
**MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
DECEMBER 10, 2019 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO**

Deputy Mayor Brad McIntosh called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, December 10, 2019 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Nic Lamb	present
Mr. Randal Jewett	present
Mr. William Bicknell	absent
Mr. Brad McIntosh	present
Ms. Barb Tankersley	present
Mr. Tim Humphries	present
Mayor Randy Winkler	absent

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

Deputy Mayor McIntosh commented that Mayor Winkler had notified Council earlier today that he was ill and would not be able to attend tonight's meeting. Mr. Bicknell had notified the Clerk earlier in the week that he would not be in attendance due to a work conflict.

Ms. Tankersley made a motion to excuse both Mayor Winkler and Mr. Bicknell; seconded by Mr. Jewett.

Roll Call:

Ms. Tankersley	Yes
Mr. Lamb	Yes
Mr. Humphries	Yes
Mr. Jewett	Yes
Mr. McIntosh	Yes

Mayor Winkler and Mr. Bicknell have been excused.

The minutes of November 26, 2019 were presented to Council for review. Mr. Jewett made a motion to approve the minutes as presented, seconded by Ms. Tankersley.

Roll Call:

Mr. McIntosh	abstain
Mr. Jewett	yes
Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Humphries	yes

Minutes of November 26, 2019 have been approved.

Public Forum:

No one approached Council.

Council Report:

Mr. Lamb thanked Council for the opportunity of serving on this board. It has been a pleasure and he has enjoyed the experience. In his opinion, it is time to get rid of the tax credit in Carlisle. He sees the appeal for it in the past but as Carlisle continues to grow, he believes it needs to be prepared to provide the same service or even higher level than it does now. By doing this, it will at a minimum prevent any levies. He would like to see preparations for updates on infrastructure, both of equipment and employees. As Carlisle continues to put more water main in, the Village needs to be prepared to fix them. Preparing employees now with training, licenses and the proper equipment to complete the job. Council has been working on creating a more conducive environment to invite business. He would like to see the continuation of that effort and market the available space. He would also like to see continued efforts in getting two police officers per shift per day. He thinks this could be achieved in the near future and should be an immediate goal. Continuation of auditing the Zoning Code needs to continue to line up the views of staff and Council to make something that is reasonable and enforceable. He would also like to express his interest in continuing to serve on Planning Commission in the role of a citizen.

Mr. Jewett wished residents a Merry Christmas. He also thanked Mr. Lamb and Ms. Tankersley for their time served. He has enjoyed working with both of them. He hopes to see them both on various boards or commission meetings.

Ms. Tankersley thanked Council and the residents of Carlisle for allowing her to serve these last 4 ½ years. She has enjoyed the experience and knows that the new members will be a great addition to Council. She wished a Merry Christmas to everyone.

Mr. Humphries acknowledged the Tree Lighting Ceremony of Donnie Bishop. Mr. Bishop's grandson, Greg Griffin, did an excellent job speaking that evening. He thanked Pastor Larry of the Hillcrest Baptist Church for allowing them to utilize his property and thanked Leslie Holt from Carlisle Community Church. Deanna Stewart and Karen Green did a great job in the kitchen with assistance from Lauren Stewart. They served just over 90 dinners and it went really well.

Mr. McIntosh thanked Council for excusing him from the last meeting. He appreciates the forgiveness as, in his line of work, he never knows what will come up. He thanked Mr. Lamb and Ms. Tankersley for their time, dedication and their commitment to Carlisle. It is not always easy to sit in these seats so he appreciates them stepping up and wanting to fill these seats. He wishes them each the best of luck and hopes to see them around in the future. He thanked Mr. Humphries, Mrs. Stewart and everyone who was involved with the Tree Lighting Ceremony and dinner. Again, because of work conflicts, he was unable to attend but he appreciates everyone's time and effort to create this wonderful event. He commended Mr. Casson and his staff for their time, research and everything that went in to the new salt barn. It looks very nice and he hopes it will be with the Village for a very long time. He appreciates the work put in as he knows it has been several years in the making.

Mayor's Report:

None

Manager’s Report:

Mrs. Duffy reminded the public that there is still one CPR class sponsored by JEMS. It will be Saturday, December 21st from 1:00pm – 4:00pm. Information can be found on JEMS website at www.jems15.org. City offices will be closed in observance of the upcoming holidays – Tuesday, December 24th, Wednesday, December 25th and Wednesday, January 1st. As always, emergency personnel work 24/7 and can be reached at any time. Planning Commission will be having a special meeting on Wednesday, December 18th at 6:00pm. There were some items leftover from their regular meeting in December that they wanted to close out before the end of the year. Trash service will not be affected by the holidays. Trash service will have normal schedules on Tuesday, December 24th and Tuesday, January 31st. As a reminder, please have your trash out the night before pick-up to be sure that the trucks get your items. If you have a live Christmas tree that will need disposed of, you are permitted to set it out for trash pick-up. Rumpke ask that these larger items be either bagged or tied up for easy handling.

Committee Report:

Mr. McIntosh announced that a letter of resignation has been received by Council for Chris Stivers from Planning Commission. Due to Mr. Stiver’s election to Council in January, he will need to resign this citizen seat on the Commission.

Mr. Jewett made a motion to accept the resignation of Mr. Stivers from Planning Commission effective December 31, 2019; seconded by Mr. Lamb.

Roll Call:

Mr. Jewett	Yes
Mr. McIntosh	Yes
Ms. Tankersley	Yes
Mr. Humphries	Yes
Mr. Lamb	Yes

Mr. Stiver’s resignation from Planning Commission has been accepted.

Old Business:

None

New Business:

None

First Reading of Ordinances and Resolutions:

ORD. 29-19 AN ORDINANCE ACCEPTING THE DEDICATION OF STREETS IN THE EAGLE RIDGE SUBDIVISION, SECTION SEVEN – (1ST READING)

Mrs. Duffy explained that this was previously reviewed by Planning Commission and Council earlier this year. Improvements have been made to the road at Deer Path and Wolf Creek Ct. Our Service Direction and Village Engineer have reviewed it and feel that the road is ready to be formally accepted

as a public street. This will be the first reading of that process to take over ownership of this particular stretch of road.

Mr. Jewett asked who would be taking care of the road between now and the final reading. Mrs. Duffy stated that Carlisle Service Department has committed to plowing that street as if it were already approved for the ease and safety of the residents.

This ordinance will be on for a second reading on January 14, 2020.

ORD. 30-19 AN ORDINANCE DECLARING CERTAIN MUNICIPAL PERSONAL PROPERTY TO BE SURPLUS AND AUTHORIZING DONATION OF SAID ITEMS AND IS ON AS A SINGLE READING.

Mrs. Duffy commented that Police Chief Bruck is in the audience this evening if Council has any questions for him. This is a request to donate eight taser units that the Police Department has previously used. These items are no longer supported as official taser units because the models have been upgraded. They are no longer of any benefit or value to our officers. However, the Warren County Career Center, Criminal Justice Academy has reached out and indicated that they would like to acquire the items for training use only within the confines of the Warren County Career Center. This would be legislation that would allow us to donate the eight taser units as well as the corresponding 16 batteries that go with them to the Warren County Career Center. This will allow the items to leave our inventory and we are asking for a single reading so that we can transition the items to them as quickly as possible.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Lamb.

Roll Call:

- Mr. Humphries yes
- Ms. Tankersley yes
- Mr. Jewett yes
- Mr. Lamb yes
- Mr. McIntosh yes

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

- Mr. Jewett yes
- Mr. Humphries yes
- Mr. Lamb yes
- Ms. Tankersley yes
- Mr. McIntosh yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 30-19.

ORD. 31-19 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019, AMENDING ORDINANCE 23-18, ORDINANCE 12-19, ORDINANCE 18-19, ORDINANCE 19-19, AMENDMENT NUMBER 4 AND IS ON AS AN EMERGENCY.

Mr. Ryan Rushing approached Council. He explained that this ordinance is necessary to move and/or supplement appropriations to make or meet all current and future expenditures to assure proper accounting through December 31, 2019. At times it is more difficult to figure out how you will end a year than it is to budget for the following year. Fiscal Officers need to account for planned expenses but also for any contingencies that could incur especially during a winter season or other factors out of staff's control. Each year there is an end-of-the-year supplemental to ensure that we have not only good accounting but that we are also meeting the standards set forth by the Ohio Auditor of the State to make the appropriation lines satisfactory through the end of the year. Some of these adjustments are re-appropriations or the transferring from one appropriation line to another within the same fund. This results in a net zero increase to the budget. Instances such as this occur when projects, programs and other events are within budget so there are a "savings" within that appropriation line and we can then move/transfer that appropriation item to another within the same fund. Supplemental appropriations are needed when there are not sufficient available appropriations within the fund to move to another appropriation line. Therefore, an increase is needed for proper accounting. This is larger due to unforeseen circumstances out of staff's control and to continue the level of service that our residents desire. The additional appropriations that he is seeking have been laid out in Council's memo provided in the meeting packet. This is on as an emergency due to the fact that we have to pass this by the end of the year and this is the last Council meeting to be sure that we close the books positively and that we continue to have the highest regard to our standards.

Mr. Lamb made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency; seconded by Mr. Jewett.

Roll Call:

Mr. McIntosh	yes
Ms. Tankersley	yes
Mr. Lamb	yes
Mr. Jewett	yes
Mr. Humphries	yes

With no further discussion, Ms. Tankersley made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

Mr. Lamb	yes
Mr. Humphries	yes
Mr. Jewett	yes
Ms. Tankersley	yes
Mr. McIntosh	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 31-19.

Second and Third Readings of Ordinances and Resolutions:

ORD. 27-19 AN ORDINANCE ACCEPTING THE FINAL PLAT OF EAGLE RIDGE, SECTION EIGHT AND CONFIRMING THE DEDICATION OF EASEMENTS, AND ON AS A SINGLE READING.

Mrs. Duffy explained the change of this legislation after the first reading on November 26, 2019. This legislation will confirm the dedication of easements for the final plat of Eagle Ridge, Section Eight. It was reviewed and approved by Planning Commission on November 13, 2019 and appeared before this body for a first reading on November 26, 2019. At that time, she failed to realize that there cannot be a second and third reading on the same date when it was presented for a first reading. It is before Council now as a single reading. We are asking Council to allow us to not perform the third reading, approve it tonight as a single reading and it would still have a full thirty-day enactment period. That way the project for the development of Section Eight is not further delayed into January or February.

Mr. Jewett made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Lamb.

Roll Call:

Mr. Jewett	yes
Mr. McIntosh	yes
Mr. Lamb	yes
Mr. Humphries	yes
Ms. Tankersley	yes

With no further discussion, Ms. Tankersley made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

Mr. Jewett	yes
Mr. McIntosh	yes
Ms. Tankersley	yes
Mr. Humphries	yes
Mr. Lamb	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 27-19.

ORD. 28-19 AN ORDINANCE TO LEVY A MUNICIPAL VEHICLE LICENSE FEE PURSUANT TO SECTION 4504.173 OF THE OHIO REVISED CODE (2ND READING)

This legislation will be on for a third and final reading on January 14, 2020.

ORD. 23-19 AN ORDINANCE AMENDING SECTION 9.2 OF THE PERSONNEL RULES AND REGULATIONS (3RD READING)

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Ms. Tankersley.

Roll Call:

Mr. McIntosh	yes
Mr. Humphries	yes
Mr. Lamb	yes
Mr. Jewett	yes
Ms. Tankersley	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 23-19.

ORD. 24-19 AN ORDINANCE TO AUTHORIZE THE VILLAGE MANAGER TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING WITH THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. (3RD READING)

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Ms. Tankersley.

Roll Call:

Mr. Humphries	yes
Ms. Tankersley	yes
Mr. Jewett	yes
Mr. Lamb	yes
Mr. McIntosh	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 24-19.

With no further business, Mr. Jewett made a motion to adjourn, seconded by Mr. Lamb.

Roll Call:

Mr. Jewett	yes
Mr. McIntosh	yes
Ms. Tankersley	yes
Mr. Humphries	yes
Mr. Lamb	yes

Meeting adjourned at 7:23 p.m.

Date: 1-14-20

Randy Winkles
Mayor

Attest: [Signature]
Clerk of Council