
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
NOVEMBER 10, 2020 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, November 10, 2020 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:03 p.m. with the Pledge of Allegiance.

Roll Call:

Mrs. Debbie Kemper	present
Mr. Randal Jewett	present
Mr. William Bicknell	present
Mrs. Kim Bilbrey	present
Mr. Chris Stivers	present
Mr. Tim Humphries	present
Mayor Randy Winkler	present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The minutes of Council's Work Session on October 27, 2020 were presented to Council for review. Mr. Bicknell made a motion to approve the minutes as presented, seconded by Mrs. Bilbrey.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mayor Winkler	yes

The Work Session minutes of October 27, 2020 have been approved.

The minutes of Council's regular session on October 27, 2020 were presented to Council for review. Mrs. Kemper made a motion to approve the minutes as presented, seconded by Mr. Stivers.

Roll Call:

Mr. Humphries	yes
Mr. Stivers	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mayor Winkler	yes

The Regular Session minutes of October 27, 2020 have been approved.

Public Forum:

No one approached Council.

Council Report:

Mrs. Bilbrey thanked everyone in the community for a wonderful Trick or Treat night. It was also a great turnout for the Trunk or Treat that had over 500 people attend. Everything went very smooth throughout the evening. She offered prayers out to the young girl injured in an accident while she was on horseback. She announced there will be a new Welcome flyer going out in the next utility bill to all residents that receive a paper bill. She thanked Council, Mayor Winkler, Julie Duffy, and Jennifer for all their hard work on this project.

Mr. Stivers wished all the veterans a Happy Veterans' Day tomorrow. Veterans do a lot for our country, putting their lives on the line for our freedoms and they deserve our respect and gratitude. Two weeks ago, he attended the Franklin Township meeting and they voted to approve their share of the fire district study. He sadly explained that a Carlisle High School graduate from the class of 1995, Richard Riddell, has passed away. Richard was a definite presence in this community. If you could think of ten people that represent what Carlisle was, Richard would be on that list. Those that knew Richard, knew that he had a big heart. He sends his condolences to the Riddell family.

Mr. Humphries commented that the home on Central, three parcels west of Sunoco, has been sold. This is the house with the reverse stone and, allegedly one of the oldest deeded homes in Warren County. Someone is in the process of taking over ownership of it and he hopes this will help this portion of the corridor. He thanked staff for helping with "step one" of the crosswalk at Eagle Ridge. There was a slight complication, but it has been corrected now and they are moving forward.

Mr. Jewett had no comments for the evening.

Mrs. Kemper thanked police officers for being out on Trick or Treat. One of our officers stopped and took their picture with a child who was dressed as a policeman. These small gestures really go a long way and she thanked them for that. She also appreciates JEMS being present and handing out candy throughout the Village. It was a great night and the weather was perfect. She wished a happy birthday to the Marine Corps. She thanked all the veterans for what they have done. She asked Mrs. Duffy who was responsible for the lighting on Union Road as it is much darker than the surrounding neighborhood. Mrs. Duffy explained that streetlights are part of the development plan when a subdivision is created. This subdivision has had more ambient lighting versus the cobra head lighting. When Union Crossing (new street) is finished, there will be a noticeable difference in that area. As far as adding any additional lighting outside of what was approved in the development plan, that would be a decision of Council to invest the money into capital expense for the poles as well as commit the money for ongoing operational costs. There is a streetlight assessment within the Village. Our current policy states that any capital improvements to streetlights is eventually assessed to all the parcels in Carlisle at 100% per capital and then ongoing maintenance costs are also assessed to them. Council would be the up front for the capital expenditures.

Mr. Bicknell commented that he felt Halloween this year was more about what this community represents. There was no running across streets or through yards. Everyone was staying to the

sidewalks and being respectful to keep socially distanced. There were several homes that got very creative on how they dispensed the candy. There was one home that had a long pvc pipe where they placed candy in one end and it came out the other into the child's basket. Children were mesmerized by it and waited patiently for their turn at receiving the candy. It was great to see families taking the initiative to keep everyone safe. He thanked the residents of Carlisle for making this such a great evening for the kids. They have had more struggles through this pandemic than any adults have as we can comprehend things better than a child can. He will not be present at Council's next meeting on November 24th. The two meetings in December are scheduled for the 8th and 22nd. He realizes these are getting very close to the Holidays and wanted to remind Council that, if they were wanting to reschedule those dates, he is open to having the meetings back to back if necessary on the 8th and 15th. Mayor Winkler stated that he would be okay with the 8th and 15th of December for meetings. Council discussed any conflicts in various schedules.

Mr. Jewett made a motion to have their December meetings on the 8th and 15th, seconded by Mr. Stivers.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Council's December meetings will be held on 12/8/20 and 12/15/20 at 7:00 p.m.

Mayor's Report:

Mayor Winkler announced that tomorrow is Veterans Day and he normally has a program for the veterans. However, with the spike in COVID, he has made the decision to cancel the event. He thanked all of the veterans in the Carlisle community and surrounding area for their service. His father was a WWII veteran and both of his brothers are veterans. He expressed his sincere condolences to Rick Riddell for the loss of his son, Richard. He has known Richard since he was a very young child. He was a man with a very big heart and never met a stranger. Everyone in town knew him. Mayor Winkler's son who lives in Las Vegas still spoke with Richard monthly just to chat. The loss of Richard has hit him fairly hard.

Manager's Report:

Mrs. Duffy thanked all the veterans for their service. This is not a day that goes by without some deep, personal meaning for her. She would invite anyone in the area to visit the Veterans' Museum Memorial Foundation in Germantown. They have a lot of unique artifacts. David Short, who is involved in that foundation, has multiple historical stories and he is a delight to speak with. She reminded the community that Town Hall offices will be closed tomorrow in honor of Veterans' Day. Town Hall will also be closed on Thanksgiving, November 26, as well as November 27. Speaking of the crosswalk at Eagle Ridge, Duke will not be moving the light where the old school stood as it is out of date. However, they will be a new LED streetlight going in. Duke has been wanting the Village to explore changing our streetlights to LED so this will give us a great example of those. As we get closer to the Holidays, even

though this is a time of joy for many, please remember it can also be a very sad time for others. Take time to reach out to those you have not heard from in a while. Older community members can feel extremely isolated, especially during times of COVID.

Committee Report:

The Recreation & Events Committee met prior to tonight's Council meeting. Mr. Humphries explained that they discussed the Tree Lighting ceremony. It will be a memorial to Les Earnhart and be held on Monday, December 7th at 7:00 p.m. with Santa arriving after. The home decorating contest will have four separate prize categories: most traditional, most festive, best overall and best business. Information on that contest will be coming out soon. The chance to vote will most likely happen around December 15th.

Old Business:

None

New Business:

Mayor Winkler announced that a member of our Board of Zoning Appeals has resigned effective immediately. Mr. Greg Minge has been serving on the BZA since the early 2000's. He has been a big help to our community and he will be greatly missed.

Mr. Stivers made a motion to accept the resignation of Mr. Greg Minge effectively immediately, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council has accepted the resignation of Mr. Greg Minge from the Board of Zoning Appeals.

First Reading of Ordinances and Resolutions:

RES. 25-20 A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5 YEAR PLAN UPDATE, AND DECLARING AN EMERGENCY.

Mrs. Duffy explained that every five years, the Warren County Hazard Mitigation Plan goes through an update. All first responders and all agencies are involved throughout the county during the process. The Commission has reviewed and they are adopting this plan. Our chiefs have reviewed the plan and find it to be appropriate. Because it is across the entire county, every individual jurisdiction must adopt the hazard mitigation so we are all a part of it. It is on as an emergency because they would like to have this enacted as quickly as possible and we do not have enough time for three readings/thirty days to meet the requested deadline of early December.

Mrs. Kemper made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Humphries	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

With no further discussion, Mrs. Bilbrey made a motion to adopt, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Stivers	yes
Mrs. Kemper	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 25-20.

RES. 26-20 A RESOLUTION FINDING THAT PUBLIC SAFETY PERSONNEL ARE SUBSTANTIALLY DEDICATED TO MITIGATING OR RESPONDING TO THE COVID-19 PUBLIC HEALTH EMERGENCY, AND IS ON AS A SINGLE READING.

Mr. Rushing reminded Council of the Resolution adopted earlier this past summer to accept CARES Act funding. The CARES Act is a federal act by Congress to distribute various funds to all local political jurisdictions as well as some agricultural, and non-profit organizations. The Village has received a fair amount of CARES Act funds. These funds are federally regulated by the U.S. Treasury and there are certain items for which these funds can be used. We are able to use CARES Act funds in order to supplement any public safety personnel that we have as the Federal government deems all public safety personnel such as our Police officers and Fire Department to be substantially dedicated to the COVID-19 pandemic. In order to be able to utilize the CARES Act funds, to offset the cost of our Public Services, Council does need to adopt this Resolution to state that we are certifying that we want to utilize the CARES Act funding to help support our public safety personnel.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Bicknell.

Roll Call:

Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mayor Winkler	yes

With no further discussion, Mr. Stivers made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 26-20.

ORD. 25-20 AN ORDINANCE TO MAKE REAPPROPRIATION/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AN DOTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AMENDMENT NUMBER 6, AND IS ON AS A SINGLE READING.

Mr. Rushing explained that this Ordinance is to authorize additional appropriations due to two various receipts that the Village has received. As mentioned earlier, the Village has received the disbursements for the CARES Act so, for proper accounting, we have to certify the additional revenue and Council must authorize the additional appropriations so that expenditures can be made on those funds. To date, the total amount receipted for the Village from the CARES Act is \$263,685.30. These funds can only be expended by the regulatory guidance from the U.S. Treasury which includes such items as personal protective equipment, modifications to facilities, to promote social distancing, access and control to those facilities and protective barriers, equipment and software that encourages teleworking and social distancing, unemployment claims related to COVID-19 separation and wages for public service personnel. The Ohio Bureau of Worker’s Compensation has refunded the premiums for all employers in the State of Ohio. As a contributing member to Ohio BWC, we received a refund which is actually the second refund we have received and there will be a third disbursement potentially before the end of the calendar year. This refund was just over \$25,000 and BWC is encouraging all employers who received the refund to utilize these funds for items that promote employee health, safety and wellness. We are requesting to appropriate this refund in the same way that it was expended meaning

it would be cross allocated over multiple funds so we can make expenditures for various items that promote public safety, health and wellness. The Service Department is lacking raingear for everyday outside work activities and all departments are lacking adequate lighting for work in small spaces. These funds will be utilized to make those additional purchases to promote employee safety, health and wellness. There were also additional improvements made to the Police and Service Departments' parking areas. During previous rain events, these parking areas would flood so while Barrett Paving was in town completing our paving project, they did some trench work and drywell repairs to the Police/Service Department areas. This will help mitigate water flow during large rain events.

Mrs. Bilbrey made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mrs. Kemper.

Roll Call:

Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mayor Winkler	yes

With no further discussions, Mr. Stivers made a motion to adopt, seconded by Mrs. Bilbrey.

Roll Call:

Mr. Jewett	yes
Mr. Bicknell	yes
Mrs. Bilbrey	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mrs. Kemper	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 25-20

Second and Third Readings of Ordinances and Resolutions:

ORD. 24-20 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AN DOTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 – (2ND Reading)

With no further discussion, this Ordinance will be on for a third and final reading at Council's next meeting.

Mayor Winkler announced that there will be an Executive Session this evening to discuss the possible purchase or sale of property. There will be possible action to follow.

Mr. Stivers made a motion to enter into Executive Session, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mrs. Kemper	yes
Mr. Stivers	yes
Mayor Winkler	yes

Council entered into Executive Session at 7:36 p.m.

Mrs. Kemper made a motion to enter back into Regular Session, seconded by Mr. Stivers.

Roll Call:

Mrs. Kemper	yes
Mr. Stivers	yes
Mr. Humphries	yes
Mr. Bicknell	yes
Mr. Jewett	yes
Mrs. Bilbrey	yes
Mayor Winkler	yes

Council entered into Regular Session at 7:59 p.m.

Mr. Stivers made a motion to authorize the Manager to bring back legislation to Council at their next meeting to accept an offer for the sale of 8.44 acres in the Business Park, seconded by Mrs. Kemper.

Roll Call:

Mrs. Bilbrey	yes
Mr. Jewett	yes
Mr. Bicknell	yes
Mr. Humphries	no
Mr. Stivers	yes
Mrs. Kemper	yes
Mayor Winkler	no

The motion has been carried for the Village Manager to bring back legislation on the sale of 8.44 acres at their next Council meeting.

Mr. Jewett commented that he was approached by a resident concerning a streetlight out at the corner of Deer Path and Quail Run Ct. Mrs. Duffy will get this information to our Service Director.

With no further business, Mr. Stivers made a motion to adjourn, seconded by Mrs. Kemper.

Roll Call:

Mr. Jewett	yes
Mrs. Bilbrey	yes
Mrs. Kemper	yes
Mr. Bicknell	yes
Mr. Humphries	yes
Mr. Stivers	yes
Mayor Winkler	yes

Meeting adjourned at 8:03 p.m.

Date: 11-24-20

Ronald Winkler
Mayor

Attest: [Signature]
Clerk of Council