
MUNICIPALITY OF CARLISLE COUNCIL MINUTES
REGULAR MEETING OF COUNCIL
FEBRUARY 9, 2016 – 7:00 P.M.
760 CENTRAL AVENUE, CARLISLE, OHIO

Mayor Randy Winkler called the Carlisle, Ohio Municipal Council Regular Meeting of Tuesday, February 9, 2016 to order in Council Chambers at the Carlisle Town Hall building, 760 Central Avenue, Carlisle, Ohio. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call:

Mr. Randy Jewett	present
Mr. Jake Fryman	present
Mr. James Licklitter	present
Mr. Brad McIntosh	present
Mr. Jonathan McEldowney	present
Ms. Barb Tankersley	present
Mayor Randy Winkler	present

Staff members present: Village Manager Sherry Callahan
Finance Director Julie Duffy
Clerk of Council Amy Brown

The minutes of January 26, 2016 were presented to Council for review. Mr. Fryman made a motion to approve the minutes as presented, seconded by Mr. Jewett.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Public Forum: No one responded.

Council Report:

Ms. Tankersley had nothing this evening.

Mr. McEldowney thanked the Service Department for the excellent job they did on the snow removal this morning. Mr. McEldowney also stated that he spoke with a citizen who was concerned about her property and encouraged all residents to please maintain their private property. Mr. McEldowney explained that property maintenance helps keep property values up and neighbors will appreciate it.

Mr. McIntosh mentioned that at last Council meeting he would personally try and find people for the various Boards and Commissions and he thinks he might have someone interested, but he would continue the commitment to try and find others. Mr. McIntosh encouraged others to do the same.

Mr. Licklitter reported that he attended the recent Miami Valley Communications Council training for Elected Officials and stated that it was a good review for him and they did a good job putting on the training. Mr. Licklitter remarked that Susan Willeke from the Ohio Ethics Commission spoke and stated that there are restrictions on what Councilmembers can and cannot do and encouraged Council to review the recommendations from the Ohio Ethics Commission.

Mr. Fryman had nothing this evening.

Mr. Jewett agreed with Mr. McIntosh and he is working on trying to encourage people who may be interested to help serve on Boards and Commissions and encouraged residents to get involved in the community.

Mayor's Report:

Mayor Winkler expressed that he would like to schedule a Work Session in the near future for Council to review the charter and the rules of Council. Mayor Winkler reported that there are 35 rules of Council and some language is hard to understand and some rules may be obsolete, so Council should discuss the rules and see what changes need to be made. Mayor Winkler declared that he would like to have a date set for the Council retreat. Mayor Winkler asked Mrs. Callahan to contact Dr. Clifford to see what dates he may be available to facilitate the retreat.

Manager's Report:

Mrs. Callahan requested that she would like to have a Lands and Streets Committee meeting at the next Council meeting at 6:00 p.m., if Committee Members Jewett, Winkler, and Tankersley were agreeable. Mrs. Callahan explained that there is an OPWC grant application that is due soon for construction in 2018 and would like guidance to see what project were possible. The Committee Members were agreeable. Mrs. Callahan reminded Council that there is also a Housing Reinvestment Committee meeting at 6:30 p.m. before the next Council meeting.

Mr. Licklitter questioned Mrs. Callahan regarding Fire Chief Holbrook's report on a possible auto mutual aid with Germantown Fire Department and asked Mrs. Callahan if they have full time firefighters there. Mrs. Callahan responded that they are part time and volunteer firefighters. Mr. Licklitter inquired if we have the same agreement with Franklin Township. Mrs. Callahan answered yes. Mr. Licklitter also asked about the possibility of Chief Holbrook's discussion of contracting with Middletown Fire Department for fleet maintenance. Mrs. Callahan replied that with a new Chief comes new ideas and she believes that Chief is looking to make sure Carlisle gets the most for their money.

Mr. Licklitter asked if there were speed limit signs on the new stretch of Union Road and Mrs. Callahan responded that the 25 mph speed limit signs were put up last week. Mr. Jewett questioned who determines what the speed limits are and Mrs. Callahan stated that is something that we determine in-house.

Mr. Licklitter questioned if Mrs. Callahan had heard anything back from the school regarding the water charge for the house owned by the School District on Fairview Drive. Mrs. Callahan stated that she has not received any feedback from the school yet. Mr. McIntosh asked if this was the property located in front of the bus garage and Mrs. Callahan replied yes.

Committee Report:

Mr. Licklitter, Chairman of the Finance Committee, reported that they met before tonight's Council meeting and they reviewed the 4th Quarter results and basically the entire year, and were pleased to see that it was a better year than expected.

Mr. Licklitter also reported that the Planning Commission met on Thursday, February 4th and they reorganized and welcomed Mr. Chet Miles as their newest member.

Old Business: none

New Business: none

First Reading of Ordinances and Resolutions:

ORD. 2-16: AN ORDINANCE TO REVISE THE 2016 EMPLOYEE PAY SCHEDULE AND DECLARING AN EMERGENCY.

Mr. Licklitter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Fryman.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Mrs. Callahan stated that this legislation revises the employee pay plan and includes the position of Assistant Service Director. Mrs. Callahan explained that with upcoming retirements, emergency language is included to capitalize on current personnel being able to train the person to take over more tasks and responsibilities. Mrs. Callahan expressed that Mr. Mark Riley is being promoted from within and has been with the Village for over 8 years and is very enthusiastic for the new opportunity.

Mr. Licklitter made a motion to adopt, seconded by Mr. Fryman.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 2-16.

ORD. 3-16: AN ORDINANCE AUTHORIZING THE TRANSFER OF \$197,235 FROM THE GENERAL FUND (101) TO THE SEWER FUND (602), AND DECLARING AN EMERGENCY.

Mr. Licklitter made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Fryman.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Finance Director Julie Duffy explained that this is a correction due to an error made in coding and posting the wastewater payment from Warren County. Mrs. Duffy stated that the payment was posted to the General Fund instead of the Wastewater Fund and emergency language is included to correct the books as soon as possible.

Mr. Licklitter made a motion to adopt, seconded by Ms. Tankersley.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 3-16.

ORD. 4-16: AN ORDINANCE TO MAKE REAPPROPRIATIONS/SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE MUNICIPALITY OF CARLISLE, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016, AMENDMENT NUMBER 1, AND DECLARING AN EMERGENCY.

Mr. Jewett made a motion to suspend the rules requiring three readings, and have one reading by title only, and declaring an emergency, seconded by Mr. Fryman.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Mrs. Callahan explained that this legislation is to appropriate the funds needed for the creation of the Assistant Service Director position and also to clean up the transfer that was inadvertently placed in the wrong fund.

Mr. Fryman made a motion to adopt, seconded by Mr. Licklitter.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Ordinance passed on this day will be entered into Ordinance Record Book as Ord. 4-16.

Second and Third Readings of Ordinances and Resolutions: none

Mayor Winkler stated that Council would move into Executive Session for two discussion items: Economic Development – to consider confidential information related to marketing plans, business strategy, production techniques, trade secrets, etc. of an applicant for economic development assistance, and Personnel – to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Mr. Licklitter made a motion to adjourn into Executive Session at 7:21 p.m. for Economic Development, seconded by Mr. McIntosh.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Council reconvened back into Regular Session at 8:10 p.m.

Mayor Winkler announced that there will be a Work Session regarding Village Personnel immediately following the Council meeting, and the public is invited to stay.

With no further business, Mr. Licklitter made a motion to adjourn, seconded by Ms. Tankersley.

Roll Call:

Mr. Jewett	yes
Mr. Fryman	yes
Mr. Licklitter	yes
Mr. McIntosh	yes
Mr. McEldowney	yes
Ms. Tankersley	yes
Mayor Winkler	yes

Meeting adjourned at 8:11 p.m.

Date: _____

Mayor

Attest: _____
Clerk of Council