

---

**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**December 12, 2017 – 6:30 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, December 12, 2017 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call:***

Mr. William Bicknell	present
Mr. Randy Jewett	present
Mr. James Licklitter	present
Mr. Brad McIntosh	present
Mr. Jonathan McEldowney	present
Ms. Barb Tankersley	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy  
Clerk of Council Jennifer Harover

The minutes of November 28, 2017 were presented to Council for review. Mr. Bicknell made a motion to suspend the clerk from reading the minutes, seconded by Ms. Tankersley.

***Roll Call:***

Mr. Bicknell	yes
Mr. Licklitter	yes
Ms. Tankersley	yes
Mr. McEldowney	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mr. Jewett made a motion to approve the minutes as presented, seconded by Mr. McIntosh.

***Roll Call:***

Ms. Tankersley	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mr. McEldowney	yes
Mr. Licklitter	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The minutes of December 11, 2017 were presented to Council for review. Mr. McEldowney made a motion to suspend the clerk from reading the minutes, seconded by Mr. Bicknell.

**Roll Call:**

Mr. McIntosh	yes
Mr. Jewett	yes
Ms. Tankersley	abstain
Mr. McEldowney	yes
Mr. Bicknell	yes
Mr. Licklitter	abstain
Mayor Winkler	yes

Mr. McIntosh made a motion to approve the minutes as presented, seconded by Mr. Jewett.

**Roll Call:**

Mr. Jewett	yes
Mr. McIntosh	yes
Ms. Tankersley	abstain
Mr. Bicknell	yes
Mr. Licklitter	abstain
Mr. McEldowney	yes
Mayor Winkler	yes

**Public Forum:**

Thomas Volpe of 315 Ethlerob Circle approached Council. He had previously asked the Mayor about the rationale behind the parking issues and it was mentioned that it was not explainable as those on that particular committee are no longer with the Village. He is suggesting a project management practice of keeping a logging system during these types of meetings so that specifics of decisions made are kept on file. He is willing to meet with the City Manager and show her some of the best practices because as time goes by someone will always be wanting to know how certain decisions were made. With Carlisle being mostly a residential community, he feels that it should be preserved. There are many people present tonight that have made investments into property for specific parking issues, constructed parking pads, removed trees and erected fences. Moving forward, he feels that those people who have made these investments under the "old code" should be able keep them without penalty under the "new code". Have those investments listed as "grandfathered" or "pre-existing, non-conforming." His recommendation is that parking pads be allowed on the side of houses versus in the rear yards. He is not a fan of rear yard parking but doesn't want those that have invested in rear yard parking to be penalized under the "new code." He is also a fan of the way that the City of Monroe handles their time limit of parking recreational vehicles in personal driveways during loading/unloading and hopes that Carlisle does the same for those residents who need extra time during this process.

Mr. Roger Britton of 280 Welcome Way approached Council. In counteracting what Mr. Volpe suggested, he is wanting to keep the parking of recreational vehicles in the rear yards as he believes they are less obtrusive to neighbors. His has a 6 foot privacy fence around his rear yard which leaves neighbors only visualizing the very top of his RV. He also feels that parking in the rear yards is more secure for him as he locks his fence gate, has lights close to it and can see it well from inside his home. He would like for Council to consider these issues as well when adjusting the parking code.

**Council Report:**

Ms. Tankersley has no comments.

Mr. McEldowney thanked Mr. Licklitter for his years of service. He has served his country with honor and has served the Village of Carlisle with honor as well. He will be missed. Mr. McEldowney also thanked the residents that took the time to apply for Mr. Licklitter's Council seat and who attended the special meeting last night for the interviews.

Mr. McIntosh thanked everyone who applied for the vacant Council seat. He feels there was more interest this time around than in the past so he appreciates more people getting involved. Mr. McIntosh encourages citizens to check out the Village's Boards and Commissions as there are open seats on several of them. The Parks and Recreation Board is in high demand for volunteers as he has a lot of ideas that he would like to see come to light but they need people on that specific Board to make a quorum. Anyone interested in a Board or Commission should contact Mrs. Harover at Town Hall.

Mr. Licklitter acknowledged the people in the audience and thanked them for making the Pledge of Allegiance so loud. Normally there are no residents in the audience so it is just Council saying the Pledge and it is much better to hear others joining in. Mr. Licklitter congratulated the Service Department for putting up the Purple Heart signs throughout town. He also congratulated all of the winners of the Gun Raffle sponsored by the Carlisle Fire Department. He was not one of the winners but he is happy for those that did win.

Mr. Jewett thanked Mr. Licklitter for his time on Council. He feels that he has learned a lot from him in their time together and he will be missed. He hopes that the rest of Council will pick up where Mr. Licklitter left off. Mr. Jewett asked residents to watch out for their elderly neighbors as cold weather approaches. Winter is hard for the elderly so look for signs of distress whether it be a newspaper laying out front of their residence or the mail not being taken in, please watch for signs that they may need help. Mr. Jewett also thanked the residents for showing up to these meetings. It nice to hear their opinions on different matters and he also enjoys the Pledge of Allegiance with a large group of people. He wished everyone a very Merry Christmas!

Mr. Bicknell congratulated Mr. Licklitter on his retirement from Council. He acknowledged that Mr. Licklitter survived the "dark times" and helped to lead the group through the tunnel to the light at the end. He thanked Mr. Licklitter for his service. Mr. Bicknell also thanked everyone who came out to apply for the open seat. He appreciates the citizens coming out and giving them feedback for the decisions that are made by Council. He wished Council and citizens a Merry Christmas and a Happy New Year!

**Mayor's Report:**

Mayor Winkler thanked Mr. Licklitter and it has been a pleasure working with him. Mayor knows where he lives so when he needs some advice, he may be stopping by to visit. Mayor wished him the best in his retirement from Council as well as his possible work retirement and personal travels. He told Mr. Licklitter to be safe and to come back any time to see them. Mayor explained to citizens that the cold weather brings slick roadways and for all drivers to use caution. Mayor appreciates those residents

who applied for the Council vacancy. He thanked all of the citizens in the audience this evening for coming and wished everyone a Merry Christmas!

**Manager's Report:**

Mrs. Duffy announced the gun raffle through the Fire Department was a successful one. Chief Holbrook and his staff sold a total of 426 tickets. After all expenses and purchases of the guns, the department netted over \$2,400. This has been one of the best fundraisers they have done in several years. They plan on using this money in the 2018 budget to buy some gas monitors. The department is planning on having the same fundraiser again next year but may change the month in which it is held. The department will post on their Facebook page/website when they make a decision on the timing of their next raffle. Mrs. Duffy explained the Holiday trash schedule through Rumpke. During the week of Christmas and the week of New Year's, trash service in Carlisle will be on Wednesday, not Tuesday. Christmas day and New Year's day fall on Monday and trash will be picked up on the following Wednesday. After the week of New Year's, Rumpke will return to their normal Tuesday trash service. Town Hall will be closed in observance on the Holidays on December 25<sup>th</sup> & 26<sup>th</sup> as well as January 1<sup>st</sup>. Police Department is open 24/7 so emergency services will always be accessible. Mrs. Duffy gave another update to the upcoming railroad closings. CSX will be making repairs at the crossings on Fairview, Beachler, Union and Martz-Paulin. The most recent communications with the railroad was for the repairs to be happening after Christmas. Hopefully, this will take place right after Christmas which would be beneficial for traffic as school would not be in session. Once a firm date is given to us, it will be posted on our website and Facebook page.

**Committee Report:** none

**Old Business:** none

**New Business:**

Mayor Winkler announced that they have had a resignation from the Board of Zoning and Appeals.

Mr. Licklitter made a motion to accept the resignation of Don Dawson from this Board, seconded by Ms. Tankersley.

**Roll Call:**

Mr. Bicknell	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mr. McEldowney	yes
Mr. Licklitter	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Mr. Don Dawson's resignation from the Board of Zoning and Appeals has been accepted.

**First Reading of Ordinances and Resolutions:**

RES 18-17 A RESOLUTION AUTHORIZING THE ADVISORY BOARD OF THE FRANKLIN REGIONAL WASTEWATER TREATMENT CORPORATION, OR ITS DESIGNEES, TO SELECT A CONTRACTOR, NEGOTIATE THE CONTRACT, AND ADMINISTER THE CONTRACT FOR THE IMPROVEMENTS TO THE FRANKLIN AREA WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

Mrs. Duffy explained that the Franklin Regional Wastewater Board, who operates the sewer facility for Carlisle, Franklin, Germantown and a portion of Warren County, are in the process of doing some major upgrades to the sewer plant to conform to new EPA standards. They have asked each community, including Carlisle, to pass a resolution that would allow the Board to negotiate the contract, select a contractor and administer the contract on behalf of Carlisle. The reason for the emergency is they are hoping to keep on their production schedule and have a meeting of the selection panel in January, there would not be enough time for a full three readings in a 30-day cycle.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. McIntosh.

**Roll Call:**

Mr. Licklitter	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McEldowney	yes
Mr. McIntosh	yes
Mayor Winkler	yes

Mr. Jewett asked about the date of notification from the Franklin Regional Wastewater Board. Mrs. Duffy received the information on November 13 which did not leave enough time for the full three readings in a 30 day period.

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mr. Licklitter.

**Roll Call:**

Mr. McEldowney	yes
Mr. Licklitter	yes
Ms. Tankersley	yes
Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 18-17.

ORD 22-17 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017 AND DECLARING AN EMERGENCY.

Mrs. Duffy spoke on behalf of Mr. Ryan Rushing, Finance Director, who is absent this evening due to finals at WSU. During the closing out of November financial records, he realized that in his end of the year appropriations, he did not ask for enough in the TIF funds, specifically the Eagle Ridge TIF and the Timber Ridge TIF. We received more money from those TIFs which meant that we had to give more money back to the schools so the appropriation for tonight is to help clean-up the books. We are asking for an additional \$3,200 in the Eagle Ridge TIF and an additional \$1,300 in the Timber Ridge TIF. The revenues more than offset this additional appropriation. This will be the final clean-up of the 2017 budget.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Jewett.

**Roll Call:**

- Mr. Bicknell            yes
- Mr. Licklitter        yes
- Ms. Tankersley        yes
- Mr. McEldowney      yes
- Mr. McIntosh         yes
- Mr. Jewett            yes
- Mayor Winkler        yes

With no further discussion, Mr. Licklitter made a motion to adopt, seconded by Mr. McIntosh.

**Roll Call:**

- Mr. McEldowney      yes
- Mr. Licklitter        yes
- Ms. Tankersley        yes
- Mr. McIntosh         yes
- Mr. Bicknell         yes
- Mr. Jewett            yes
- Mayor Winkler        yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord 22-17.

**Second and Third Readings of Ordinances and Resolutions:**

**ORD 20-17 AN ORDINANCE AUTHORIZING THE TRANSFER FOR \$50,000 FROM THE GENERAL FUND (101) TO CARLISLE BUSINESS PARK FUND (302), AND DECLARING AN EMERGENCY.**

Mrs. Duffy explained that this legislation as well as the next (Ord 21-17) are transfer amounts that were included in the 2017 budget. The transfer from the General Fund into the Carlisle Business Park Fund is an annual transfer that we do to buy-down the debt that we currently have in the Business Park. The Eagle Ridge TIF transfer (Ord 21-17) is how we buy-down the debt for road improvements to State Route 123, phases 4-7. The Eagle Ridge TIF does support that buy-down. This is the third reading on both of these pieces of legislation. There were previous readings on them, we just do not have enough time for the 30-day enactment period before we close the fiscal year 2017. These are both the original appropriated amounts that were included in the 2017 budget.

Mr. McIntosh made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Ms. Tankersley.

**Roll Call:**

- Ms. Tankersley        yes
- Mr. Jewett            yes
- Mr. McEldowney      yes
- Mr. Licklitter        yes
- Mr. Bicknell         yes
- Mr. McIntosh         yes
- Mayor Winkler        yes

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mr. Licklitter.

**Roll Call:**

- Mr. Bicknell         yes
- Mr. McIntosh         yes
- Mr. Jewett            yes
- Mr. McEldowney      yes
- Mr. Licklitter        yes
- Ms. Tankersley        yes
- Mayor Winkler        yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord 20-17.

ORD 21-17 AN ORDINANCE AUTHORIZING THE TRANSFER OF \$85,000 FROM THE EAGLE RIDGE TIF FUND (210) TO SR 123 FUNDS (412, 413, 414 AND 415) AND DECLARING AN EMERGENCY.

Mr. Lickliter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Bicknell.

**Roll Call:**

Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. Lickliter	yes
Mr. McEldowney	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mayor Winkler	yes

With no further discussion, Mr. McEldowney made a motion to adopt, seconded by Mr. Lickliter.

**Roll Call:**

Ms. Tankersley	yes
Mr. McEldowney	yes
Mr. Lickliter	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. McIntosh	yes
Mayor Winkler	yes

With no further business, Mr. Lickliter made a motion to adjourn, seconded by Mr. Jewett.

**Roll Call:**

Mr. Lickliter	yes
Ms. Tankersley	yes
Mr. McIntosh	yes
Mr. Bicknell	yes
Mr. McEldowney	yes
Mr. Jewett	yes
Mayor Winkler	yes

Meeting adjourned at 6:56 p.m.

Date: 1-9-18

Randy Winkler  
Mayor

Attest: [Signature]  
Clerk of Council