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**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**DECEMBER 11, 2018 – 7:00 P.M.**  
**760 CENTRAL AVENUE, CARLISLE, OHIO**

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, December 11, 2018 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:01 p.m. with the Pledge of Allegiance.

**Roll Call:**

Mr. Nic Lamb	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mr. Brad McIntosh	present
Ms. Barb Tankersley	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy  
Clerk of Council Jennifer Harover

The minutes of November 27, 2018 were presented to Council for review. Ms. Tankersley made a motion to suspend the clerk from reading the minutes, seconded by Mr. Lamb.

**Roll Call:**

Ms. Tankersley	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Lamb	yes
Mr. McIntosh	yes
Mr. Jewett	yes
Mayor Winkler	yes

Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mr. McIntosh.

**Roll Call:**

Mr. McIntosh	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

**Public Forum:**

Jessie Gwen of 190 Earnhart Drive approached Council. He has lived in Carlisle for almost five years and has some questions for Council. There are roughly 5,000 people living in Carlisle and the estimated median income is \$34,000, according to census documentation. He is interested in knowing where those tax dollars are going. Central Avenue looks great running through town but his street is filled with patchwork. There are no fire hydrants in many subdivisions. He realizes that many areas are on well water and those cannot feed fire hydrants. He is a retired firefighter of 18 years in Clark County. No fire hydrants is a big concern to him. For every minute that a fire is left unattended, it grows three times its size. He would like to know why underground tanks have not been thought of to feed these hydrants. He had a medical emergency during the summer and it took EMS crews over 15 minutes to get there. If trains stop in town, it blocks the EMS crews, fire trucks and police vehicles. He is very concerned about this. What is being done about this situation?

Mayor Winkler stated that the Village is unable to do anything about the railroad situation. Our Carlisle Fire Department actually sits between the two railroads running through town and trains typically do not block those crossings but do block the crossings in town. The Village has dealt with this issue for many, many years. The Village Fire Department is all volunteer and we have a joint service with JEMS and with Franklin Township for EMS. We have ambulances stationed at the Martz Paulin station, one in Hunter and there is one in Franklin. Each of those stations staff as to what they can afford. There are options for the Fire Department as far as what citizens want to have but it would be more expensive than what we currently offer. He does understand the concerns. This is also why we towns have mutual aid for one another.

Mr. Gwen asked if Mayor Winkler if he knew how long it took to set-up a dump tank operation? Mayor Winkler stated that he was not familiar with that. Mr. Gwen claims that average time for set-up is approximately ten minutes. It is a tubular frame with a tarp that is filled with water and then water is syphoned out. A fire engine carries about 1,000 gallons of water and can pump approximately 300 gallons per minute giving you only about 5 minutes of water. His home was built about 23 years ago and is most likely not up to code. If his home catches fire during the day when he is not home, it could take 10 minutes before anyone notices. Waiting on a volunteer fire department to dispatch a crew will be another ten minutes. The crew then has to shuttle water because there are no fire hydrants. He is most likely lose his home. If there were underground tanks in the city, it would be a lot better. Many rural communities utilize dump tanks. This would give fire departments easy access to water and then the tanks would need to be refilled. He believes this is also a huge safety feature for homeowners as well as for firemen. Looking at the economy of Carlisle, he would much rather give his business to something local versus having to drive into Franklin or Germantown.

Mayor Winkler stated that the Village has tried very, very hard to get a grocery store back in the community. However, stores look at the number of rooftops and traffic counts of Carlisle and it is hard for them to compete with Wal-Mart and Kroger. Mr. Gwen believes that a social media push for economic growth opportunities would work for Carlisle. Ask the residents of Carlisle if they would use a local grocery store over the large chain stores in order to keep business local. He thinks you could then present this to store owners about opening up in Carlisle. He would like to have our community promote local business. He believes in the City of Carlisle and wants to support them. This could also give our community members local jobs. Not having local business also hinders our youth from working within

our community. He travels 50 miles a day to get to his work. There is plenty of land that should attract a small manufacturing company. If Carlisle were to do the leg work, it may help get someone looking here. It could show someone that we believe in our town and want local business. Mr. Gwen likes the atmosphere of Carlisle where everyone knows everyone and your children are free to walk around without fear.

Mayor Winkler and Council thanked Mr. Gwen for coming to the meeting.

**Council Report:**

Mr. Humphries made a request to postpone the second reading of legislation during the second meeting tonight, Ord. 25-18 on the agenda. Knowing that the Charter says that we shall have two meetings each month and we are doubling up December meetings, he would like to not have business in the second meeting. He would like to postpone that second reading until the January 8<sup>th</sup> meeting. Mrs. Duffy verified that this postponement would be for the second meeting this evening and not this current meeting where the first reading of that legislation will be read. The postponement is for the second reading of legislation during the second meeting. Mayor Winkler stated that he does not have an issue with this but it would ultimately be Council's decision. It is not a contentious issue with it being acceptance of a street. Mr. Humphries believes that regardless of the issue, he wants to give value to every piece of legislation read through Council. Mr. Jewett asked if this postponement would hinder anything to the City as far as snow plowing of this street. Mrs. Duffy explained that the City will not maintain the street until it belongs to us. However, the physical location of this particular street is a continuation of a current street and does not sit alone by itself. Mr. Lamb verified that the developer should be maintaining the street until the acceptance by the City. Mrs. Duffy stated that if Council wishes to postpone, the second reading would occur on January 8<sup>th</sup> which moves the third reading to January 22<sup>nd</sup>. Without any emergency language, the City would not take ownership of the street until 30 days after that third reading. She would suggest to Council, that if they were to delay the reading, they would add in emergency language waiving the 30 days just due to weather and possible snow. Mr. McIntosh has no issue delaying the second reading. Mrs. Duffy explained that adding emergency language would not begin the process over, it would continue with the second reading on January 8<sup>th</sup>. Any motion to change the reading should be done during the second meeting.

Ms. Tankersley extended Happy Holidays and Merry Christmas to everyone.

Mr. McIntosh thanked all of the nominations for the Christmas Decorating Contest. There have been over 20 entries for the contest. Judging will occur this coming weekend. He would like to have Council members begin thinking of their retreat in January and get this scheduled. He is open to dates and time for the retreat and any changes to format that members think are necessary. He would like to go back revisit some of the things that were not accomplished this past year.

Mr. Bicknell wished everyone a Happy Holiday and Merry Christmas! He reminded the community the dangers of having a live Christmas tree in your home. If you have a live tree, please remember to keep it watered appropriately. A dry tree can catch fire and engulf an entire room very quickly. Please dispose of these trees properly as well.

Mr. Jewett wished everyone a Merry Christmas and Happy Holidays.

Mr. Lamb commented that the Holiday Decorating Contest will be judged on December 16<sup>th</sup>. He has received a question from a citizen regarding the laws for hands free technology while driving. He has spoken with Mrs. Duffy about this and the two of them are looking into this issue. He found out that as an entity, Carlisle does not observe Veteran's Day for our employees. He would like to look at that in a

work session and see if they can get that changed. He feels it is contradictive to have City employees working while they are at an event for veterans.

**Mayor's Report:**

Mayor Winkler wished everyone a Merry Christmas, Happy Holiday and safe travels.

**Manager's Report:**

Mrs. Duffy expressed concerns that as colder weather approaches to please limit parking on curbed streets. Please remember that sometimes it is hard to maneuver your personal vehicle around these parked cars and in an emergency vehicle or plow truck it is even harder. If there is inclement weather forecasted, it would be helpful to the community to have vehicle not parked on the streets. This will allow access for plows and emergency crews. If plow trucks are not able to move through the streets, they will not plow. She announced that the restrooms at Roscoe Roof Park are now officially closed for the winter.

**Committee Report:**

Finance Committee – Mr. McIntosh stated that there are several re-appropriations that will be read tonight. They are mainly just clean-up items that are either a net zero or a net positive. There are no negative impacts to any of the funds versus what was budgeted. There was increased tax collection that needs moved to appropriate funds. Mr. Rushing will give an overview during the reading of that legislation.

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

**ORD. 24-18 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018, AMENDING ORDINANCE 17-17 AND 13-18, AMENDMENT NUMBER 2 AND IS ON AS AN EMERGENCY.**

Mr. Rushing approached council. This is the annual re-appropriation/supplemental appropriation ordinance. As with previous ordinances, a memo was given to each member detailing the necessity of the proposed changes. Many of these changes are re-appropriations so we are simply moving from one expense account to another. This creates a net zero increase to the overall budget. For funds that do need additional appropriation or more than what was budgeted, there is a detailed outline in the memorandum as to why those are needed. General Fund does need additional appropriation of \$24,000. This is due to two items. First is for our Planning and Zoning Department. Throughout town, building has been quite active with the addition of a new school building beginning as well as additional

sections of Timber Ridge subdivision, Waterbury subdivision and many cases going through the Board of Zoning Appeals. We do contract with the City of Springboro for our building inspections and we do contract with CMT for professional engineering services. As we continue to grow, the cost of doing business will be increasing as well. This appropriation will get us through the end of the year for those increased services. Second is the additional \$4,000 for the Tax Department. Good news is that income tax receipts have gone up. Through November of 2018 versus November of 2017, we have gained about 3% more in income tax. As we increase income tax receipts, the amount of refunds that we issue also increases. In addition, there has been a lot of changes at the State level in terms of how municipalities are able to collect local income tax. We have the luxury of home rule but we are creatures of the State and, if the State can give, the State can take away. State does control by the legislature the ability for us to have an income tax. Throughout the year, the State has changed the rules and restrictions of how we can collect income tax so we have had some refunds issued due to that. The second fund needing appropriation is the Eagle Ridge TIF fund which is a positive. When he budgets for revenue, it is conservatively. He uses the last three years of revenue as a worksheet. It was budgeted that we would receive approximately \$226,000 for the Eagle Ridge development and we actually received over \$305,000. That is a 35% increase of budget estimates. Due to that per the TIF agreement, our share to Carlisle Schools also increases. With Waterbury, the story holds true, this is seeking an additional \$3,000 of appropriations due to the actual receipts. We received approximately an 8% increase from what was budgeted in terms of revenue. The share to Carlisle Schools will also increase. Our Police Services fund will need additional monies. This is the dedicated fund for just police. Carlisle has a 1.5% income tax. One-third of that is dedicated solely to police services and that goes into this fund. Because we collected more income tax and 1/3 of that goes into the police fund, 1/3 of the money will also be expensed as refunds. The Ohio Bureau of Workers' Compensation changed their invoicing period. In the past, we have paid premiums for our workers' compensation in January for that coverage year. That invoicing cycle has been changed so we were invoiced last week for 2019 so we actually had two Workers' Compensation premium payments in 2018. Obviously, this was not budgeted but the invoice change was out of our hands. Our premiums are just over \$25,000 and are cost allocated by the funds that support personnel. All of the other funds listed in the memo are just moving of appropriations within the fund due to good management. Currently, we are working from a budget that was put into place a year ago. As the year progresses, different priorities change due to time and staff. This legislation is on as an emergency due to the fact that we have to close the books on a positive note, being in full force and affect by December 31, 2018.

Mr. Humphries commended Mr. Rushing on his thoroughness and believes he is doing a great job.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Jewett.

**Roll Call:**

Mr. Humphries	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Lamb	yes
Mr. McIntosh	yes
Mayor Winkler	yes

With no further discussion, Ms. Tankersley made a motion to adopt, seconded by Mr. Lamb.

**Roll Call:**

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Lamb	yes
Ms. Tankersley	yes
Mr. McIntosh	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 24-18.

**ORD. 25-18 AN ORDINANCE ACCEPTING THE DEDICATION OF STREETS IN EAGLE RIDGE, SECTION SIX - (1<sup>st</sup> Reading)**

Mrs. Duffy explained the location of the street in Eagle Ridge subdivision. This is the continuation of Sunset between Deer Path and Wolf Creek. This completes the "circle" between Sunset, Wolf Creek and Deer Path. This section of development was originally proposed and discussed with Planning Commission and voted on by Council back in 2016. The developer has made all of the necessary improvements for the road and meet our road standards. Our Service Director and Village Engineer have reviewed the road and agreed that they have met all of the requirements. In order for the City to begin maintaining this road, Council does need to adopt this section of roadway.

**Second and Third Readings of Ordinances and Resolutions:**

None

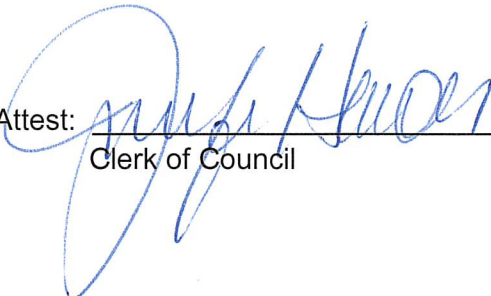
With no further business, Mr. Bicknell made a motion to adjourn, seconded by Mr. McIntosh.

**Roll Call:**

Mr. Jewett	yes
Mr. McIntosh	yes
Ms. Tankersley	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Lamb	yes
Mayor Winkler	yes

Meeting adjourned at 7:39 p.m.

Date: 1-8-19

Attest:   
Clerk of Council

  
Mayor