
MUNICIPALITY OF CARLISLE COUNCIL MINUTES

JUNE 10, 2014

The regular meeting of the Municipality of Carlisle was held this evening, June 10, 2014, in the Council Room at Town Hall with Mayor Randy Winkler presiding. The meeting was opened at 6:30 p.m. with the Pledge of Allegiance.

Roll Call:

| | |
|----------------------------|---------------------------|
| -Mr. Jake Fryman, yes | -Mr. Terry Johnson, yes |
| -Mr. Randy Jewett, yes | -Mrs. Betsy Parr, absent |
| -Mr. James Licklitter, yes | -Mayor Randy Winkler, yes |
| -Mr. Brad McIntosh, yes | |

Mr. Jewett made a motion to excuse Mrs. Parr due to illness, seconded by Mr. Johnson.

Roll Call:

| | |
|----------------------|---------------------|
| -Mr. Fryman, yes | -Mr. McIntosh, yes |
| -Mr. Jewett, yes | -Mr. Johnson, yes |
| -Mr. Licklitter, yes | -Mayor Winkler, yes |

Mayor Winkler stated that Council would move into executive session for one discussion item: Personnel – to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Mr. Licklitter made a motion to adjourn into executive session at 6:32 p.m. for Personnel, seconded by Mr. Johnson.

Roll Call:

| | |
|----------------------|---------------------|
| -Mr. Fryman, yes | -Mr. McIntosh, yes |
| -Mr. Jewett, yes | -Mr. Johnson, yes |
| -Mr. Licklitter, yes | -Mayor Winkler, yes |

Council reconvened back into regular session at 6:50 p.m.

The minutes of May 27, 2014 were presented to Council for review. Mr. Licklitter made a motion to approve the minutes as presented, seconded by Mr. Fryman.

Roll Call:

| | |
|----------------------|-----------------------|
| -Mr. Jewett, yes | -Mr. Fryman, yes |
| -Mr. Licklitter, yes | -Mr. Johnson, abstain |
| -Mr. McIntosh, yes | -Mayor Winkler, yes |

Public Forum:

Mayor Winkler and Council honored Miss Kariss Alcorn with a proclamation for being the first Carlisle high school graduate to be accepted into Harvard University.

Council Report:

Mr. McIntosh congratulated all of the graduating senior class of 2014 and wished them the best of luck. Mr. McIntosh reminded residents to report suspicious activity to police. Mr. McIntosh informed citizens that Railroad Days are fast approaching and to contact Town Hall for questions.

Mr. Johnson apologized for not being able to attend last Council meeting and he appreciated Council for excusing him. Mr. Johnson reminded citizens that people selling door-to-door need to have a permit from the Village and a citizen has the right to ask the solicitor to see their permit. Mr. Johnson stated that residents should call the police if these people do not have a permit to sell.

Mr. Jewett – nothing this evening

Mr. Fryman – nothing this evening

Mr. Licklitter stated that JEMS is now meeting on the 2nd Monday of the month and they met yesterday. Mr. Licklitter stated that in May there were 127 runs for JEMS and there are normally under 100 runs per month. Mr. Licklitter said there were 65-70 runs in the Carlisle area. Mr. Licklitter informed Council that there are currently two EMT's to cover all shifts and last month several shifts went uncovered, so they will be looking into trying to hire more EMT's. Mrs. Callahan asked Mr. Licklitter if Chief Riddough has a flyer regarding hiring because it could be something that can be posted on the Village's website and Facebook page. Mr. Licklitter stated that he will make sure to get a flyer once it becomes available. Mr. Johnson asked if there were only 2 trucks running. Mr. Licklitter stated that there are 2 medics in service and 1 back-up truck. Mr. Johnson asked how often JEMS was being called for mutual aid. Mr. Licklitter stated that JEMS received mutual aid five times, four times from Franklin, and once from Clearcreek Township. Mr. Licklitter also stated that JEMS gave mutual aid ten times, six times to Franklin, two times to Middletown, and two times to Madison Township. Mr. Licklitter also mentioned that there was a meeting between Carlisle, Franklin Township, and JEMS concerning the study of combining fire districts, and everyone was very impressed with Chief Krista Wyatt. Mr. Licklitter stated that Chief Wyatt came to the meeting completely prepared to answer questions and give suggestions. Mr. Licklitter said that there was positive feedback about combining fire districts and it is something that we need to continue to look at.

Mayor's Report:

Mayor Winkler wanted to wish the 2014 Carlisle graduating class the best. Mayor Winkler stated that there will be an alumni dinner at Carlisle High School this Saturday, June 14 at 5:00 p.m. Mayor Winkler said that it is a very good event and it will be a carry-in dinner, so bring your own covered dish.

Mayor Winkler informed residents that none of us are immune to break-ins and reminded citizens to keep a lookout for neighbors and yourselves. Mayor Winkler also warned residents that if people are going door-to-door selling items without a permit, to call the police.

Manager's Report:

Mrs. Callahan reminded residents that the Parks and Recreation Golf Outing will be held on Friday, July 18 at Heatherwoode Golf Club in Springboro with a shotgun start at 1:00 p.m. Mrs. Callahan stated that this is the largest fundraiser of the year for the Parks and Recreation fund. Mrs. Callahan said that there will be dinner served with the 18 holes of golf, door prizes, and golf hole sponsorship opportunities. Mrs. Callahan said that registrations for teams and items for donations are being accepted. Mrs. Callahan stated that everyone should contact Mrs. Amy Brown at Town Hall at 937-746-0555, ext. 210, for more information, and/or registrations.

Mrs. Callahan informed residents that Railroad Days are coming up on August 15 and 16. Mrs. Callahan stated applications for vendor booths and the parade are currently being accepted. Mrs. Callahan stated that anyone interested can contact Mrs. Amy Brown at Town Hall at 937-746-0555, ext. 210.

Committee Report: none

Old Business: None

New Business:

Mayor Winkler stated that this evening Council interviewed Mrs. Sherri Witt for a position on the Park and Recreation Board.

Mr. Johnson made a motion to appoint Mrs. Witt to the Carlisle Park and Recreation Board, seconded by Mr. Licklitter.

Roll Call:

- | | |
|----------------------|---------------------|
| -Mr. Jewett, yes | -Mr. Fryman, yes |
| -Mr. Licklitter, yes | -Mr. Johnson, yes |
| -Mr. McIntosh, yes | -Mayor Winkler, yes |

Mrs. Callahan stated to Mrs. Witt that she will be contacted by Mrs. Julie Duffy, who is the staff liaison for the Park Board, regarding the next Board meeting.

Mayor Winkler congratulated Mrs. Witt and stated that he appreciated her stepping up and wanting to be a part of the Park and Recreation Board.

First Reading of Ordinances and Resolutions:

RES 7-14: A RESOLUTION AUTHORIZING VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

Discussion: Mrs. Callahan explained that this is OPWC grant money, which are state funds that are very instrumental in getting certain roadways paved or reconstructed in Carlisle. Mrs. Callahan stated that the Village received grant money for 2014, which was originally earmarked to repair Jamaica Road. Mrs. Callahan said that the Village’s Service Director and Engineer reviews the roads and conditions and their recommendation was that Lower Carlisle Road was deteriorating quicker than Jamaica. Mrs. Callahan stated that Council decided at that time to use the OPWC money to repair Lower Carlisle Road per the Engineer’s recommendation. Mrs. Callahan said this OPWC grant money for 2016 would be for Jamaica Road, going from Central to Indian Trace. Mrs. Callahan explained that the application deadline is Friday, June 13, and that is the reason for the emergency language.

Mr. Johnson made a motion to waive the rule requiring three readings, seconded by Mr. McIntosh.

Roll Call:

- Mr. Jewett, yes
- Mr. Fryman, yes
- Mr. Licklitter, yes
- Mr. Johnson, yes
- Mr. McIntosh, yes
- Mayor Winkler, yes

With no further discussion, Mr. Licklitter made a motion to adopt, seconded by Mr. Fryman.

Roll Call:

- Mr. Jewett, yes
- Mr. Fryman, yes
- Mr. Licklitter, yes
- Mr. Johnson, yes
- Mr. McIntosh, yes
- Mayor Winkler, yes

Resolution passed on this day will be entered into Resolution Record Book as 7-14.

RES 8-14: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN AMENDMENT #1 TO THE MOVING OHIO FORWARD DEMOLITION GRANT PROGRAM SUBRECEIPIENT AGREEMENT BETWEEN WARREN COUNTY AND THE VILLAGE OF CARLISLE AND ALL NECESSARY CONTRACTS ENABLING THE VILLAGE TO RECEIVE AND EXPEND ANY MOVING OHIO FORWARD DEMOLITION FUNDS, AND DECLARING AN EMERGENCY.

Discussion: Mrs. Callahan stated that the Village has utilized this grant in the past year or two to raze properties that need to be demolished. Mrs. Callahan said that the Village has two properties in mind and the agreement is administered through Warren County. Mrs. Callahan stated that the reason for the emergency language is that there is an extended September deadline for the completion of the project.

Mr. McIntosh made a motion to waive the rule requiring three readings, seconded by Mr. Licklitter.

Roll Call:

- Mr. Jewett, yes
- Mr. Fryman, yes
- Mr. Licklitter, yes
- Mr. Johnson, yes
- Mr. McIntosh, yes
- Mayor Winkler, yes

With no further discussion, Mr. Licklitter made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

- Mr. Jewett, yes
- Mr. Licklitter, yes
- Mr. McIntosh, yes
- Mr. Fryman, yes
- Mr. Johnson, yes
- Mayor Winkler, yes

Resolution passed on this day will be entered into Resolution Record Book as 8-14.

RES 9-14: THIS RESOLUTION AUTHORIZES THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH ODOT TO HAVE THE VILLAGE OF CARLISLE SERVE AS THE RESPONSIBLE (LPA) LEAD AGENCY FOR THE ADMINISTRATION PROJECT ON SR123, RESURFACING AND DECLARING AN EMERGENCY.

Discussion: Mrs. Callahan explained that LPA stands for Local Public Agency. Mrs. Callahan stated that this allows the Village to act as our own project manager, which would keep control over change orders and reduce inspection fees. Mrs. Callahan said that the reason for the emergency language is that ODOT requires legislation and the Village just received this agreement on May 30. Mr. Jewett inquired how far would the resurfacing go on SR123. Mrs. Callahan stated that the resurfacing will go from Dayton-Oxford to as far as the money will let us go, hopefully to Norfolk Southern railroad right-of-way.

Mr. Johnson made a motion to waive the rule requiring three readings, seconded by Mr. Fryman.

Roll Call:

- Mr. Jewett, yes
- Mr. Licklitter, yes
- Mr. McIntosh, yes
- Mr. Fryman, yes
- Mr. Johnson, yes
- Mayor Winkler, yes

With no further discussion, Mr. Johnson made a motion to adopt, seconded by Mr. Licklitter.

Roll Call:

- Mr. Jewett, yes
- Mr. Licklitter, yes
- Mr. McIntosh, yes
- Mr. Fryman, yes
- Mr. Johnson, yes
- Mayor Winkler, yes

Resolution passed on this day will be entered into Resolution Record Book as 9-14.

Second and Third Readings of Ordinances and Resolutions:

RES 6-14: A RESOLUTION ADOPTING A TAX BUDGET FOR THE MUNICIPALITY OF CARLISLE

With no discussion, Mr. Licklitter made a motion to adopt, seconded by Mr. Jewett.

Roll Call:

- Mr. Jewett, yes
- Mr. Licklitter, yes
- Mr. McIntosh, yes
- Mr. Fryman, yes
- Mr. Johnson, yes
- Mayor Winkler, yes

Resolution passed on this day will be entered into Resolution Record Book as 6-14.

There being no further business, Mr. Johnson made the motion to adjourn, and Mr. Lickliter seconded the motion.

Roll Call:

- Mr. Jake Fryman, yes
- Mr. Randy Jewett, yes
- Mr. James Lickliter, yes

- Mr. Brad McIntosh, yes
- Mr. Johnson, yes
- Mayor Winkler, yes

Meeting adjourned at 7:16 p.m.

Date: _____

Mayor

Attest: _____
Clerk of Council