MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
NOVEMBER 13, 2018 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, November 13, 2018 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:
- Mr. Nic Lamb present
- Mr. Randal Jewett present
- Mr. William Bicknell present
- Mr. Brad McIntosh present
- Ms. Barb Tankersley present
- Mr. Tim Humphries present
- Mayor Randy Winkler present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The minutes of October 23, 2018 were presented to Council for review. Ms. Tankersley made a motion to suspend the clerk from reading the minutes, seconded by Mr. McIntosh.

Roll Call:
- Ms. Tankersley yes
- Mr. Humphries yes
- Mr. Bicknell yes
- Mr. Lamb yes
- Mr. McIntosh yes
- Mr. Jewett yes
- Mayor Winkler yes

Mr. McIntosh made a motion to approve the minutes as presented, seconded by Mr. Bicknell.

Roll Call:
- Mr. McIntosh yes
- Mr. Jewett yes
- Ms. Tankersley yes
- Mr. Lamb yes
- Mr. Humphries yes
- Mr. Bicknell yes
- Mayor Winkler yes
Public Forum:

No one approached Council.

Council Report:

Mr. Lamb commented that there have been many stories recently about accidents involving school buses and children. He would like to remind everyone to pay attention on the roadways especially around school buses and not be distracted while driving.

Mr. Jewett had no comments.

Mr. Bicknell had no comments.

Mr. McIntosh commented that Council’s last meeting of the year is scheduled for December 25th. He would like to suggest that both December meetings be completed on December 11th. If there is any reason to have another meeting after the 11th, they can always schedule a special meeting before the end of the year. All council members were in favor of this schedule.

Mr. McIntosh made a motion to conduct both December meetings on December 11th, seconded by Mr. Jewett.

Roll Call:

Mr. Bicknell     yes
Mr. McIntosh     yes
Mr. Jewett       yes
Mr. Lamb         yes
Mr. Humphries    yes
Ms. Tankersley   yes
Mayor Winkler    yes

Mr. McIntosh also thanked Mayor Winkler for the Veteran’s program held on Sunday, November 11th. He looks forward to making it a bigger and better event next year. He commented that there continues to be various openings on Boards and Commission within the Village. If any citizen is interested in getting involved with the Village, please submit a letter of interest to Mrs. Harover. He reminded Council that they still have several items to cross off of their list before the end of the year. Because of that, he would like to have a Work Session scheduled following each of the meetings for the remainder of the year.

Ms. Tankersley had no comments.

Mr. Humphries announced that the Village of Carlisle Tree Lighting Ceremony will be on Monday, November 26th. It will begin at Hillcrest Baptist Church with a spaghetti dinner from 5:45pm – 7:00pm, Tree Lighting and Caroling at Town Hall from 7:15pm – 7:30pm, and finish at Carlisle Community Church with treats, drinks and visit with Santa from 7:30pm – 8:00pm. The Special Events Committee will be meeting tonight following Council to continue discussions about this ceremony as well as other possible events to come.

Mayor’s Report:

Mayor Winkler thanked everyone who helped out with the Veteran’s Day program. The Boy Scouts greeted visitors as they arrived and led us in the Pledge of Allegiance, Post 165 of the American Legion
out of Miamisburg provided the color guard, Carlisle Manor supplied the drinks, the Lions Club provided us a place to have the event, and Craig Harris was there providing information of the program sponsored by Wal-Mart that provides green light bulbs to anyone who wants to show support for Veteran's. Mr. Harris has these lightbulbs at his business on Park Drive and they are free to anyone who would like to pick one up. It was a very nice event and he thanked all of the Veterans who were able to attend, as well as those unable to attend, for their service to our country.

**Manager's Report:**

Mrs. Duffy reminded community members that JEMS will be hosting their final free CPR class on Saturday, December 15th from 1:00pm – 4:00pm at the City of Franklin Fire Department. Information will be posted on our Village Facebook page and website. This Thursday and Friday, Carlisle High School's Theater group will be performing The Great Gatsby. There will be two shows, one on each evening at 7:30pm. Tickets are $10 and can be purchased online or at the door. In observance of Thanksgiving, Town Hall will be closed on Thursday, November 22nd and Friday, November 23rd. Police and Fire services will be available as normal on a 24/7 schedule. Mrs. Duffy took a moment to remind residents of sewer issues that other communities are having with so-called "flushable" wipe. These items are not actually flushable and do not breakdown like traditional toilet paper. Other communities are having to spend considerable time and money to clean out their systems removing clogs that these wipes have caused. Carlisle has not yet had any of these issues but in order to prevent them, please do not flush these items and instead place them in your regular trash receptacles.

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

**First Reading of Ordinances and Resolutions:**

RES 17-18 A RESOLUTION AUTHORIZING THE MANAGER TO SIGN CHANGE ORDER NUMBER ONE WITH JOHN R. JURGENSEN FOR THE DAYTON-OXFORD ROAD IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY.

Mrs. Duffy explained the reason for the emergency. This project has been completed which was the paving project on Dayton-Oxford Road. She believes that everyone will find the road to be very well done and smooth. When large projects are needed, bids are always estimates of what the project will include and materials needed. Once we get billed for the actual amount of materials, sometimes it is less materials and other times it is more. The original contract that Council authorized her to sign was for a set amount of dollars. Now that the project has been complete and they have tallied the final quantities, the project did go up so we do need to increase our contract with the company by $7,863.52. This is for the additional materials for the project. However, the contract is still considerably lower than
what we had originally anticipated. This would allow her the authority to sign the change order to finalize the project.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Lamb.

Roll Call:

Mr. Humphries    yes
Ms. Tankersley   yes
Mr. Bicknell     yes
Mr. Jewett       yes
Mr. Lamb         yes
Mr. McIntosh     yes
Mayor Winkler    yes

With no further discussion, Ms. Tankersley made a motion to adopt, seconded by Mr. Bicknell.

Roll Call:

Mr. Jewett       yes
Mr. Humphries    yes
Mr. Bicknell     yes
Mr. Lamb         yes
Ms. Tankersley   yes
Mr. McIntosh     yes
Mayor Winkler    yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 17-18.

Second and Third Readings of Ordinances and Resolutions:

ORD 23-18  AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 – (2nd Reading)

This ordinance will be on for a third and final reading on November 27, 2018.

Mayor Winkler stated that Council would be entering into Executive Session to consider the appointment of a public employee or official with possible action to follow. He also announced that a meeting of the Community Events Committee would take place immediately following Council this evening and all members of the public are welcome to attend.
Mr. Jewett made a motion to adjourn into Executive Session, seconded by Mr. Lamb.

**Roll Call:**
- Mr. McIntosh  yes
- Mr. Jewett  yes
- Mr. Humphries  yes
- Mr. Bicknell  yes
- Ms. Tankersley  yes
- Mr. Lamb  yes
- Mayor Winkler  yes

Council entered into Executive Session at 7:16 p.m.

Mr. Bicknell made a motion to enter back into regular session; seconded by Mr. McIntosh.

**Roll Call:**
- Mr. Humphries  yes
- Ms. Tankersley  yes
- Mr. Bicknell  yes
- Mr. Jewett  yes
- Mr. Lamb  yes
- Mr. McIntosh  yes
- Mayor Winkler  yes

Council entered back into regular session at 7:39 p.m.

Mr. McIntosh made a motion to appoint Mr. Christopher Stivers to Planning Commission; seconded by Mr. Bicknell.

**Roll Call:**
- Ms. Tankersley  yes
- Mr. Lamb  yes
- Mr. Humphries  yes
- Mr. Bicknell  yes
- Mr. Jewett  yes
- Mr. McIntosh  yes
- Mayor Winkler  yes

Mr. Stivers has been appointed to the open seat on Planning Commission with a term expiring on December 31, 2020.

Mr. Humphries made a motion to appoint Ms. Deanna Stewart to the Community Events Committee; seconded by Mr. McIntosh.
Roll Call:
  Mr. Jewett    yes
  Mr. McIntosh  yes
  Ms. Tankersley yes
  Mr. Bicknell  yes
  Mr. Humphries yes
  Mr. Lamb      yes
  Mayor Winkler yes

Ms. Deanna Stewart has been appointed to the open seat on the Community Events Committee.

With no further business, Mr. McIntosh made a motion to adjourn, seconded by Mr. Lamb.

Roll Call:
  Mr. Jewett    yes
  Mr. McIntosh  yes
  Ms. Tankersley yes
  Mr. Bicknell  yes
  Mr. Humphries yes
  Mr. Lamb      yes
  Mayor Winkler yes

Meeting adjourned at 7:40 p.m.

Date: 11-27-18

Mayor

Attest: Clerk of Council