

**MUNICIPALITY OF CARLISLE COUNCIL MINUTES**  
**MARCH 11, 2014**

The regular meeting of the Municipality of Carlisle was held this evening, March 11, 2014, in the Council Room at Town Hall with Mayor Randy Winkler presiding. The meeting was opened at 7:00 p.m. with the Pledge of Allegiance.

***Roll Call:***

-Mr. Jake Fryman, yes	-Mr. Terry Johnson, yes
-Mr. Randy Jewett, yes	-Mayor Randy Winkler, yes
-Mr. James Licklitter, yes	-Absent: Mrs. Betsy Parr
-Mr. Brad McIntosh, yes	

Mr. Licklitter made a motion to excuse Mrs. Parr due to being out of town this evening, seconded by Mr. Jewett.

***Roll Call:***

-Mr. Jake Fryman, yes	-Mr. Brad McIntosh, yes
-Mr. Randy Jewett, yes	-Mr. Terry Johnson, yes
-Mr. James Licklitter, yes	-Mayor Randy Winkler, yes

The minutes of February 25, 2014 were presented to Council for review. Mr. Licklitter made a motion to approve the minutes as presented. Seconded by Mr. Fryman.

***Roll Call:***

-Mr. Jewett, yes	-Mr. Johnson, abstain
- Mr. Licklitter, yes	-Mr. Fryman, yes
-Mr. McIntosh, yes	-Mayor Winkler, yes

**Public Forum:** No one responded.

**Council Report:**

Mr. McIntosh-Nothing this evening

Mr. Johnson said he had nothing this evening, but wanted to welcome Mrs. Brown.

Mr. Jewett-Nothing this evening

Mr. Fryman stated that he attended the Warren County Health Advisory Council Meeting last Tuesday evening, for which he is the representative for Council. At that meeting, they approved the budget, and a short presentation was given by the Warren County Health Director. Also, welcome to Mrs. Brown.

Mr. Lickliter wanted to say welcome to Amy. He also stated that he attended the JEMS board meeting. The city of Franklin pulled out of JEMS a year ago on January 1st. He believes there has been a finalization of an agreement with Franklin on how to separate assets. This needs to be done so it will move JEMS forward. Mr. Johnson asked if there has been any more discussion about a 3<sup>rd</sup> representative on the board? Mr. Lickliter stated, no, there hasn't been any other discussion. He said that they are just going over general business, such as looking at funding. If there is a disagreement between the two on the board, at that point, they would get someone else to help make decisions.

**Mayor's Report:**

Mayor Winkler wanted to welcome Amy Brown as the new Clerk of Council. He also stated that he, Village Manager Sherry Callahan, and Councilmember Betsy Parr attended the Elected Officials Training put on by the Miami Valley Communications Council last Wednesday at Yankee Trace Golf Club. He expressed that it was very well run and informative event. He said the training offered some great speakers.

**Manager's Report:**

Mrs. Callahan wanted to let the residents know that they can now go to the Village's website and view recorded Village Council meetings. Our part-time IT person established a YouTube account to enable the Village to place meetings on the website. We hope to have the meetings on the website after each Council meeting, and hope to be able to have them on our website two at a time.

Mrs. Callahan wanted to invite Council to an upcoming training given by Duke Energy. On Monday, March 17<sup>th</sup> at 7:00 p.m., there will be a High Voltage training at the Fire Department. Mayor Winkler stated that he has seen demonstrations like these before. He said the training will show how susceptible the human body is to electricity, and said it is very interesting and informative.

**Committee Report:**

Mr. Lickliter, chairman of the Finance Committee, reported that a Finance Committee Meeting was held this evening. He stated that we are beginning to do our planning for the next 4 to 5 years, and we have projected a deficit in our general fund. Beginning this evening, Mrs. Julie Duffy gave a fund accounting presentation emphasizing how fund accounting works, where funds go, and what can be done with them. He stated it was a very good presentation by Mrs. Duffy.

The next Finance Committee Meeting will be held on Tuesday, April 8<sup>th</sup> at 6:00 p.m. Mr. Lickliter stated they will begin discussing cost analysis estimates for the next 5 years and the break-down of those costs.

**Old Business:** None

**New Business:** None

**First Reading of Ordinances and Resolutions:**

4-14: A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR LIGHTING THE STREETS, LANES AND OTHER PUBLIC WAYS IN THE MUNICIPALITY OF CARLISLE, OHIO WITH ELECTRIC LIGHTING DURING THE YEAR 2013 AND AUTHORIZING THE ASSESSMENTS FOR THE COST AND EXPENSE THEREOF UPON ALL LOTS AND LANDS LYING AND BEING WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY.

Discussion: Mrs. Callahan stated that this is done every year, and this is the first part of a three part process. The 1<sup>st</sup> is a Resolution of Necessity stating the necessity of having street lighting within the corporate limits. The 2<sup>nd</sup> will be an Ordinance to proceed with the assessments, and the 3<sup>rd</sup> will be an Ordinance to levy those assessments. The 2<sup>nd</sup> and 3<sup>rd</sup> parts can run concurrently, but won't be introduced until the 1<sup>st</sup> Resolution is passed, if Council chooses to do so. The Village pays 25% of the electrical cost for all street lighting and 75% is assessed to the residents. Capital expenses are 100% assessed. The estimated assessed value for 2013 is \$73,879. The cost for residents is determined by valuation of their homes.

With no further discussion, Mayor Winkler stated that this legislation would be presented for a second reading at the March 25<sup>th</sup> meeting.

5-14: A RESOLUTION AUTHORIZING THE VILLAGE MANAGER OF THE MUNICIPALITY OF CARLISLE TO SIGN AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PROVISION OF BRIDGE INSPECTION SERVICES AND DECLARING AN EMERGENCY.

Discussion: Mrs. Callahan explained that this legislation is related to bridge inspections and that the emergency language is necessary due to timing. Our bridges are always inspected in April, and a report is filed with the state in May or June. This agreement with ODOT will enable us to get our bridges inspected at no cost to us. It will save the Village \$2,000. Our engineers have looked at the agreement and they are aware of this particular program that ODOT offers. Mr. Jewett asked if it would be wise to have the Village's attorney look over the agreement? Mrs. Callahan responded, yes, he can look it over before she signs, and obviously, she would not sign if he recommends not to.

Mr. Johnson made a motion to suspend the rules requiring three readings and have one reading by title only and declaring an emergency, seconded by Mr. Licklitter.

***Roll Call:***

-Mr. Licklitter, yes

-Mr. Jewett, yes

-Mr. McIntosh, yes

-Mr. Johnson, yes

-Mr. Fryman, yes

-Mayor Winkler, yes

Discussion: Mr. Licklitter stated as far as having the Law Director look over the agreement, he would leave that up to Mrs. Callahan. Mrs. Callahan said that she has no problem having him check it over before she signs it.

Mr. McIntosh made a motion to adopt, seconded by Mr. Johnson.

**Roll Call:**

-Mr. Licklitter, yes  
-Mr. McIntosh, yes  
-Mr. Fryman, yes

-Mr. Jewett, yes  
-Mr. Johnson, yes  
-Mayor Winkler, yes

Resolution passed on this day will be entered into Resolution Record Book as 5-14.

2-14: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$1,020,000 OF BOND ANTICIPATION NOTES RENEWAL BY THE MUNICIPALITY OF CARLISLE, OHIO, FOR THE PURPOSE OF MAKING ROAD IMPROVEMENTS IN THE MUNICIPALITY.

Discussion: This is the annual debt payment on S.R. 123, phases 4 through 7 road improvements. Mrs. Callahan has been notified by the Village Bond Counsel that the Village needs to pay more on the note each year. That is why there is an increase by \$10,000 to the buy down amount of \$39,000, due to the Bond Counsel recommendation. Eagle Ridge TIF monies are used to pay down the note. We will need to transfer the additional \$10,000 from the general fund or the road fund. This is done at year end appropriation "cleanup". Our Bond Counsel is currently working to give us options to pay down the note within the time limit established for payoff.

With no further discussion, Mayor Winkler stated that this legislation would be presented for a second reading at the March 25<sup>th</sup> meeting.

**Second and Third Readings of Ordinances and Resolutions:** None

There being no further business, Mr. Johnson made the motion to adjourn, and Mr. Licklitter seconded the motion.

**Roll Call:**

-Mr. Jake Fryman, yes  
-Mr. Randy Jewett, yes  
-Mr. James Licklitter, yes

-Mr. Brad McIntosh, yes  
-Mr. Terry Johnson, yes  
-Mayor Winkler, yes

Meeting adjourned at 7:27 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

Clerk of Council