

CARLISLE PARKS AND RECREATION BOARD

Meeting Minutes

April 19, 2022

Opening

The first meeting of the Carlisle Parks and Recreation Board was called to order at 6:00 on April 19, 2022, at the Carlisle Council Chambers by Julie Duffy, City Manager.

Present

Julie Duffy – Facilitator

Matt Bishop

Tim Crowe

Glenna Griffin

Absent

Chad Cunningham – Resignation submitted to City Manager

Approval of Minutes

There was no previous meeting minutes.

Old Business

There was no old business.

New Business

J. Duffy gave an overview of the scope and purpose of this board.

- 5 members – Currently 2 openings
- 3 members present is deemed a quorum
- Any motion requires a majority approval – 3 members, or majority of quorum
- Board will be governed by a Chairperson, Vice Chair, and Secretary
- Board had met the first Monday of each month, or as deemed necessary
- The City of Carlisle Parks Master Plan will be our initial guide. Changes to this plan must be taken before City Council for review, public comment, and voting.

T. Crowe made a motion that M. Bishop be appointed Chairperson.

2nd motion by: G. Griffin

Approved: Yes

M. Bishop made a motion that T. Crowe be appointed Vice Chair.

2nd motion by: G Griffin

Approved: Yes

M. Bishop made a motion that G. Griffin be appointed Secretary.

2nd motion by: T. Crowe

Approved: Yes

M Bishop made a motion that we continue to meet the first Monday of the month.

2nd motion by: T. Crowe

Approved: Yes

Ms. Duffy indicated the Parks and Recreation Board had been dismantled sometime in the past. The Recreation and Special Events Committee was created in 2019. We will work with this committee to determine how these groups will coexist, or if this board will replace the committee. We will invite members of this committee to our next meeting. M. Bishop will contact Kim Bilbrey to invite them.

We then had a general discussion of how our budget is determined, what events have occurred at the parks in the past, possible fundraisers, and our relationship with the Service Department, which is managed by Dan Casson.

Agenda for Next Meeting

- Review and discuss the City of Carlisle Parks Master Plan
- Discuss with The Recreation and Special Events Committee how we will coexist, or if we will, with their help and input, replace this committee. This will be possible only if a quorum of that committee is present.

Adjournment

The meeting was adjourned at 7:00 by Chairperson Matt Bishop. The next general meeting will be at 6:00 on Monday, May 2nd, in Carlisle Council Chambers.

Minutes Submitted by: Glenna Griffin