water from other vehicles after exhausting our initial 1,000 gallons of tank water. The new vehicle will allow us to bring 250% more water with the initial responders. Due to extensive support by our City Council Members and our leadership staff's fiscal responsibility, we have been able to order the truck that is much needed for our department. We are excited to report that we should take possession of our new Pumper Tanker in the fall of 2024.



Our fire safety inspection program is in full swing. You may see members of the department out in the community performing fire safety inspections in the local businesses and industry of Carlisle. The department is doing some initial inspections and re-inspections of businesses to ensure public safety. The leadership of the department encourages anyone to provide us with information regarding questions or concerns about our local businesses and the fire protection within. We strive to work with businesses to remain safe and at the same time provide practical and affordable solutions to bringing public spaces up to meet the codes of the City and the Ohio Fire Code. The City has invested significant time and effort into the fire suppression water system located on Industry Drive. The fire suppression pump house has been inspected and repaired to ensure that it remains in good working order. This has included underwater inspections of the retention pond that provides a large water source to the system. (Photo below)



We are extremely pleased to be partnering with Joint Emergency Medical Services (JEMS) in a joint venture of a new firehouse. This project with both entities has been well thought-out and planned extensively. The venture has seen great support from City Council and the Board of JEMS to allow both departments to benefit by each bringing different perks to the project. Between land and building costs, each entity will work together during development, construction, and eventually occupation and operations. This partnership will allow for the best possible responses and readiness of the Fire/EMS crews to the citizens of Carlisle. (Concept photo of new station above)



We are proud to be able to offer such a high level of service with a great group of dedicated volunteers. The department has been able to work with our emergencies and those of other communities with our mutual aid agreements. These working partnerships with other community Fire Departments, allow our department and others like ours to provide service in force to our citizens. When larger scale incidents occur, we all stand at the ready to respond and mitigate the emergency. (Photo below of Franklin Township house fire of building under construction)



While keeping our citizen's safe is our number one priority, we also love to interact with the public. Fire safety and the well being of our community is a top priority for our staff. We have been able to provide smoke detector installation, safety days, public appearances, delivering Santa Claus, fire safety week at the school, and many other exciting opportunities to keep the public safe and informed. We routinely have visitors to the fire house to allow the youth of the community to see and appreciate the hard work of our dedicated volunteers. Halloween is a night of interaction with the public that is always enjoyed by our crews. (Photo left)

#### Revenue and Expenses for 2022:

- ◆ 2 mill voted in levy (passed in 2010) generated \$159,747 in revenue for 2022
- ◆ Actual Expenses in 2022: \$134,797