MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
OCTOBER 22, 2019 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, October 22, 2019 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:01 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Nic Lamb present
Mr. Randal Jewett present
Mr. William Bicknell present
Mr. Brad McIntosh present
Ms. Barb Tankersley present
Mr. Tim Humphries present
Mayor Randy Winkler present

Staff members present: Village Manager Julie Duffy
Clerk of Council Jennifer Harover

The minutes of October 8, 2019 were presented to Council for review. Mr. Jewett made a motion to approve the minutes as presented, seconded by Ms. Tankersley.

Roll Call:

Mr. McIntosh yes
Mr. Jewett yes
Ms. Tankersley yes
Mr. Lamb yes
Mr. Humphries yes
Mr. Bicknell yes
Mayor Winkler yes

Public Forum:

Mayor Winkler invited Chief Bruck to the podium to introduce Carlisle’s newest police officer, Andrew Gleason. Chief Bruck welcomed Officer Gleason and gave Council some background information. Officer Gleason is a graduate of Springboro and was previously employed by German Township near Springfield, Ohio. He worked at Zink’s meat market in Franklin and will begin field training within the next couple of weeks. Chief commented that the department will still have one position yet to fill following the addition of Officer Gleason. Mayor Winkler swore in Officer Gleason. Council congratulated him and welcomed him to the Village.

Mr. Tim Abbott, Regional of Duke Energy approached Council. He has been with Duke Energy for 34 years and 30 of those years have been spent servicing communities in Warren, Butler, Preble and Montgomery counties. He loves being able to help communities. Mr. Abbott presented a check for
$4,000 to the Village as part of a grant from Duke Energy. This money will be used to complete the “Cinema Under The Stars” program. This program is anticipated to kick-off during the summer of 2020 in Village parks. Mr. Abbott commented that he has worked with the Village, Julie Duffy and Dan Casson on several tough issues throughout the years so he proud to be able to bring something positive to our community! Mayor Winkler accepted the check from Mr. Abbott, thanked him for coming this evening and invited him to join us during the first movie event next summer!

Mayor Winkler asked if any other community members had issues for Council. No one approached and Mayor Winkler closed the Public Forum.

Council Report:

Mr. Humphries thanked Mr. Abbott and he appreciates that the company is able to give back to the community. He welcomed Officer Gleason to the Village and offered him safe travels with his new position. He had the opportunity to attend the Villas of Timber Ridge Homeowner’s Association meeting and he thanked Town Hall for allowing this group to meet here. The board is led by Mr. Chet Miles and he commended him for that HOA. All seats in the room were full for that meeting. They are all very engaged and know their finances well. After the meeting, several residents had questions about the light at Union and St Rte 123 and he informed them that the possibility was taken away from us until 2021. He also spoke about the Eagle Ridge road repairs. There is a definite improvement and he thanked Mr. Casson for staying on top of that project. He assisted in putting up a sign today for Monster Mash at the point across from Sunoco. He has mentioned this before but would like to comment again that he believes a “point of interest” sign would be good in this location. It could point out the Lions Club and Historical Society but could also serve as a main connection for tethering other temporary community event signs.

Ms. Tankersley thanked Duke Energy. She also welcomed Officer Gleason to the community. She attended the Warren County Municipal League meeting last Wednesday and Senator Steve Wilson was the speaker. He gave an excellent presentation of ongoing projects in Warren County.

Mr. McIntosh welcomed Officer Gleason. He thanked Chief Bruck and the staff for always finding the best talent to bring to our community. He reminded the public that Beggar’s night in the Village will be on Thursday, October 31st from 6:00pm – 8:00pm. He would like to request a meeting of the Recreation & Events Committee either before or after the next Council meeting regarding the tree lighting ceremony and decorating contest. He requested that Mrs. Harover contact the Carlisle School Board members and Superintendent about a possible joint work session prior to the November 26th meeting. He would like to schedule this for November 26th prior to the Council meeting. At that time, the election will be over and new board members will be acknowledged. He also reminded all citizens to vote on November 5th. There are two issues for the Municipality and he believes that everyone who is running is in the room this evening. He wishes the best of luck to everyone.

He thanked everyone in attendance this evening for making the Pledge of Allegiance so overwhelming! Normally there are only three to four people in the audience so the larger group makes him proud when he hears the Pledge. Mr. Bicknell welcomed Officer Gleason to the community. He also welcomed his family as they are just as much a part of his job. It takes a special individual to put their life on the line for someone else’s life without second thought. He appreciates Officer Gleason as well as his family for working in our town. He also gave condolences to Mr. Beal’s family as he passed away suddenly a few days ago.

Mr. Jewett welcomed Officer Gleason. He also thanked Mr. Abbott for extending their help with the “Cinema Under The Stars” program. He also thanked Dan Casson for the road repairs in Eagle Ridge.
He knows that Mr. Casson had been working diligently on finding ways to repair the road so that it fell within our budget.

Mr. Lamb welcomed Office Gleason. He reminded the community that the Carlisle Baseball Association’s golf outing fundraiser will be held on Saturday, October 26th at Franklin Golf Course. He attended the Warren County Municipal League dinner on October 16th. Senator, Steve Wilson was the guest speaker and spoke about the recent legislation including the gas tax, workers’ compensation and House Bill 6. If you are not familiar with House Bill 6, he encourages everyone to read more about it. Beggar’s night for the Village will be held on Thursday, October 31st from 6:00pm – 8:00pm. November 5th will be Election Day and he encourages everyone to get out and vote!

**Mayor’s Report:**

Mayor Winkler congratulated Officer Gleason and welcomed him to the Village. With the upcoming Beggar’s Night, he reminded all citizens to be careful while moving about neighborhoods that evening and to keep an eye out for the children.

**Manager’s Report:**

Mrs. Duffy thanked Duke Energy and Tim Abbott. They are a large organization and have been a wonderful liaison over the years. She is extremely happy to have this $4,000 added to the $5,000 they received last year to complete the movies in the park for next summer. She is very excited to offer this program to the community next summer! She thanked the Service Department and Dan Casson for all of their hard work on so many recent projects. In Eagle Ridge, they arranged for a company to make repairs to large cracking in the roadways, they have repaired potholes throughout the town, they are working with a contractor to replace the salt barn and are currently working on that foundation, and they have been making repairs to Town Hall in order to preserve the building. She announced that the Carlisle Theater Arts program will be putting on Monster Mash this Thursday beginning with games and Trick or Treat at 6:00pm and then a children’s show at 7:00pm. She is very proud of the talents that our youth display. Tickets are $4 for children and $6 for adults. More information is available at [www.chstheaterarts.org](http://www.chstheaterarts.org). The students are preparing for their annual play November 14th – 17th. This year it will be “Clue” which will have audience interaction. On Tuesday, November 5th, Town Hall offices will be closed from 1:00pm – 3:00pm for employee safety training. Chief Bruck and Chief Holbrook will be working together to train our employees for emergency situations. This date/time was chosen in the hopes of lessening the impact to the public.

**Committee Report:**

Mr. Bicknell attended the JEMS Board meeting last evening. Chief Riddiough announced that he would be sending out stat sheets. This has incidents by days of the week, gives background on medic units and how much mutual aid has been given and how much has been received. JEMS has been working diligently to only have one medic which presents a challenge. The number has gone down drastically. The new CPR breathing apparatuses were purchased by JEMS. They have already been able to use those when they had two emergencies within two hours of each other where two patients needed CPR assistance. It allows the medics to continue CPR while also performing other necessary duties at the scene without causing exhaustion to one medic. It is something that is very beneficial to the patients and medics when the need arises. It improves the response time to hospitals when life-threatening circumstances arise.
Old Business:
None

New Business:
None

First Reading of Ordinances and Resolutions:

RES. 22-19  A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT FOR RETAIL ELECTRICITY WITH A COMPETITIVE RETAIL ELECTRIC SERVICE PROVIDER THROUGH THE CENTER FOR LOCAL GOVERNMENT ELECTRICITY CONSORTIUM AND ON AS A SINGLE READING.

Mrs. Duffy explained this is on a single reading due to the timing of the legislation. This is a cooperative agreement with other jurisdictions working through the Center for Local Government where we pull together the jurisdictions’ electric wattage and try to market it for the best cost. This is for the public buildings and street lights. It is working directly with taxpayers dollars. We are able to lock in at a guaranteed, per wattage rate. We entered this joint agreement with the group back in 2017 and the contract is set to expire in May of 2020. We have seen a savings of about $2,300/year since we joined. This agreement will allow the group to capture the best rate for our entities with a not-to-exceed price that is lower than what our current wattage rate is because of how the market is right now. They would like all jurisdictions who are participating to adopt this legislation to sign the paperwork before Thanksgiving to give the brokers the maximum amount of time to lock into a rate.

Ms. Tankersley made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Lamb.

Roll Call:

Mr. Humphries    yes
Ms. Tankersley   yes
Mr. Bicknell     yes
Mr. Jewett       yes
Mr. Lamb         yes
Mr. McIntosh     yes
Mayor Winkler    yes

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Mr. McIntosh.
Roll Call:

Mr. Jewett       yes
Mr. Humphries    yes
Mr. Bicknell     yes
Mr. Lamb         yes
Ms. Tankersley   yes
Mr. McIntosh     yes
Mayor Winkler    yes

Resolution passed on this day will be entered into Resolution Record Book as Res. 22-19.

ORD. 20-19 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF CARLISLE, OHIO, AND DECLARING AN EMERGENCY.

Mrs. Duffy explained that this legislation comes before Council every six months. Our codified management company recently joined another company so it was delayed. This officially puts into our Codified Ordinances any legislation that has been adopted by this assembly over the past six months. In this case, it was two pieces of legislation that were adopted very early in the year. One was updating the Council Rules Section and the other was updated the credit card authorization policy, debit card authorization policy. The remaining portions of the codified being updated are items that are passed by the State that we also need to adopt related to traffic, general offenses and fire prevention codes. It is important that our code is updated as often as possible with these particular items so therefore, we are asking for them to be in full force and effect as soon as possible which is why we are asking for the emergency.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Ms. Tankersley.

Roll Call:

Mr. McIntosh     yes
Ms. Tankersley   yes
Mr. Lamb         yes
Mr. Jewett       yes
Mr. Bicknell     yes
Mr. Humphries    yes
Mayor Winkler    yes

With no further discussion, Mr. Lamb made a motion to adopt, seconded by Mr. Jewett.
Roll Call:

Mr. Lamb  yes
Mr. Humphries yes
Mr. Bicknell yes
Mr. Jewett yes
Ms. Tankersley yes
Mr. McIntosh yes
Mayor Winkler yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 20-19.

ORD. 21-19  AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 - (1ST READING)

Mr. Rushing brought the 2020 budget information to Council. This is the annual fiscal appropriation ordinance for the year beginning January 1, 2020 through December 31, 2020. This appropriation ordinance is required by the Ohio Revised Code for us to have expenditures. This budget was prepared within the limits set forth by the Warren County and Montgomery County Budget Commissions and all State budgetary laws. The process begins by determining what resources are needed to maintain the level of service that we have provided this current year. From that, any additional requests are reviewed on a case-by-case basis depending on the long-term, operational needs of the Village. This is coupled with the available resources to support any additional resources above the normal level of service we provide. All budget requests must meet all minimum fund reserves which is 20% of the balance. In addition to the budget, it also documents the 2020 pay plan and authorizes the transfer of funds as appropriated in the 2020 budget. ORC describes that the transfer of funds must be completed in the form of an ordinance as well as the scheduling in an appropriation ordinance. There is sufficient time to adopt the ordinance without emergency or single reading language. Mr. Rushing distributed packets containing the proposed 2020 budget to all Council members. He went through the budget with Council and gave out highlights of the proposal while accepting any questions that Council had during the presentation.

Mr. Lamb asked if the study to be conducted of the Village water system would include administrative pieces or only structure. Mrs. Duffy explained that the initial study will be solely for infrastructure and water pressure capacities. Once those results are reported, it will determine the next step at that point.

Ordinance 21-19 will be on for a second reading on November 12, 2020.

ORD. 22-19  AN ORDINANCE REVISING AND UPDATING CHAPTER 1440 FLOOD HAZARDS IN THE CODIFIED ORDINANCES OF THE MUNICIPALITY OF CARLISLE AND ON AS A SINGLE READING.

Mrs. Duffy explained the consideration of amending Chapter 1440, Flood Hazards. Specifically, this amendment will be to formally adopt FEMA’s latest flood map for our community. A flood impact study was completed because of improvements to the Franklin levy system to the Great Miami River. We
have seen great improvements as our flood ways have been converted to flood plains. Even some of our flood plains have been transitioned from a 1% chance designation to a 2% so the lessening of the flood impact to this community is great. It is great for development. Areas that would be potentially not developable or more difficult to develop are now easily developed. Areas where flood insurance used to have to be provided for our residents may no longer need flood insurance. The reason for adoption is that it does allow us to be recognized as a member of the National Flood Insurance Program. In order to be an NFIP community, you do have to conform with the FEMA regulations and their most recent flood map for your area. By doing so, it does allow our residents to purchase flood insurance. If you are not part of NFIP and in an area that is flooding, you may not be able to purchase flood insurance for your home. This will change one specific area of our Code to update the effective map date from December 17, 2010 (which was the time that flood maps for this area were changed) to the current date of December 20, 2019. We are asking for this to be a single reading for this to be in full force and effect prior to that map date.

Mr. Bicknell made a motion to suspend the rules requiring three readings, and have one reading by title only, seconded by Mr. Jewett.

Roll Call:

Ms. Tankersley    yes
Mr. Jewett        yes
Mr. Lamb          yes
Mr. Humphries     yes
Mr. Bicknell      yes
Mr. McIntosh      yes
Mayor Winkler     yes

With no further discussion, Mr. Jewett made a motion to adopt, seconded by Mr. Lamb.

Roll Call:

Mr. Bicknell      yes
Mr. McIntosh      yes
Mr. Jewett        yes
Mr. Lamb          yes
Mr. Humphries     yes
Ms. Tankersley    yes
Mayor Winkler     yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 22-19.
Second and Third Readings of Ordinances and Resolutions:

None

Mayor Winkler announced that Council would be entering into Executive Session to discuss the Sale or Purchase of Property with possible action to follow.

Mr. McIntosh made a motion to enter into Executive Session, seconded by Mr. Lamb.

Roll Call:

Mr. McIntosh  yes
Mr. Jewett  yes
Mr. Humphries  yes
Mr. Bicknell  yes
Ms. Tankersley  yes
Mr. Lamb  yes
Mayor Winkler  yes

Council entered into Executive Session at 8:07 p.m.

Mr. Bicknell made a motion to enter back into regular session, seconded by Mr. McIntosh.

Roll Call:

Mr. McIntosh  yes
Mr. Bicknell  yes
Mr. Humphries  yes
Mr. Lamb  yes
Mr. Jewett  yes
Ms. Tankersley  yes
Mayor Winkler  yes

Council entered back into regular session at 8:42 p.m.

Mr. McIntosh would like for staff to begin working on a resolution to bring to Council on the November 12, 2019 meeting to amend the Zoning Code. This amendment would change the M-1 zoning districts to permit outdoor sales and display as well as defining that as an accessory use.

With no further business, Mr. McIntosh made a motion to adjourn, seconded by Mr. Bicknell.

Roll Call:

Mr. Jewett  yes
Mr. McIntosh  yes
Ms. Tankersley  yes
Mr. Bicknell  yes
Mr. Humphries  yes
Mr. Lamb  yes
Mayor Winkler  yes
Meeting adjourned at 8:43 p.m.

Date: 11-12-19

Mayor

Attest: 
Clerk of Council